

**NOTICE OF PUBLIC MEETING
COUNCIL CHAMBERS-VILLAGE HALL
102 South Huron Avenue
Phone: 231-436-5351**

7:00 PM

January 07, 2016

**AGENDA-REGULAR MEETING
MACKINAW CITY VILLAGE COUNCIL**

- I. Roll Call**
- II. Pledge of Allegiance**
- III. Agenda Approval**
- IV. Public Comments**
- V. Consent Agenda**
 - 1. Approval of Minutes Regular Meeting of December 17, 2015**
 - 2. 2016 Village Council Regular Meeting Schedule**
- VI. Communication/Petitions:**
- VII. Manager Report**
- VIII. President's Report/Department Reports**
- IX. Committee Reports:**
 - Ordinance and Policy Subcommittee Report-Trustee Michalak, Chair**
- X. Old Business:**
 - A. Letter of Resignation -Trustee Richard Perlick**
 - B. Appointment of Pro Tem**
 - C. Nominations for Trustee**
- XI. New Business:**
 - A. Resolution 2016-01, Community Service-Charles J. Brew**
 - B. DDA Board Member Appointment**
- XII. Scheduling of Committee Meetings**
 - Committee of Whole-Work Session: Manager Evaluation**
- XIII. Accounts Payable**
- X. Adjourn**

**FINANCE AND HUMAN RESOURCE SUBCOMMITTEE:
REVIEW BILLS @ 6:45 PM**

UNAPPROVED
MINUTES REGULAR COUNCIL MEETING
MACKINAW CITY

7:00 P.M.

December 17, 2015

- I. Roll Call
President Robert R. Heilman called the meeting to order and with the following Trustees present—Scott Newman, Tom Chastain, Robert Glenn, Richard Perlick and Paul Michalak. Absent-Trustee Belinda Mollen. Also present- David White-Village Manager, Patricia B. Peppler-Village Treasurer and Lana Jaggi- Village Clerk.

DEPARTMENT HEADS PRESENT

Patrick Wyman-Chief of Police
Fred Thompson-Fire Chief/Zoning Administrator
Pat Riviera-Superintendent, Water/Sewer
Mike Karll-Superintendent, DPW

- II. Pledge of Allegiance
- III. Agenda Approval
Motion Michalak seconded Glenn to approve the agenda as presented. Voice vote, motion carried unanimously.
Trustee Chastain requested Trustee Perlick's letter of resignation and that it be added to the agenda but it was after the motion to approve was made, seconded and voted on. Pres. Heilman vetoed the request based on attorney advise and said it would be on the next agenda, January 07, 2016. Trusted Chastain asked it be added to the record that he made the request.
- IV. Correction and Approval of Minutes
Motion Glenn seconded Perlick to approve the minutes of the ZBA December 03, 2015 as presented. Voice vote, motion carried unanimously.

Motion Glenn seconded Michalak to approve the minutes of the regular meeting of December 03, 2015 as presented. Voice vote, motion carried unanimously.
- V. Public Comments:
Ron Wallin-Resident
Vince Lumetta-Cheboygan County Resident
Joanne Leal-Resident
John Le Manski-Resident
Annabelle Dwyer-Carlin Estate Resident
David Dwyer-Carlin Estate Resident
- VI. Communication/Petitions:
- VII. Managers Report as presented and submitted for file.
- VIII. President's Report/Department Head Reports submitted for file.
Motion Glenn seconded Chastain to remove dead trees at the discretion of the DPW Superintendent. Voice vote, motion carried unanimously.

UNAPPROVED
MINUTES REGULAR COUNCIL MEETING
MACKINAW CITY

7:00 P.M.

December 17, 2015

Page 2

Pres. Heilman reported he and Manager White met with Tom Bailey of the Little Traverse Conservancy regarding a grant for the purchase of 404 N. Huron Ave. property. Examples of evaluation forms were given to council and the scheduling of the Committee of the Whole Work Session for the manager evaluation will take place at the January 07, 2016 meeting.

- IX. Committee Reports were presented and submitted for file.
Finance and Human Resource Subcommittee Report-Trustee Michalak, Member
Parks and Recreation Subcommittee Report-Trustee Newman, Chair
Motion Newman seconded Chastain to add \$200 deposit for damage/cleaning for rec center showers/lockers and \$25/day for use of heat above normal 55 degrees up to max 65 degrees.
Roll Call: Yeas-Newman, Chastain, Heilman, Glenn, Perlick, Michalak. Absent - Mollen.
Motion carried.
- X. Old Business:
A. Discussion on Consent Agenda
Council consented to try the consent agenda format when needed.

B. Resolution -Line 5 Pipeline
Motion Chastain seconded Michalak to waive the reading of the Resolution regarding Enbridge Line 5. Voice vote, motion carried unanimously.
Motion Michalak seconded Newman to approve Resolution 2015-10, Line 5. Roll Call: Yeas-Chastain, Heilman, Glenn, Perlick. Nays-Michalak, Newman. Absent-Mollen.
Motion carried.
- XI. New Business:
A. C2AE Streetscape Improvements Concept Plan-DDA District
Motion Chastain seconded Glenn to approve the C2AE Streetscape Concept Plan, DDA District, not to exceed \$18,600. Roll Call: Yeas-Heilman, Chastain. Nays-Glenn, Perlick, Michalak, Newman. Absent-Mollen. Motion failed.
Motion Michalak seconded Newman to recommend staff, with concurrence of DDA, put out RFP for conceptual design services for DDA. Roll Call: Yeas-Glenn, Perlick, Michalak, Newman. Nays-Heilman. Absent-Mollen. Motion carried.

B. Special Event Application 2016-SE-010 Music in Mackinaw
Motion Newman seconded Perlick to approve special event application 2016-SE-010 as presented. Voice vote, motion carried unanimously.

C. Special Event Application 2016-SE-029 MAC Winter fest Art Exhibit
Motion Chastain seconded Glenn to approve special event application 2016-SE-029 as presented. Voice vote, motion carried unanimously.

D. Board Member Appointment-DDA
Pres. Heilman recommended appointment of Sr. Chris Herald to the DDA Board.
Motion Glenn seconded Chastain to accept the appointment of Sr. Chris Herald to

UNAPPROVED
MINUTES REGULAR COUNCIL MEETING
MACKINAW CITY

7:00 P.M.

December 17, 2015

Page 3

the DDA out of district board member position, for term to end April 2016. Voice vote, motion carried unanimously.

E. Senate Bill No. 524 and House Bill No. 4909

Motion Newman seconded Chastain to have staff send letter of support for Senate Bill No. 524 and House Bill No. 4909. Voice vote, motion carried unanimously.

F. Budget Amendments

Motion Glenn seconded Newman to approve the 2015-2016 budget amendments as presented. Roll Call: Yeas-Perlick, Michalak, Newman, Chastain, Heilman, Glenn. Absent-Mollen. Motion carried.

Pres. Heilman reiterated Trustee (Pro Tem) Perlick is resigning as he received letter of resignation from him on December 09, 2015. Trustee Michalak took issue to the fact that Pres. Heilman vetoed Trustee Chastain's request to add the resignation to the agenda but then spoke on it at this time. Pres. Heilman apologized and concluded the resignation will be on the next agenda along with appointment of pro tem.

XII Scheduling of Subcommittee meetings: None

III. Accounts Payable

Motion Newman seconded Glenn to pay accounts payable for December 17, 2015 in the amount of \$34, 672.32. Roll call: Yeas- Michalak, Newman, Chastain, Heilman, Glenn, Perlick. Absent-Mollen. Motion carried

IX. Adjournment: 8:31 PM

Respectfully submitted,

Robert R. Heilman; President

Lana Jaggi; Clerk

Village of Mackinaw City Village Council
2016 Annual Meeting Calendar
Village Hall
102 South Huron Avenue
Mackinaw City, MI 49701
231-436-5351

January 7, 2016
January 21, 2016
February 04, 2016
February 18, 2016
March 03, 2016
March 17, 2016
April 07, 2016
April 21, 2016
May 05, 2016
May 19, 2016
June 02, 2016
June 16, 2016
July 07, 2016
July 21, 2016
August 04, 2016
August 18, 2016
September 01, 2016
September 15, 2016
October 06, 2016
October 20, 2016
November 03, 2016
November 17, 2016
December 01, 2016
December 15, 2016

All meetings begin at 7:00 PM and are located in the Council Chambers at the Village Hall

To: Mackinaw City Council
From: David M. White, Village Manager
Date: January 4, 2016
Re: Manager Report for January 4, 2016, Council Meeting

X. Old Business:

All of the items in Old Business address the Appointment of a President Pro-Tem and Trustee.

XI. New Business:

- A. Resolution 2016-01, Community Service- Charles J. Brew- It is with great pleasure that the Commission has before them a Community Service Resolution for Chuck Brew. He has served the Community for close to 40 years as a Volunteer Firefighter and though I have only known him a very short time. I would also like to offer my personal thank you for his many years of service.

Items not on the Agenda:

- A. I am in the process of working with Chief Thompson on a grant for a replacement for our 26 year old Ladder Truck. The grant is through FEMA and requires a 5% match which I have placed in next year's budget which I am finishing work on. While no official resolution is needed from Council to apply for the grant I am asking for a Council motion to do so. I would be happy to answer any questions Council may have.

COMMITTEE REPORT

COMMITTEE: Ordinance and Policy DATE: December 18, 2015

- AGENDA ITEMS:**
- 1.) Draft Ferry Ordinance
 - 2.) Draft Amendment to Planning Commission Ordinance No. 153
 - 3.) Draft Amendment to Zoning Ordinance No. 138
 - 4.) Review of Zoning Decision - Property at 10888 US23 Highway

PRESENT: Perlick, Newman, Michalak, White ABSENT: _____

PUBLIC ATTENDEES: _____

REPORT:

- 1.) Reviewed and Discussed Previously Identified Amendments Provided by Legal Relative to Proposed Draft Ferry Ordinance
- 2.) Reviewed Language Revisions Proposed to Sec. 14.005 and 14.010 of the Planning Commission Ordinance Concerning the Appointment, Term, and Meetings of Members of the Planning Commission.
- 3.) Received Proposed Amendments to Section 24-104 of the Village Zoning Ordinance to Provide a Time Limit for the Submission of Appeals to the Zoning Board of Appeals.
- 4.) Received and Reviewed Letter Requesting Review of the Decisions Concerning the Rezoning of Parcel Number 014-020-100-004-00.

COMMITTEE DATABASE SUMMARY INFORMATION

- | <u>ITEM</u> | <u>STATUS/RECOMMENDATION</u> |
|-------------|--|
| 1.) | <u>Draft Ferry Ordinance Referred to Legal to Update with Committee Recommendations.</u> |
| 2.) | <u>Committee Recommends Forwarding Planning Commission Ordinance Revisions to the Planning Commission for Review. Alternatively, Discuss Revisions at Joint Village Council - Planning Commission Meeting.</u> |
| 3.) | <u>Committee to Address Proposed Amendments to Section 24-104 of the Village Zoning Ordinance at Next Scheduled Sub-Committee Meeting.</u> |
| 4.) | <u>Committee Referred Above Mentioned Letter to Legal to Provide Alternative Action Plans.</u> |

12-9-15

Dear Mr. Hielman,

After much thought I have decided to resign from the Mackinaw City Village council, effective Dec. 18th 2015.

It has been a pleasure to serve the people of the Village.

Respectively,

Richard P. Perlak

**VILLAGE OF MACKINAW CITY
COMMUNITY SERVICE RESOLUTION 2016-01**

WHEREAS, a person's commitment to their community is measured by their actions and dedication; and

WHEREAS, the Village of Mackinaw City believes that one of the most important aspects of community pride is to serve as a volunteer; and

WHEREAS, a community cannot develop or thrive without this commitment from dedicated individuals; and

WHEREAS, individuals who make this commitment to their community cannot be thanked or recognized enough; and

WHEREAS, Charles J. Brew has served as a Mackinaw City Volunteer Firefighter for 36 years; and

WHEREAS, Charles J. Brew has set an exemplary model for volunteerism.

NOW THEREFORE, BE IT RESOLVED, that the Village Council of Mackinaw City awards this Community Service Resolution to Charles J. Brew for his dedication to the community, leadership and achievement.

Ayes:

Nays:

Absent:

Dated this 7th day of January, 2016.

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)

COUNTY OF EMMET/CHEBOYGAN) ss.

I, Lana Jaggi, the duly qualified and acting Clerk of the Village of Mackinaw City, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council at a meeting held on January 07, 2016, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereto affixed my official signature this 7th day of January, 2016.

Lana Jaggi, Village Clerk