

**NOTICE OF PUBLIC MEETING
COUNCIL CHAMBERS-VILLAGE HALL
102 South Huron Avenue
Phone: 231-436-5351**

7:00 PM

October 01, 2015

**AGENDA-REGULAR MEETING
MACKINAW CITY VILLAGE COUNCIL**

- I. Roll Call**
 - II. Pledge of Allegiance**
 - III. Agenda Approval**
 - IV. Correction and Approval of Minutes: Council Regular Meeting of Sept. 17, 2015**
 - V. Public Comments**
 - VI. Communication/Petitions:
Mackinaw Area Public Library Centennial Celebration**
 - VII. Manager Report**
 - VIII. President's Report/Department Reports**
 - IX. Committee Reports:
Finance and Human Resource Subcommittee Report Trustee S. Newman, Chair
Tree Board Trustee R. Glenn, Chair
Special Casino Committee Report Pres. R. Heilman, Chair**
 - X. Old Business:
A. Intergovernmental Fire Protection Agreements-Village and Townships**
 - XI. New Business:
A. Agreement with Consumers Energy for New Street Light
B. MML Liability and Property Pool Board Ballot 2015
C. Special Event Application-2016-SE-008 Big Mac Shoreline Bike Fall Tour
D. Special Event Application-2016-SE-009 Big Mac Shoreline Spring Bike Tour
E. Special Event Application-2016-SE-010 Mackinaw City Area Arts Council
F. Planning Commission Appointments
G. Resend DDA Board Member Appointment
H. Resolution-Deficit Elimination Plan**
 - XII. Scheduling of Committee Meetings**
 - XIII. Accounts Payable**
 - X. Adjourn**
- FINANCE AND HUMAN RESOURCE SUBCOMMITTEE:
REVIEW BILLS @ 6:45 PM**

UNAPPROVED
MINUTES REGULAR COUNCIL MEETING
MACKINAW CITY

7:00 P.M.

September 17, 2015

I. Roll Call

President Pro Tem Richard Perlick called the meeting to order and with the following Trustees present—Belinda Mollen, Scott Newman, Tom Chastain, Robert Glenn and Paul Michalak. Absent- President Robert R. Heilman. Also present- David White-Village Manager, Kenneth Lane-Village Attorney, Patricia B. Pepler- Village Treasurer and Lana Jaggi- Village Clerk.

DEPARTMENT HEADS PRESENT

Patrick Wyman-Chief of Police

Fred Thompson-Fire Chief/Zoning Administrator

Pat Riviera-Superintendent, Water/Sewer

Mike Karll-Superintendent, DPW

II. Pledge of Allegiance

III. Agenda Approval

Motion Chastain seconded Newman to approve the agenda as presented adding New Business , C. Resolution for Gaming License, St Anthony's Altar Society. Voice vote motion carried unanimously.

IV. Correction and Approval of Minutes

Motion Mollen seconded Newman to approve the minutes of the regular meeting of September 03, 2015 as presented. Voice vote, motion carried unanimously.

V. Public Comments:

Annabelle Blair-Edgewater Beach Subdivision Resident

Joanne Leal-Village Resident

VI. Communication/Petitions:

Thank You-Fort Michilimackinac Re Enactment Committee

Mackinaw Area Public Library Centennial Celebration

VII. Managers Report as presented and submitted for file.

Motion Mollen seconded Michalak to recognize the upstanding efforts of Sandra Maxfield on her contribution to maintain various Village garden beds.

Voice vote, motion carried unanimously.

VIII. President's Report/Department Head Reports as presented and submitted for file.

IX. Committee Reports

Facilities and Streets Subcommittee Report Trustee Mollen, Chair as presented and submitted for file.

UNAPPROVED
MINUTES REGULAR COUNCIL MEETING
MACKINAW CITY

7:00 P.M.

September 17, 2015

Page 2

- X. Old Business:**
A. Amendment to Tower Lease Agreement
Motion Mollen seconded Glenn to approve amendment to the 911 Tower Lease.
Voice vote, motion carried unanimously.
- XI. New Business:**
A. Special Event Application 2015-SE-062 Mighty Bridge Run
Motion Newman seconded Glenn to approve special event application 2015-SE-062, Mighty Mac Bridge Run as presented. Voice vote, motion carried unanimously.
- B. Special Event Application 2015-SE-065 Shepler's Inc.**
Motion Chastain seconded Newman to approve special event application 2015-SE-065, Shepler's Inc. Voice vote, motion carried unanimously.
- C. Resolution for Gaming License-St. Anthony's Altar Society, Name Change**
Motion Newman seconded Chastain to approve the resolution for gaming license for St. Anthony's Council of Catholic Women. Voice vote, motion carried unanimously.
- XII Scheduling of Subcommittee meetings:**
Finance and Human Resource Subcommittee
Monday, September 28, 2015 at 9:00 AM-Budget Review
Parks and Recreation-TBD
Special Casino Subcommittee-TBD
- III. Accounts Payable**
Motion Newman seconded Michalak to pay accounts payable for September 17, 2015 in the amount of \$64,945.48. Yeas- Mollen, Newman, Chastain, Perlick Glenn, Michalak. Absent- Heilman. Motion carried.
- IX. Adjournment: 7:43 PM**

Respectfully submitted,

Richard Perlick; President Pro Tem

Lana Jaggi; Clerk

SEPTEMBER 18, 2015
FOR IMMEDIATE RELEASE:

CONTACT:

Jolene Michaels
Mackinaw Area Public Library
231-436-5451
FAX 231-436-7344
Mackinaw3@gmail.com
www.mackinawareapl.michlibrary.org

MACKINAW AREA PUBLIC LIBRARY CENTENNIAL CELEBRATION

Mackinaw City, MI, September 18, 2015 - Mackinaw Area Public Library is celebrating one hundred years of service to the community. On Saturday, October 3, the Friends of the Mackinaw Area Public Library invites the community to a centennial open-house from 10:00 a.m. until 2:00 p.m. The program will begin at 11 with a brief greeting from Randy Riley, Michigan's State Librarian. There will be live music and refreshments and raffles throughout the afternoon.

The Mackinaw Area Public Library was started by the Mackinaw Women's Club when a group of local ladies started getting together periodically to read Shakespeare. In 1915, the library was settled in its first home in the town council chambers. Since then, the Library has grown to include two branches that serve over 5000 people. Patrons can use computers to search the internet, research local history, check out audio books and music CD's, DVD's, and E-books, read newspapers and magazines and browse or check out one of almost 45,000 good old fashioned books. Anyone not happy with that selection can check out books from many other local libraries or order books, movies, and other materials through the statewide Michigan e-Library (MeLCat). Within the next month, the library will be offering streaming and

downloadable music. There is a community room available for meetings and programs, iPad minis for children to use, and a VHS to DVD transfer service for those old family videos. We can make copies, scan to email or fax your documents plus much more.

All are welcome to stop in on Saturday, October 3, 2015 anytime between 10 a.m. and 2 p.m.

For more information about any of the above services, contact the Mackinaw Area Public Library, 528 W. Central Ave, Mackinaw City, MI 49701, (231)436-5451 or find us at: www.mackinawareapl.michlibrary.org

- END -

To: Mackinaw City Council
From: David M. White, Village Manager
Date: September 24, 2015
Re: Manager Report for October 1, 2015, Council Meeting

X Old Business:

- A. Intergovernmental Fire Protection Agreement –Village and Townships-**
For Council consideration at the meeting is the final agreement for Fire Services between the Village, Mackinaw and Wawatam Townships. A final copy of the agreement as well as the red lined working copy is included for your review. The attorneys for all three parties to this agreement have reviewed and agreed to any word changes. In the final document the issue of payment during the period between all parties signing the contract and the Township millage votes has been addressed. It is also outlined in the agreement what would happen if the millage was not adopted by the Townships. Should any Council member have any questions Mr. Lane or I would be happy to address them.

XI New Business:

- A. Agreement with Consumers Energy for a new Street Light-** The agreement before you tonight is for a new street light in front of 959 Cadotte St. I would recommend approval of this request.
- B. MML Liability and Property Pool Board Ballot 2015-** As the Village is a member of the MML Liability and Property pool, each year the Village must vote for Board members. This year two candidates are running for two seats. If the Council wishes, a motion would be needed to approve voting for the two presented candidates.
- C. Special Event Application-2016-SE-008 Big Mac Shoreline Bike Fall Tour-**
The Chamber is requesting this event for Friday September 16, 2016, September 17, 2016 and from the Fort September 18th 2016. On the 16th and 17th they will be using the Recreation Center under the new rate

schedule adopted by the Council. Staff has reviewed this request and has no issues. I would recommend approval of this request.

D. Special Event Application-2016-SE-009 Big Mac Shoreline Spring Bike

Tour- The Chamber is requesting this event for June 10, 2016, June 11, 2016 and June 12, 2016 from the Fort. This request is identical to the Fall Bike request; staff has reviewed and does not have any issues with it. I would recommend approval of this request.

E. Special Event Application-2016-SE-010 Mackinaw City Area Arts Council-

This application is a list of Concerts planned for the 2016 Summer season. As stated two of the dates requested August 5th and 6th have already been approved for the Rendezvous/Trade Fair, all other dates are available. In discussion with organizers of both events they are going to work together for the two days mentioned in August. Last year the fee was waived for this event if the Council wishes to do that for the 2016 season a motion would be needed. Staff has reviewed this request and has no issues; I would recommend approval of this request.

F. Planning Commission Appointment- President Heilman will be presenting this item.

G. Resend DDA Board Member Appointment- President Heilman will be presenting this item.

H. Resolution- Deficit Elimination Plan- A deficit reduction plan has been submitted to the State and a Resolution is required from the Village Council officially adopting the Deficit Elimination Plan. Once this resolution is submitted the Village will have addressed the entire requirements for the Deficit reduction plan. I or Clerk Jaggi would be happy to address any questions Trustees may have.

COMMITTEE REPORT
VILLAGE OF MACKINAW CITY
102 S. Huron Avenue, Mackinaw City, MI 49701

COMMITTEE: Tree Board DATE 9-18-15

AGENDA ITEMS: Inventory of Trees

PRESENT: Perlick, C Harsten, Glean, Murhy, Karl, Kotic

ABSENT: None

REPORT: Inventory trees, assigned areas
reporting at next meeting, of 9-14-15
@ 9:30 AM

COMMITTEE DATA BASE SUMMARY INFORMATION

ITEM

STATUS/RECOMMENDATION

**INTERGOVERNMENTAL FIRE PROTECTION AGREEMENT
WAWATAM TOWNSHIP, MACKINAW TOWNSHIP AND
VILLAGE OF MACKINAW CITY**

Interlocal Fire Department Agreement effective April 1, 2015, by and between the Village of Mackinaw City, a Michigan municipal corporation with offices at 102 S. Huron Avenue, Mackinaw City, Michigan (hereinafter "Village") and Wawatam Township, a Michigan municipal corporation with offices at 123 W. Etherington Street, Mackinaw City, Michigan and Mackinaw Township, a Michigan municipal corporation with offices at 10595 Wallick Road, Mackinaw City, Michigan (hereinafter collectively "Townships").

Whereas, the Village and Townships each have been delegated by law the authority to provide fire protection and related emergency services for services within each of their respective boundaries; and

Whereas, the Urban Cooperation Act, PA 7, 1067 Extra Session (MCL 124.501 et seq.) permits two or more Michigan governmental entities to enter into an agreement for the provision of services for which each is enabled to individually by state statute; and

Whereas, the Village has provided fire protection and emergency services to the Townships for a significant period of time, therefore it is mutually promised and agreed to by the above named units of government to continue the contractual relationship with the following provisions:

- 1. Purpose and Intent: The Village agrees to produce, maintain and provide fire protection and related emergency services upon request or as directed by central dispatch to the residents of the Townships. Such protection shall be provided to the Townships in the same manner as they are provided within the Village. The Village will maintain complete control and ownership of all fire and emergency service equipment, buildings and related apparatus used to facilitate this Agreement .**
- 2. Fire Advisory Board: The Village and the Townships shall establish a joint five (5) person Fire Advisory Board comprised of two (2) representatives from and appointed by the Village; and two (2) representatives from and appointed by the Townships, one from Mackinaw Township and one from Wawatam Township, unless only one township participates in this Agreement, then the sole township shall appoint two (2) representatives to the Fire Advisory Board. One at large member shall also be appointed by agreement of the other four representatives. The persons filling the Fire Advisory Board positions shall be appointed annually by each appointing body. The board is advisory in nature but will serve as a vehicle for communication of concerns and issues that may arise during the term of this Agreement. The Fire Advisory Board will not have budgetary or personnel control. The Fire Advisory Board may meet as often as needed but shall meet at least twice annually in March and October.**

Representatives may be current residents or business owners, not affiliated with the Village or Townships governments, or may be current Village or Township officials. The Village Fire Chief serves as ex-officio member of the Board with no voting

rights. Neither firefighters nor volunteer firefighters that serve the Village shall be permitted to serve on the Board.

3. **Distribution of Fire Costs:** The Townships shall each submit to their respective electors a ballot question of whether to approve a levy of 0.5 mills of taxable value annually for the support of fire protection and emergency services (the "Fire Service Millage") pursuant to this Agreement. These elections shall be scheduled to coincide with either the primary election to be held in August 2016 or the general election to be held in November 2016. Both Mackinaw Township and Wawatam Township shall be solely responsible for their own costs associated with these elections that are attributable to the ballot question. The period of the proposed Fire Service Millage, as presented on each ballot, shall be proposed as being for five years, including 2016, 2017, 2018, 2019 and 2020. The Village and the Townships agree that the ballot question language shall be collectively drafted by legal counsel for the Village and Townships to ensure such language is sufficient to carry out the terms and conditions of this Agreement.

Each township that passes the millage agrees to pay the Village all the revenue generated by the millage of 0.5 mills of taxable value (subject to any Headlee rollbacks required by law) by March 31, 2017 for the period from April 1, 2016 to March 31, 2017, by March 31, 2018 for the period from April 1 2017 to March 31, 2018, by March 31, 2019 for the period from April 1, 2018 to March 31, 2019, by March 31, 2020 for the period from April 1, 2019 to March 31, 2020, and by March 31, 2021 for the period from April 1, 2020 to March 31, 2021. If timely paid in accordance with this paragraph, the Village agrees to accept the amount generated by and received from the Fire Service Millage from the respective Townships as full and complete payment for fire and emergency services during those years.

Each township that approves the Fire Services Millage shall pay to the Village all proceeds received for the Fire Service Millage (subject to any Headlee rollbacks required by law) for the duration of the approved millage. Such received proceeds shall be paid to the Village by March 31 of each year. Any delinquent proceeds received after this date shall be paid to the Village within 45 days of receipt. The Townships agree that efforts shall be made to collect any delinquent proceeds to the full extent of state law.

For each township that approves the Fire Service Millage, this Agreement shall continue until March 31, 2021, unless further extended by mutual agreement between the participating parties. At least one year prior to the expiration of this agreement between the Village and any participating township, the participating parties shall meet to review, revise, and discuss terms for potential renewal.

4. **Continuation of Fire Protection Until March 31, 2017:** The Village shall continue providing fire protection and emergency services to the Townships until March 31, 2017, under the following conditions:

A. Mackinaw Township shall pay \$21,841.88 to the Village for such services from April 1, 2015 to March 31, 2016. Wawatam Township shall pay \$21,841.88 to the

Village for such services from April 1, 2015 to March 31, 2016. Such payments shall be made to the Village on or before March 31, 2015.

B. If the Fire Service Millage does not pass in Mackinaw Township, said Township shall pay \$21,841.88 to the Village for such services from April 1, 2016 to March 31, 2017. Such payment shall be made to the Village on or before March 31, 2016. If the Fire Service Millage does not pass in Wawatam Township, said Township shall pay \$17,000.00 to the Village for such services from April 1, 2016 to March 31, 2017. Such payment shall be made to the Village on or before March 31, 2016. No further amounts shall be owing to the Village by either of the Townships for any period prior to these dates.

If the Fire Service Millage is not passed by a township, and assuming the payments specified within paragraphs 4 A & B above are timely paid, the parties acknowledge and agree that the Village shall have no further obligation nor responsibility to provide fire protection and emergency services to such township after March 31, 2017. The rejection of the Fire Service Millage by one township shall not affect the terms of this Agreement between the Village and the remaining township that approves the Fire Service Millage.

5. **Cost Recovery** The Townships acknowledge that the Village may seek to directly recover from service recipients or their insurers for certain emergency service costs. The fees recovered by the Village of Mackinaw City shall not offset the amounts collected from either township that approves the Fire Service Millage. Likewise, in the event a millage does not pass in one or both townships, no contribution by the Townships other than the payments specified in paragraph 4 A & B above shall be required. The Townships shall have no obligation to pass an ordinance allowing for collection of fees associated with fire protection services, nor shall the Townships have any responsibility to engage in any services for billing for fees for fire protection services. The Townships shall have no obligation to reimburse the Village for any billed, but uncollected, fees for fire protection services.
6. **Ownership of Equipment:** The Townships shall not have any ownership in the Village Fire Department, and/or its equipment or assets, unless a separate agreement or amendment to current agreement is added expressing the terms and conditions of such ownership. Likewise, the Townships shall not have any responsibility for the acquisition (including debt), maintenance, repair, or replacement of the Village Fire Department, its equipment or assets, beyond any provisions for payment specified in this Agreement.
7. This Agreement is executable to each legislated body, board or council that indicates adoption of the Agreement by signature.
8. This Agreement may be signed upon any number of counterparts with the same effect as if the signatures were upon the same instrument. Facsimile and electronically transmitted copies of signatures shall be treated as original signatures for all purposes under this agreement.

9. **This Agreement constitutes the entire agreement between the parties with respect to its subject matter, and all prior negotiations and agreements between the parties concerning this subject matter, whether written or oral, shall be of no further force and effect. This Agreement may not be modified except by a written document signed by both parties.**

Donna Falor
Mackinaw Township Supervisor

Roger Moore
Wawatam Township Supervisor

Robert Heilman
Mackinaw City Village President

La/mcfd/Fire Pro Agreement.08

**INTERGOVERNMENTAL FIRE PROTECTION AGREEMENT
WAWATAM TOWNSHIP, MACKINAW TOWNSHIP AND
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Whereas, the Urban Cooperation Act, PA 7, 1067 Extra Session (MCL 124.501 et seq.) permits two or more Michigan governmental entities to enter into an agreement for the provision of services for which each is enabled to individually by state statute; and

Whereas, the Village has provided fire protection and emergency services to the Townships for a significant period of time, therefore it is mutually promised and agreed to by the above named units of government to continue the contractual relationship with the following provisions:

1. Purpose and Intent: The Village agrees to produce, maintain and provide fire protection and related emergency services upon request or as directed by central dispatch to the residents of the Townships. Such protection shall be provided to the Townships in the same manner with the same priority as they are provided within the Village. The Village will maintain complete control and ownership of all the fire and emergency service department equipment, buildings and related apparatus used to facilitate this Agreement unless otherwise stated by contract.
2. Fire Advisory Board: The Village and the Townships shall establish a joint five (5) person Fire Advisory Board comprised of two (2) representatives from and appointed by the Village; and two (2) representatives from and appointed by the Townships, one from Mackinaw each Township and one from Wawatam Township, unless only one ~~t~~Township participates in this Agreement, then the sole ~~t~~Township shall appoint two (2) representatives to the Fire Advisory Board. One at large member shall also be appointed by agreement of the other four representatives. The persons filling the Fire Advisory Board positions shall be appointed annually by each appointing body. The board is advisory in nature but will serve as a vehicle for communication of concerns and issues that may arise during the term of this Agreement. The Fire Advisory Board will not have budgetary or personnel control. The Fire Advisory Board may meet as often as needed but shall meet at least twice annually in March and October.

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Each township that passes the millage agrees to pay the Village ~~of Mackinaw City~~ all the revenue generated by the millage of 0.5 mills of taxable value (subject to any Headlee rollbacks required by law) by March 31, 2017 for the period from April 1, 2016 to March 31, 2017, by March 31, 2018 for the period from April 1 2017 to March 31, 2018, by March 31, 2019 for the period from April 1, 2018 to March 31, 2019, by March 31, 2020 for the period from April 1, 2019 to March 31, 2020, and by March 31, 2021 for the period from April 1, 2020 to March 31, 2021. If timely paid in accordance with this paragraph, ~~The Village of Mackinaw City~~ agrees to accept the amount generated by and received from the Fire Service Millage from the respective Townships as full and complete payment for fire and emergency services during those years.

Each ~~t~~ Township that approves the Fire Services Millage shall will pay to the Village all proceeds received for the Fire Service Millage (subject to any Headlee rollbacks required by law) for the duration of the approved millage. Such received proceeds shall be paid to the Village by March 31 of each year. Any delinquent proceeds received after this date shall be paid to the Village within 45 days of receipt. The Townships agree that efforts shall be made to collect any delinquent proceeds to the full extent of state law.

For each ~~t~~ Township that approves the Fire Service Millage, this ~~A~~ agreement shall continue until March 31, 2021, ~~u~~ unless further extended by mutual agreement between the participating parties ~~Township and the Village~~. At least one year prior to the expiration of this agreement between the Village and any participating ~~t~~ Township, the participating parties shall meet to review, revise, and discuss terms for potential renewal.

4. **Continuation of Fire Protection Until March 31, 2017:** The Village shall continue providing fire protection and emergency services to the Townships until March 31, 2017, under the following conditions:

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B. If the Fire Service Millage does not pass in Mackinaw Township, said Township shall pay \$21,841.88 to the Village for such services from April 1, 2016 to March 31, 2017. Such payment shall be made to the Village on or before March 31, 2016. If the Fire Service Millage does not pass in Wawatam Township, said Township shall pay \$17,000.00 to the Village for such services from April 1, 2016 to March 31, 2017. Such payment shall be made to the Village on or before March 31, 2016. No further amounts shall be owing to the Village by either of the Townships for any period prior to these dates.

If the Fire Service Millage is not passed by a tTownship, and assuming the payments specified within paragraphs 4 A & B above are timely paid, the parties acknowledge and agree that the Village shall have no further obligation nor responsibility to provide fire protection and emergency services to suchthe tTownship after March 31, 2017. ~~After that date, neither the Village nor the non-approving Township shall have any further obligation to the other under this Agreement.~~ The rejection of the Fire Service Millage by one tTownship shall not affect the terms of this Agreement between the Village and the remaining tTownship that approves the Fire Service Millage.

5. Cost Recovery The Townships acknowledge that the Village may seek to directly recover from service recipients or their insurers for certain emergency service costs. The fees recovered by the Village of Mackinaw City shall not offset the amounts collected from either tTownship that approves the Fire Service Millage. Likewise, in the event a millage does not pass in one or both townships, no contribution by the Townships other than the payments specified in paragraph 4 A & B above payments for the period ending March 31, 2017 or for the payment of the proceeds of the approved Fire Services millage shall be required by the Townships. The Townships shall have no obligation to pass an ordinance allowing for collection of fees associated with fire protection services, nor shall the Townships have any responsibility to engage in any services for billing for fees for fire protection services. The Townships shall have no obligation to reimburse the Village for any billed, but uncollected, fees for fire protection services.
6. Ownership of Equipment: The Townships shall~~will~~ not have any ownership in the Village Fire Department, and/or its equipment or assets, unless a separate agreement or amendment to current agreement is added expressing the terms and conditions of such ownership. Likewise, the Townships shall not have any responsibility for the acquisition (including debt), maintenance, repair, or replacement of the Village Fire Department, its equipment or assets, beyond any provisions for payment specified in this Agreement.
7. This Agreement is executable to each legislated body, board or council that indicates adoption of the Agreement by signature.

8. **This Agreement may be signed upon any number of counterparts with the same effect as if the signatures were upon the same instrument. Facsimile and electronically transmitted copies of signatures shall be treated as original signatures for all purposes under this agreement.**

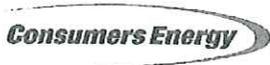
9. **This Agreement constitutes the entire agreement between the parties with respect to its subject matter, and all prior negotiations and agreements between the parties concerning this subject matter, whether written or oral, shall be of no further force and effect. This Agreement may not be modified except by a written document signed by both parties.**

Donna Falor
Mackinaw Township Supervisor

Roger Moore
Wawatam Township Supervisor

Robert Heilman
Mackinaw City Village President

La/mcfd/Fire Pro Agreement.08



AGREEMENT FOR MODIFICATIONS OF
ELECTRIC FACILITIES (NONREFUNDABLE)

TERMS AND CONDITIONS
PART II

1. For any new facilities being installed to accommodate new load to the Company's system, a non-refundable contribution pursuant to tariffs filed with the Michigan Public Service Commission (Rule C6) is included in the Price.

In consideration of Customer's request and agreement to pay all the costs of relocation/modification of Consumers' facilities, Consumers hereby agrees to relocate and/or modify its electric facilities. The facilities to be relocated or modified are shown on the drawing attached as Exhibit A. Pursuant to tariffs filed with the Michigan Public Service Commission (Rule C1), when relocation or modification of Consumers' facilities is requested or made necessary by a customer, all costs for the relocation or modification are charged to the requesting party.

For the above mentioned activities, all costs are non-refundable and are due prior to the start of construction. The Customer shall pay the Price identified in Part I upon execution of this Agreement.

2. After all work is completed, Consumers will invoice the Customer for any additional amounts owed.

The Customer is solely responsible to contact the owner of any phone, cable TV or any other facility that may be attached to Consumers' poles and make arrangements for the removal and/or relocation of those facilities at the Customer's expense. The Price identified in Part I does not include any cost the owner of those facilities may charge for the removal and/or relocation.

The Customer shall also be responsible for additional extraordinary construction costs that result from, but are not limited to site conditions, environmental contamination, underground, or buried obstructions, permit fees or other governmental restrictions. If work is to be completed outside of Consumers' normal working hours at the Customer's request, incremental costs shall apply, and these costs will be the Customer's responsibility.

Any amounts to be paid pursuant to this Agreement include Michigan sales tax but are exclusive of all other federal, state, county, municipal, or local property, license, excise, sales use, gross receipt or similar tax with respect to the work covered hereunder and if Consumers is required by applicable law or regulation to pay or collect any such tax or if any such taxes are assessed against Consumers on account of performance or this Agreement, no matter when such assessment is made, then such tax or taxes shall be paid by the Customer to Consumers in addition to the amounts provided for herein.

3. Prior to the installation of the facilities, and as a condition precedent thereto, the Customer shall provide, at no expense to the Company, recordable easements, on a form provided by the Company, granting all necessary rights of way for installation and maintenance of said facilities. If said facilities are to serve a residential subdivision, said easements shall include, but not be limited to, rights of way for streetlighting in the subdivision by means of underground facilities, even though Consumers does not undertake to provide streetlighting facilities and service as a part of this Agreement. If said easements are not secured and delivered to Consumers within thirty (30) days after execution of this Agreement, Consumers may, at its option, refund all payments made to it hereunder by the Customer, without interest, after deducting reasonable expenses incurred by Consumers on account of this Agreement, and this Agreement shall thereupon terminate.

4. For any underground facilities included in the work to be performed hereunder, the Customer shall provide, at no expense to Consumers, rough grading (not more than three inches below finished grade) so that the underground facilities can be properly installed in relation to the finished grade level. The Customer shall maintain the average elevation within six feet of any cable, conduit wire, conductor or other underground facility thereafter at a level not to exceed twelve inches above or three inches below the grade level established at the time of installation of said underground facilities. Further, the Customer shall maintain the ground surface elevation in an area four feet wide around any transformer pad, subsurface transformer, junction vault or other support at an elevation of not less than three inches and not more than six inches below the base of any transformer mounted on a pad or other support and not more than six inches below the top of any subsurface transformer or junction vault; provided, however, that changes in the ground surface elevation in excess of the limits herein prescribed may be permitted upon written consent of Consumers. Consumers will backfill and place excavated earth over any area of construction; the Customer is responsible for the final restoration of the construction area.



AGREEMENT FOR MODIFICATIONS OF
ELECTRIC FACILITIES (NONREFUNDABLE)

TERMS AND CONDITIONS (CONT.)

5. If any underground facilities or any portion thereof are to be installed between December 15 and April 15, the Customer shall, prior to installation of said underground facilities or portion thereof, pay Consumers an additional nonrefundable contribution per trench foot as stated in the "Computation of Electric Distribution System Line Extension Deposit and Contribution" for the portion of said facilities installed during said period (Winter construction/practical difficulties charge). The Customer will receive a credit for any part of such winter charge paid by other utilities for joint use of the trench or paid by the Customer for installation, by Consumers, of gas pipe in the same trench. No portion of said facilities will be installed between December 15 and April 15, unless the Customer has paid such additional contribution.

In addition, a further nonrefundable contribution in addition to that provided for herein may be required where, in Consumers' judgment, practical difficulties not considered in determining the Customer's estimate such as water conditions or rock near the surface are encountered during construction. If the Customer does not make such additional contribution within fifteen (15) days after receiving written notice of the necessity for and amount of such additional contribution, Consumers may, at its option, refund all payments made to it hereunder by the Customer, without interest and deducting reasonable expenses incurred by Consumers, and this Agreement shall thereupon terminate.

6. Consumers shall not be in breach of contract as a result of any delay in performing its obligations if such delay is due to strikes or other labor troubles; inability to obtain labor, materials, components, supplies, for any reason, including default of suppliers or subcontractors; acts of God; fire; flood; storm; earthquake or other natural calamities; war; insurrections; riot; embargoes; curtailment; order; regulations or restriction imposed by governmental authorities; or any other cause which is beyond the reasonable control of Consumers, whether of a similar or dissimilar nature and whether or not existing or foreseeable on the scheduled date of commencement of the work. Consumers shall have no obligation to settle any strike or other labor difficulty in a manner not completely satisfactory to it. Should any such delay occur, the time for the performance of Consumers' obligations shall be extended by a time equal to the length of the delay plus such additional time as is reasonably necessary to enable Consumers to resume performance of its obligations.

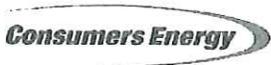
7. Consumers warrants that any work performed under this Agreement shall be performed by properly skilled personnel in accordance with generally accepted standards for the work being performed. The sole liability of Consumers for defective work under this warranty or otherwise, shall be limited to reperforming any such work on the same conditions as the original work. The foregoing is the Customer's exclusive remedy and, EXCEPT AS EXPRESSLY STATED HEREIN, THERE ARE NO OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY, INCLUDING THE WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PURPOSE.

In no event shall Consumers be liable for any loss or damage whatsoever, by reason of its failure to discover, report or modify latent defect or defects inherent in the subject matter of the work. The aforementioned warranty is subject to the following conditions:

(a) Consumers shall not be responsible for repairs, replacements, or corrections made by others with respect to the work performed by Consumers.

(b) The Customer shall notify Consumers in writing of any breach or warranty with respect to the services performed by Consumers within ten (10) days after completion of the work.

8. THE TOTAL LIABILITY OF CONSUMERS, ITS AGENTS, EMPLOYEES, VENDORS AND CONTRACTORS WITH RESPECT TO ANY AND ALL CLAIMS ARISING OUT OF THIS CONTRACT INCLUDING THE PERFORMANCE OF OBLIGATIONS IN CONNECTION WITH THE WORK HEREUNDER, WHETHER BASED ON CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE, SHALL NOT EXCEED IN AGGREGATE ONE THOUSAND DOLLARS (\$1,000.00) AND SHALL IN NO EVENT INCLUDE INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY NATURE INCLUDING, BUT NOT LIMITED TO, LOSS OF REVENUE OR ITS USE; LOSS BY REASON OF PLANT OR EQUIPMENT SHUTDOWN OR INABILITY TO OPERATE AT RATED CAPACITY; INCREASED EXPENSE OR OPERATION OF PLANT OR EQUIPMENT; INCREASED COSTS OF PURCHASING OR PROVIDING EQUIPMENT, MATERIALS, SUPPLIES OR SERVICES OUTSIDE CONSUMERS' SCOPE OR SUPPLY; COSTS OR REPLACEMENT POWER OR CAPITAL; CLAIMS OF THE CUSTOMER'S CUSTOMERS; OR INVENTORY OR USE CHARGES, EVEN IF CONSUMERS HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.



AGREEMENT FOR MODIFICATIONS OF
ELECTRIC FACILITIES (NONREFUNDABLE)

TERMS AND CONDITIONS (CONT.)

This limitation of liability section shall prevail over any conflicting or inconsistent provisions contained herein or in any other applicable document and shall be in effect even if the remedy or remedies set forth herein fail in their essential purpose.

9. The Customer shall indemnify and hold Consumers, its agents, employees, vendors and contractor(s) harmless from and against, and shall at Consumers' option undertake the defense of, any and all claim, losses, liability and damage (including environmental harm) and including reasonable attorney's fees which Consumers might sustain or incur or which might be asserted by any third party against Consumers as a result of the services provided under this Agreement, whether based on warranty, contract, tort (including negligence), strict liability or otherwise, unless caused solely by the negligence of Consumers, its agents or employees.

10. Any assignment or any part thereof by the Customer without the previous written permission of Consumers shall be void and of no effect. Consumers may subcontract any services hereunder.

11. This agreement does not create an employer/employee relationship between the parties. Consumers will retain sole and absolute discretion over the manner and means of carrying out Consumers' responsibilities hereunder.

12. The terms of this Agreement shall not be changed superseded or supplemented, except in writing by an authorized representative of Consumers and by a duly authorized representative of Customer.

13. This Agreement shall be deemed a Michigan contract and shall be construed in accordance with and governed by the laws of the State of Michigan. With respect to the subject matter hereof, this Agreement supersedes all previous representations, understandings and negotiations, either written or oral, between the parties hereto or their representatives and constitutes the entire contract between the parties. This Agreement is intended for the benefit of the parties hereto and does not grant any rights to any third parties unless otherwise specifically stated herein. No part of any purchase order, request for proposal or other documents issued by Customer shall be binding upon Consumers or affect its rights or obligations hereunder unless signed by a duly authorized representative of Consumers.

14. This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the Parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither Party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

15. Additional Items



CEM Support Center

Consumers Energy, Lansing Service Center, Rm. 122, 530 W. Willow St., P.O. Box 30162 Lansing, MI 48909-7662

**PLEASE RETURN THE CHECKED DOCUMENTS BELOW TO
CONSUMERS ENERGY IN THE ENVELOPE PROVIDED**

TO EXPEDITE SERVICE, RETURN VIA EMAIL TO:

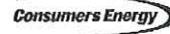
POBoxCEServiceRequest@cmsenergy.com

<input type="checkbox"/>	SIGNED ELECTRIC CONTRACT (Please return all pages of contracts) (Form 93, Form 94 and Form 95 - 2 Page Document Each) (Form 861, Form 862 and Form 230 - 4 Page Document Each)
<input checked="" type="checkbox"/>	PAYMENT WITH INVOICE STUB (TOP STUB IS REQUIRED FOR PROCESSING)
<input type="checkbox"/>	REQUEST FOR ELEVATED CUSTOMER DELIVERY PRESSURE
<input checked="" type="checkbox"/>	STANDARD LIGHTING CONTRACT (MUST BE CERTIFIED BY CLERK)
<input type="checkbox"/>	SIGNED CUSTOMER ATTACHMENT PROGRAM (CAP) CONTRACT (PLEASE ENSURE TO CHECK PAYMENT OPTION ON CONTRACT)
<input type="checkbox"/>	GO READY FORM (FORM 1250) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: <u>POBoxCEServiceRequest@cmsenergy.com</u>
<input type="checkbox"/>	SITE READY PHOTO(S) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: <u>POBoxCEServiceRequest@cmsenergy.com</u>
<input type="checkbox"/>	OTHER:

NOTIFICATION REFERENCE NUMBERS

ELECTRIC SERVICE NOTIFICATION:	
GAS SERVICE NOTIFICATION:	
ELECTRIC OH DISTRIBUTION NOTIFICATION:	
ELECTRIC UG DISTRIBUTION NOTIFICATION:	
GAS MAIN NOTIFICATION:	
STREETLIGHT NOTIFICATION:	1030998050

CONSUMERS ENERGY
 CEM Support Ctr - Lansing RM 122
 530 W Willow St
 Lansing, MI 48906-4754



VILLAGE OF MACKINAW CITY
 PO BOX 580
 MACKINAW CITY MI 49701-0580 PREPAYMENT REQUEST

Due Date	Total Due
10/03/15	\$100.00
Amount	\$
Enclosed	

Please detach this stub and return it with your payment

CONSUMERS ENERGY

Account Number	300009444161	Invoice Number	9305613129
Account Name	VILLAGE OF MACKINAW CITY	PO Number	
Address	PO BOX 580 MACKINAW CITY, MI 49701	PO Date	
		Bill Date	09/03/15
		DUE DATE	10/03/15

Comments: 959 CADOTTE MACKINAW CITY - MACKINAW CITY - STREETLIGHTING - NOTIFICATION NUMBER (s): -
 - - - - - 1030998050 -

Contact our secure cred/ddebit card payment center at 1-855-581-3753 to pay 'fee free' with your Visa or Master card. Have your account number, located at the top of this invoice ready. If you have any questions related to this bill or issues making your payment please contact your Consumers Energy representative.

Item	Description	Quantity	Unit Price	Amount
40010403	Electric Streetlights-CIAC	1.0 EA	\$100.00	\$100.00
Payment Terms:		Due by: 10/03/15	TOTAL DUE*:	\$100.00

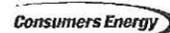
PLEASE ENCLOSE THE TOP PORTION OF THIS INVOICE WITH YOUR PAYMENT. THE ACCOUNT NUMBER IS NECESSARY TO ENSURE YOUR PAYMENT IS PROPERLY CREDITED. THANK YOU

Contact Information: WILLIAM J KEISER -231-582-8311 -

*Payments applied after the date of 09/03/15 are not included.

Consumers Energy is regulated by the Michigan Public Service Commission, Lansing, Michigan.

www.consumersenergy.com





**AUTHORIZATION FOR CHANGE IN
STANDARD LIGHTING CONTRACT
(COMPANY-OWNED) FORM 547**

Contract Number: 100000279404

Consumers Energy Company is authorized as of _____, by the Village of MACKINAW CITY, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Village of MACKINAW CITY, dated 2/1/2010.

Lighting Type:

General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge

Notification Number(s):

1030998050

Construction Work Order Number(s):

DESIGN #10626394

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 2/1/2010 shall remain in full force and effect.

Village of MACKINAW CITY

By:

(Signature)

(Printed)

Its

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.



CEM Support Center

Consumers Energy, CEM Support Center, Lansing Service Center, Rm. 122, 530 W. Willow St., P.O. Box 30162 Lansing, MI 48909-7662

September 3, 2015

NOTIFICATION #:
1030998050

VILLAGE OF MACKINAW CITY
PO Box 580
Mackinaw City, MI 49701-0580

REFERENCE: 959 CADOTTE MACKINAW CITY, MACKINAW CITY

Dear Valued Customer,

Thank you for contacting Consumers Energy for your energy needs. Please note the Notification Number above and include it on any correspondence you send. Please note the Account Number, located above the Account Name on your invoice, when submitting payment.

Enclosed for approval and signature is the original Authorization for Change and Resolution covering the replacement and/or installation of streetlight(s). In conjunction with the work, a non-refundable payment of \$100.00 per luminaire is required.

A monthly energy charge associated with this lighting installation for 1 Luminaire(s) is approximately \$14.40
This charge is subject to change based on current rates. After the installation is complete, you will begin receiving a separate monthly bill for the above energy charge. You are responsible for the final restoration.

The estimated cost for your energy request is as follows:

Non Refundable Agreement for Installation of Electric Facilities:

Winter Construction Costs:

Installation Charge (\$100.00 per Luminaire): \$ 100.00

Additional Costs

Total Estimated Cost: \$ 100.00

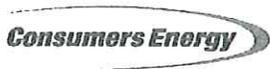
Less Prepayment Received: \$ -

Total Estimated Cost Due: \$ 100.00

Please sign and return the original Authorization for Change and Resolution in the enclosed self-addressed envelope or email to: POBoxCEServiceRequest@cmsenergy.com. Payment in full is required before the installation can be scheduled for construction.

Please review all attached materials carefully. Contact the Consumers Energy Customer Energy Specialist or Representative assigned to your notification with any questions about your request at: 231-582-8311 .

Sent on behalf of,
WILLIAM J KEISER
Consumers Energy Customer Energy Specialist



AGREEMENT FOR MODIFICATIONS OF
ELECTRIC FACILITIES (NONREFUNDABLE)

PART I

Effective Date: 8/31/2015 Notification Number: 1030998050
(Drawing Attached, Exhibit A)

Company:

CONSUMERS ENERGY COMPANY
a Michigan Corporation

Customer:

VILLAGE OF MACKINAW CITY
(Name)

530 W. Willow St.

PO Box 580

(Street and Number)

Lansing, MI 48909

Mackinaw City, MI 49701-0580

(Address)

(City, State and Zip Code)

Attention: _____

Attention: MIKE KARLL

Service Location: 959 CADOTTE ST MACKINAW CITY

Township _____ County EMMET

Town 39 Range 04 Section 13

Price: \$ 100.00

NOTE: ADDITIONAL CHARGES MAY BE OWED. SEE PART II, SECTION 2 and 5 FOR DETAILS.

The Price is good for sixty (60) days from the effective date above. Part II, CONSUMERS' FACILITIES AGREEMENT TERMS AND CONDITIONS is attached hereto and is a part of this Agreement. CUSTOMER ACKNOWLEDGES HAVING READ SAID TERMS AND CONDITIONS. CONSUMERS ENERGY COMPANY EXPRESSLY REJECTS ANY ADDITIONAL OR DIFFERENT TERMS AND CONDITIONS SET FORTH IN ANY PURCHASE ORDER ISSUED BY CUSTOMER OR IN ANY OTHER CONTRACT DOCUMENT ISSUED BY CUSTOMER.

CONSUMERS ENERGY COMPANY

VILLAGE OF MACKINAW CITY

(Customer)

By _____
(Signature)

By _____
(Signature)

(Print or Type Name)

(Print or Type Name)

(Date Signed)

(Date Signed)

Title _____

Title _____

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Village of MACKINAW CITY, dated 2/1/2010, in accordance with the Authorization for Change in Standard Lighting Contract dated _____,

heretofore submitted to and considered by this commission council board ;and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on the behalf of the Village.

STATE OF MICHIGAN
COUNTY OF Emmet

I, _____, Clerk of the Village of MACKINAW CITY, do hereby certify that the foregoing resolution was duly adopted by the commission council board of said municipality, at the meeting held on _____.

Dated:

Municipal Customer Type: Village

GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Fixture Style</i>	<i>Install Remove</i>	<i>Location</i>
1	<u>150</u>	<u>HPS</u>	<u>Cobrahead</u>	<u>Non-Cutoff</u>	<u>Install</u>	959 CADOTTE ST MACKINAW CITY

504
80



EMMET CO
WAWATAM TWP
T39 R04 SEC.13

CADOTTE

CUSTOMER TO REMOVE TREES

⑭ 4+NB

295'

#959 UG
40' -4'
①
25
2207
120/240
Y

FARLEY ST

INSTALL
16' MAST ARM
24' MTG HT
150 WATT HPS
COBRA HEAD

CANYON ST

NOTI#1030998050

ORDER NUMBER

NO JOINT UTILITIES

Consumers Energy

A CMS Energy Company

ELECTRIC

DESIGNED BY
WJKEISER

DATE
08/31/15

APPROVED BY

DATE

959 CADOTTE MACKINAW CITY STREETLIGHT

For: VILLAGE OF MACKINAW CITY
959 CADOTTE MACKINAW CITY

SHEET 1 OF 1 SCALE
1"=100'

-CONSTRUCTION CERTIFICATION-

Work was constructed as Engineered or Changed as Indicated.
All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work

Dates: Started _____ Completed _____

MISS DIG NUMBER: _____ DATE: _____

TLM NUMBER

OF
RODS

OHMS

CONSTRUCTION MEASURE NUMBER

3904132207

10003517468

ORDER TYPE MAINTENANCE ACTIVITY TYPE DESIGN NUMBER

SUBSTATION

WD NO.

ECNC

STL

10626394

MACKINAW CITY

0683

CIRCUIT

CKT NO.

LCP NO.

STAKED

YES NO

POND STREET

02

0889

TREES

YES NO

ELECTRIC CAD TITLE BLOCK (8-1/2x11) 10-30-2008

SHEET A

8/31/2015 9:07:52 AM d:\of\backup\wrod\ustn\dgn\10626394.001

DESIGN FILE NAME:10626394.001

T R S 39 04 13



michigan municipal league

Liability & Property Pool

1675 Green Road
Ann Arbor, MI 48105

TEL 734.662.3246 800.653.2483
FAX 734.662.8083
WEB www.mml.org

to	Members of the MML Liability and Property Pool	from	Michael J. Forster, Pool Administrator
cc		date	September 8, 2015
		subject	2015 Pool Director Election

Dear Pool Member:

Enclosed is your ballot for this year's Board of Directors election. Two (2) incumbent Directors have agreed to seek re-election. You also may write in one or more candidates if you wish.

A brief biographical sketch of each candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than November 9. You may also submit your ballot online by going to www.mml.org. Click on *Insurance*, then *Liability and Property Pool*; the official ballot is located in the left navigation bar under *Online Forms*.

The MML Liability & Property Pool is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Pool, and for participating in the election of your governing board.

Sincerely,

Michael J. Forster
Pool Administrator

mforster@mml.org

THE CANDIDATES

Three-year terms beginning January 1, 2016



Robert Clark, Mayor, City of Monroe

Robert has served as a municipal official for more than six years, and as mayor of the City of Monroe since 2010. Mayor Clark retired as a Michigan State Police Major after thirty years of service. He is active in several local civic organizations and is a member of the Michigan Association of Mayors. He was appointed to the Michigan Municipal League Liability and Property Pool Board of Directors in March of 2012 and is seeking re-election to his second term.



Paula Zelenko, Mayor, City of Burton

Paula has served more than twenty-one years as a municipal official, and has been the mayor of the City of Burton since 2010. She was a member of the Burton city council from 1991 – 2000 and 2008–2010. From 2001–2006 Paula was the 50th District State Representative. She is active in several local civic organizations. Paula was appointed to the Michigan Municipal League Liability and Property Pool Board of Directors in March of 2012 and is seeking re-election to her second term.

Special Events for Council
October 1, 2015

PLEASE NOTE ALL OF THESE EVENTS ARE FOR 2016:

*Venue
Change
St. Anthony's*
1. 2016-SE-008-Big Mac Shoreline Bike Fall Tour-The Chamber is requesting the use of the ~~Recreation Center for this event.~~ Their fee will be \$200 a day x 2 days (\$400), \$100 cleaning deposit and \$50 for table and chair usage according to the new rates set by council. They will need an officer for traffic control on Sunday morning for the Bridge crossing; the fee for this will most likely be under \$40. All department heads signed off.

*Venue
Weekend
Change
St. Anthony's*
2. 2016-SE-009-Big Mac Shoreline Bike Spring Tour- The Chamber is requesting the use of the ~~Recreation Center for this event.~~ Their fee will be \$200 a day x 2 days (\$400), \$100 cleaning deposit and \$50 for table and chair usage according to the new rates set by council. They will need an officer for traffic control on Sunday morning for the Bridge crossing; the fee for this will most likely be under \$40. All department heads signed off.

3. 2016-SE-010-Mackinaw City Area Arts Council-Music in Mackinaw-This is a list of concerts planned for the 2016 summer season at the band shell in Conkling Heritage Park. Two of the dates requested (August 5 & 6) have already been approved for the Rendezvous/Trade Fair use, August 3, 2016 through August 8, 2016. All of the other dates are available at this time. The normal fee for this park for a non-profit is \$50 a day, for the 2015 season the fees were waived. All department heads signed off.

2016-SE-008

To Admin. Staff: 9-18-15
To Council: 10-1-15
Decision: Approved Denied
Minutes to Applicant: _____

SPECIAL EVENT APPLICATION
VILLAGE OF MACKINAW CITY
102 S. HURON AVENUE, MACKINAW CITY, MI 49701
(231) 436-5351

Must be filled out in its entirety and returned to the Village Clerk's Office 45 days prior to scheduled event

SPONSORING ORGANIZATION INFORMATION

LEGAL BUSINESS NAME: Mackinaw City Chamber of Commerce TELEPHONE: 231 436-5574
MAILING ADDRESS: P.O. Box 856
CONTACT NAME: Kelly Vieau TELEPHONE: 231 436-5574
E-MAIL ADDRESS: kelly@mackinawchamber.com CELL PHONE: 231 818-6750

CONTACT PERSON ON DAY OF EVENT

CONTACT NAME: Kelly Vieau TELEPHONE: na
E-MAIL ADDRESS: kellyv1989@hotmail.com CELL PHONE: 231 818-6750

EVENT INFORMATION

NAME OF EVENT: Big Mac Shoreline Bike Tour- 2016- Fall
PURPOSE OF EVENT: Family health, wellness, trail awareness and area tourism

- Non-Profit For-Profit Village Operated/Sponsored Co-Sponsored
 Marathon/Race Festival/Fair Arts & Crafts Show Other _____

DATE(S): Fri-Sept. 9 FROM 12:00 A.M. P.M. TO 6:00 A.M. P.M.
Sat- Sept. 10 FROM 6:45 A.M. P.M. TO 4:30 A.M. P.M.
Sun-Fort Sept 11 FROM 6:15 A.M. P.M. TO 7:00 A.M. P.M.
_____ FROM _____ A.M. P.M. TO _____ A.M. P.M.

RAIN DATE(S): _____ FROM _____ A.M. P.M. TO _____ A.M. P.M.
_____ FROM _____ A.M. P.M. TO _____ A.M. P.M.

EVENT LOCATION: Reception Center- and return down paved trail - St Anthony's

ESTIMATED NUMBER OF ATTENDEES: 450

WILL YOU UTILIZE SHOWERS: Yes No

ESTIMATED NUMBER OF VOLUNTEERS: 15

ESTIMATE DATE/TIME FOR SET-UP: Fri Sept 16 12:00 A.M. P.M.

ESTIMATE DATE/TIME FOR CLEAN-UP: Sat Sept 17 4:30 A.M. P.M.

Ins on file
Police Officer 9/10- ?

PARADE PERMIT

Includes runs, walks, and other uses of the Village public right-of-way.

POLICE ESCORT NEEDED: Yes No

PARADE ROUTE PROVIDED WITH APPLICATION: Yes No

PROPOSED ROUTE: Fort Parking Lot- 6:45am to bridge approach at exit 339 till 7am
Sunday Sept 11

Date and time Parade will start: not parade 6:45 A.M. P.M.

Date and time Parade will end: not parade 7:00 A.M. P.M.

EVENT DETAILS

SITE MAP: All applicants must provide a drawing of the event area and are due at application. Site map must be legible, be pre approved by Village Staff, and include and/or identify the following, if applicable:

- Lot lines
- Fire Hydrants
- Tents
- Table and chair diagram
- Bicycle Routes (including route into and out of town)
- All bicycle events will utilize the Village's Hike and Bike Trail
- Label roads and closest cross roads
- Locate and label buildings
- Portable Restrooms
- Placement of food vendors
- Sidewalks
- Parking lots
- Ingress and egress points
- Parade Route
- All proposed modifications

WILL MUSIC BE PROVIDED DURING THIS EVENT: Yes No

TYPE OF MUSIC PROPOSED: Live Amplification Recorded Loudspeakers

PROPOSED TIME MUSIC WILL BEGIN: _____ END: _____
(NO LATER THAN 10 P.M.)

FOOD VENDORS/CONCESSIONS: (Contact Emmet or Cheboygan County Health Department)
 Yes No Provide Copy of Health Department Food Service License

WILL ALCOHOL BE SERVED AT THIS EVENT: Yes No
 Provide Copy of Liquor Liability Insurance
See page 4 for required language naming the Village as an additional insured
 Provide Copy of Michigan Liquor Control License

If yes, describe measures to be taken to prohibit the sale of alcohol to minors: _____

COPY OF LIABILITY INSURANCE PROVIDED WITH APPLICATION: Yes No
Date insurance binder provided: _____ Barnett Insurance upon approval
See page 4 for required language naming the Village as an additional insured

WILL FIREWORKS BE APART OF EVENT: Yes No
 Provide Copy of Liability Insurance
 Provide Copy of Fireworks Permit
See page 4 for required language naming the Village as an additional insured

EVENT SIGNAGE: Village Council approval is required for any temporary signing in the public right-of-way, across a street or on Village property. Which of the following signs are requested for this event:

"YARD" SIGNS - Number requested: 4 (Maximum size is 2' x2'. Cannot be displayed no more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

SIGNAGE AT EVENT SITE - Location(s): 4 and marquee St Anthony's Village ReCenter

Marquee

Description of signs: Big Mac bike Tour- route signs

(Signs at event site cannot be displayed prior to day of the event and must at the end of the event.)

VENDOR PARKING: Have you made arrangement for vendor parking? Yes No

If yes, where do you propose your vendors park? none

EVENT LONG TERM PARKING: Will there be long term parking? Yes No

If yes, from date _____ to ending date: _____

Long term parking identified on the site map? Yes No

OVERNIGHT CAMPING: Will there be camping over night? Yes No

Name of Facility where camping: _____

If yes, from date: _____ to ending date: _____

Camp sites identified on the site map? Yes No

TENTS/CANOPIES/MISC: The Village of Mackinaw City does have tables and/or chairs available for rental. You will need to provide a diagram of the area for set up. Will the following be constructed or located in the event area?:

BOOTHS – QUANTITY _____

Size _____

TENTS – QUANTITY _____

CHAIRS – QUANTITY _____

AWNINGS – QUANTITY _____

TABLES – QUANTITY _____

Seating diagram for booths, awnings, tables and chairs provided with application: Yes No

PORTABLE RESTROOMS/TOILETS

Have you made arrangements to provide portable restroom facilities at your event? Yes No

If yes, total number of portable toilets: _____ Number of ADA accessible portable toilets: _____

If no, explain: _____

Restroom Company Name: _____

Address Street: _____

City: _____ State: _____ Zip: _____

Telephone Day: _____ Evening: _____ Fax: _____ Cell: _____

Equipment set up: Date: _____ Time: _____

Equipment pick up: Date: _____ Time: _____

Portable restrooms identified on the site map? Yes No

APPLICATION CHECK LIST

A = Applicant V = Village

A

V

- Completed Application
- Special Event Fee received on _____, receipt no _____
amount: \$ _____
- Event Map Received (includes detailed event layout for vendors, booths, portable restrooms, fire hydrants, parking, ingress, egress, roads, sidewalks, table and chair diagram, etc.)
- Bicycle Route Map (use of the Mackinaw City Bike Trail is required)
- Certificate of Insurance (listing the Village of Mackinaw City, its Village Council, Boards and Commissions, Citizens, Employees and Agents, 102 S. Huron Avenue, Mackinaw City, MI 49701 as an additional insured)
- Ambulance Standby included with Application paid on _____, receipt no. _____
amount \$ _____
- Fireworks Permit (if applicable)
- Michigan Liquor Control Commission Special Event License (if applicable)
- Health Department Food Service License (if applicable)

If document is missing, please explain: _____

The applicant and sponsoring organization understand and agrees to:

Provide a certificate of insurance with all coverage deemed necessary for the event, naming the Village of Mackinaw City, its Village Council, Boards and Commissions, Citizens, Employees and Agents, 102 S. Huron Avenue, Mackinaw City, MI 49701, as an additional insured on all applicable policies and submit the certificate to the Village Clerk's Office no later than thirty (30) days prior to the event.

Comply with all Village Ordinances and Policies and applicable State laws, and acknowledges that the special event permit does not relieve the applicant or organization from meeting any application requirements of law or other public bodies or agencies.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the Village's review of this application. The applicant and sponsoring organization understand that it may be necessary to meet with Village staff during, as well as after the event, for the review of this application and that Village Council approval is necessary.

Applicant understands that he/she is responsible for contacting the Michigan Liquor Control Commission and/or Cheboygan or Emmet County Health Department to secure all permits required for this event.

Applicant further agrees to defend, indemnify and hold harmless the Village of Mackinaw City, Michigan from any claim, demand, suit, loss, cost of expense or any damage which may be asserted, claimed or recovered against or from this Special Event by reason of any damage to property, personal injury or bodily injury,

including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss cost of expense is caused in whole or in part by the negligence of the Village of Mackinaw City or by third parties, or by the agents, servants, employees or factors of any of them.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

The Village of Mackinaw City expressly reserves the right in its sole discretion to cancel a private event for Village purposes and the Site user agrees, as a term of its use of a site, to release and waive all claims of any kind (including a claim for consequential damages), against the Village, its officers or employees arising out of cancellation of the user's event.

Is this an annual event? Yes No
Is this event expected to occur next year? Yes No
How many years has this event occurred? since 1992- 24 years

Kelly Vieau
Applicant Signature
Print name of applicant: Kelly Vieau

9-15-15
Date

VILLAGE USE ONLY – Department representative please initial if approved

[MM] DPW [CV] FACILITY SERVICES
[PN] POLICE [KS] FIRE [] AMBULANCE
[CV] RECREATION

VILLAGE COUNCIL COUNCIL APPROVAL DATE: _____

CONDITIONS, IF ANY: _____

AUTHORIZED BY: _____ DATE: _____
VILLAGE MANAGER

2015 Restaurant Map

Restaurants listed by number

See other side for
Valuable Coupons!



0	1	2	3	4	5	6	7	8	9	10	11	12	13	14
1. Audie's Restaurant*	436-5744	10. Mama Mia's Pizzeria	436-5534									
2. BC Pizza*	436-5500	11. 'Neath the Birches	436-5401									
3. Cunningham's Family Restaurant	436-8821	12. Nonna Lisa's Italian Restaurant	436-7901									
4. Darrow's Family Restaurant	436-5514	13. O'Reilly's Irish Pub*	436-5449									
5. Kentucky Fried Chicken	436-5491	14. Pancake Chef *	436-5578									
6. Keyhole Bar & Grill*	436-7911	15. Pizza Palace	436-5788									
7. Lighthouse	436-5191	16. Scalawags	436-7777									
8. Mackinaw Pastie & Cookie Co.	436-5113	17. Starbucks	436-5960									
9. Mackinaw Pastie & Cookie Co. at the Bridge*	436-8202	18. Weinerlicious	436-7430									

*Open all year All phone numbers are AREA CODE (231)

Big Mac Shoreline Bike Tour

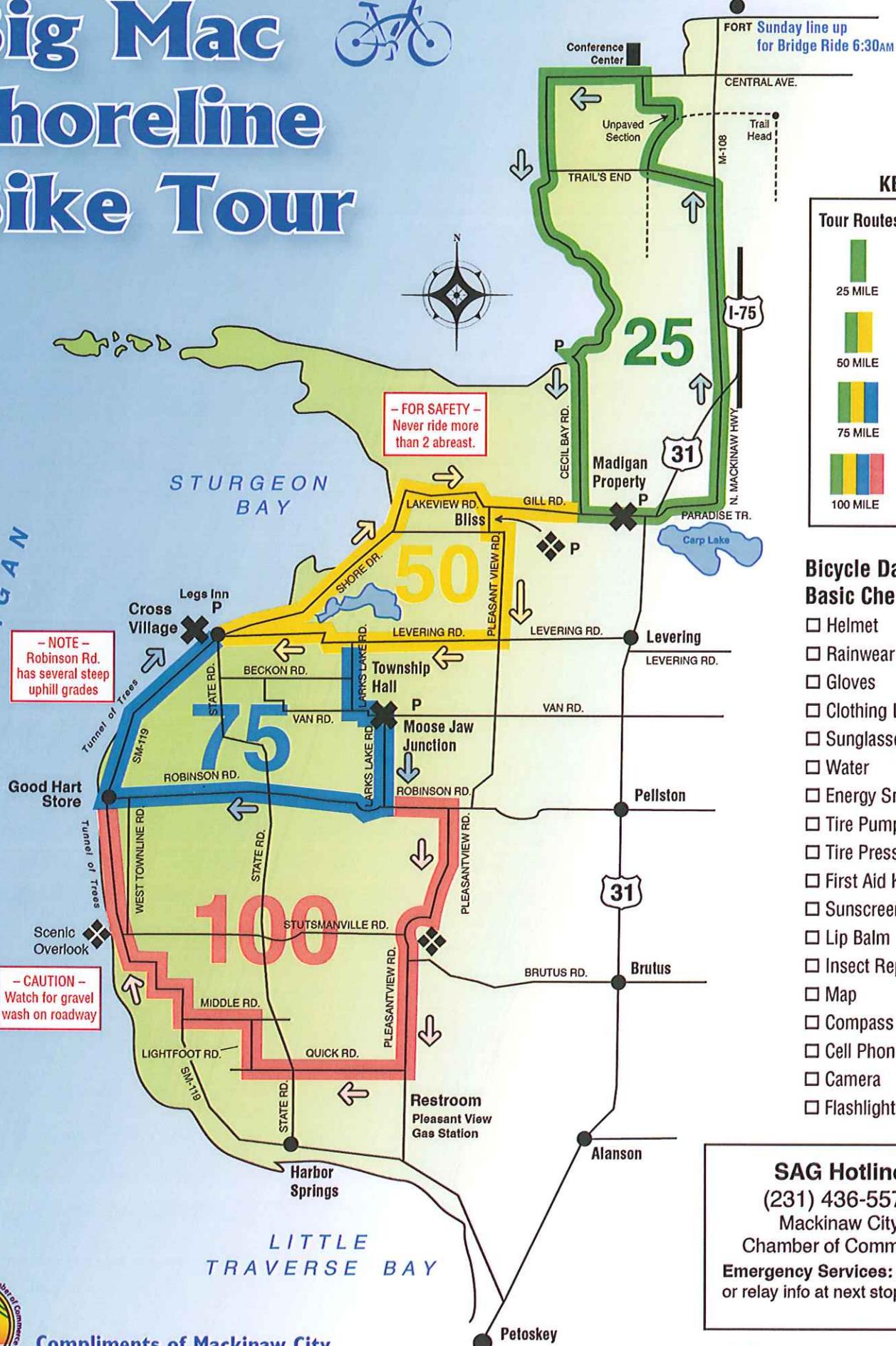


LAKE MICHIGAN

- NOTE -
Robinson Rd.
has several steep
uphill grades

- CAUTION -
Watch for gravel
wash on roadway

- FOR SAFETY -
Never ride more
than 2 abreast.



KEY

Tour Routes

- 25 MILE
- 50 MILE
- 75 MILE
- 100 MILE

- SNACK STOP
- P PORTABLE TOILET
- WATER STOP

Bicycle Day Trip Basic Checklist

- Helmet
- Rainwear
- Gloves
- Clothing Layers
- Sunglasses
- Water
- Energy Snacks
- Tire Pump
- Tire Press. Gauge
- First Aid Kit
- Sunscreen
- Lip Balm
- Insect Repellent
- Map
- Compass
- Cell Phone
- Camera
- Flashlight

SAG Hotline
 (231) 436-5574
 Mackinaw City
 Chamber of Commerce
Emergency Services: 911
 or relay info at next stop



Compliments of Mackinaw City Chamber of Commerce

PLEASE NOTE: Cell phone service is not consistent throughout the area.

2016-SE-009

To Admin. Staff: 9-18-15
To Council: 10-1-15
Decision: Approved Denied
Minutes to Applicant: _____

SPECIAL EVENT APPLICATION
VILLAGE OF MACKINAW CITY
102 S. HURON AVENUE, MACKINAW CITY, MI 49701
(231) 436-5351

Must be filled out in its entirety and returned to the Village Clerk's Office 45 days prior to scheduled event

SPONSORING ORGANIZATION INFORMATION

LEGAL BUSINESS NAME: Mackinaw City Chamber of Commerce TELEPHONE: 231 436-5574
MAILING ADDRESS: P.O. Box 856
CONTACT NAME: Kelly Vieau TELEPHONE: 231 436-5574
E-MAIL ADDRESS: kelly@mackinawchamber.com CELL PHONE: 231 818-6750

CONTACT PERSON ON DAY OF EVENT

CONTACT NAME: Kelly Vieau TELEPHONE: na
E-MAIL ADDRESS: kellyv1989@hotmail.com CELL PHONE: 231 818-6750

EVENT INFORMATION

NAME OF EVENT: Big Mac Shoreline Bike Tour- 2016- Spring-
PURPOSE OF EVENT: Family health, wellness, trail awareness and area tourism

- Non-Profit For-Profit Village Operated/Sponsored Co-Sponsored
 Marathon/Race Festival/Fair Arts & Crafts Show Other _____

DATE(S): Fri-June 10 FROM 12:00 A.M. P.M. TO 6:00 A.M. P.M.
Sat- June 11 FROM 6:45 A.M. P.M. TO 4:30 A.M. P.M.
Sun-Fort June 12 FROM 6:15 A.M. P.M. TO 7:00 A.M. P.M.
_____ FROM _____ A.M. P.M. TO _____ A.M. P.M.

RAIN DATE(S): _____ FROM _____ A.M. P.M. TO _____ A.M. P.M.
_____ FROM _____ A.M. P.M. TO _____ A.M. P.M.

EVENT LOCATION Reception Center- and return down paved trail - St Anthony's

ESTIMATED NUMBER OF ATTENDEES: 350

WILL YOU UTILIZE SHOWERS: Yes No

ESTIMATED NUMBER OF VOLUNTEERS: 15

ESTIMATE DATE/TIME FOR SET-UP: Fri June 10 12:00 A.M. P.M.

ESTIMATE DATE/TIME FOR CLEAN-UP: Sat June 11 4:30 A.M. P.M.

Ins. on file
Police Officer 6/2-4?
1 4 50

Coye

EVENT SIGNAGE: Village Council approval is required for any temporary signing in the public right-of-way, across a street or on Village property. Which of the following signs are requested for this event:

- "YARD" SIGNS - Number requested: 4 (Maximum size is 2' x2'. Cannot be displayed no more than 15 days prior to first day of event and must be removed 24 hours after end of event.)
- SIGNAGE AT EVENT SITE - Location(s): 4 and marquee St Anthony's - Village Marquee
RecCenter

Description of signs: Big Mac bike Tour- route signs

(Signs at event site cannot be displayed prior to day of the event and must at the end of the event.)

VENDOR PARKING: Have you made arrangement for vendor parking? Yes No

If yes, where do you propose your vendors park? none

EVENT LONG TERM PARKING: Will there be long term parking? Yes No

If yes, from date _____ to ending date: _____

Long term parking identified on the site map? Yes No

OVERNIGHT CAMPING: Will there be camping over night? Yes No

Name of Facility where camping: _____

If yes, from date: _____ to ending date: _____

Camp sites identified on the site map? Yes No

TENTS/CANOPIES/MISC: The Village of Mackinaw City does have tables and/or chairs available for rental. You will need to provide a diagram of the area for set up. Will the following be constructed or located in the event area?:

BOOTHS – QUANTITY _____

Size _____

TENTS – QUANTITY _____

CHAIRS – QUANTITY _____

AWNINGS – QUANTITY _____

TABLES – QUANTITY _____

Seating diagram for booths, awnings, tables and chairs provided with application: Yes No

PORTABLE RESTROOMS/TOILETS

Have you made arrangements to provide portable restroom facilities at your event? Yes No

If yes, total number of portable toilets: _____ Number of ADA accessible portable toilets: _____

If no, explain: _____

Restroom Company Name: _____

Address Street: _____

City: _____ State: _____ Zip: _____

Telephone Day: _____ Evening: _____ Fax: _____ Cell: _____

Equipment set up: Date: _____ Time: _____

Equipment pick up: Date: _____ Time: _____

Portable restrooms identified on the site map? Yes No

PARADE PERMIT

Includes runs, walks, and other uses of the Village public right-of-way.

POLICE ESCORT NEEDED: Yes No

PARADE ROUTE PROVIDED WITH APPLICATION: Yes No

PROPOSED ROUTE: Fort Parking Lot- 6:45am to bridge approach at exit 339 till 7am

Sunday June 12

Date and time Parade will start: not parade 6:45 A.M. P.M.

Date and time Parade will end: not parade 7:00 A.M. P.M.

EVENT DETAILS

SITE MAP: All applicants must provide a drawing of the event area and are due at application. Site map must be legible, be pre approved by Village Staff, and include and/or identify the following, if applicable:

- Lot lines
- Fire Hydrants
- Tents
- Table and chair diagram
- Bicycle Routes (including route into and out of town)
- All bicycle events will utilize the Village's Hike and Bike Trail
- Label roads and closest cross roads
- Locate and label buildings
- Portable Restrooms
- Placement of food vendors
- Sidewalks
- Parking lots
- Ingress and egress points
- Parade Route
- All proposed modifications

WILL MUSIC BE PROVIDED DURING THIS EVENT: Yes No

TYPE OF MUSIC PROPOSED: Live Amplification Recorded Loudspeakers

PROPOSED TIME MUSIC WILL BEGIN: _____ END: _____
(NO LATER THAN 10 P.M.)

FOOD VENDORS/CONCESSIONS: (Contact Emmet or Cheboygan County Health Department)

Yes No Provide Copy of Health Department Food Service License

WILL ALCOHOL BE SERVED AT THIS EVENT: Yes No

Provide Copy of Liquor Liability Insurance

See page 4 for required language naming the Village as an additional insured

Provide Copy of Michigan Liquor Control License

If yes, describe measures to be taken to prohibit the sale of alcohol to minors: _____

COPY OF LIABILITY INSURANCE PROVIDED WITH APPLICATION: Yes No

Date insurance binder provided: _____ Barnett Insurance upon approval

See page 4 for required language naming the Village as an additional insured

WILL FIREWORKS BE APART OF EVENT: Yes No

Provide Copy of Liability Insurance

Provide Copy of Fireworks Permit

See page 4 for required language naming the Village as an additional insured

APPLICATION CHECK LIST

A = Applicant V = Village

- | | |
|-------------------------------------|--|
| <u>A</u> | <u>V</u> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> Completed Application |
| <input type="checkbox"/> | <input type="checkbox"/> Special Event Fee received on _____, receipt no _____
amount: \$ _____ |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> Event Map Received (includes detailed event layout for vendors, booths, portable restrooms, fire hydrants, parking, ingress, egress, roads, sidewalks, table and chair diagram, etc.) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> Bicycle Route Map (use of the Mackinaw City Bike Trail is required) |
| <input type="checkbox"/> | <input type="checkbox"/> Certificate of Insurance (listing the Village of Mackinaw City, its Village Council, Boards and Commissions, Citizens, Employees and Agents, 102 S. Huron Avenue, Mackinaw City, MI 49701 as an additional insured) |
| <input type="checkbox"/> | <input type="checkbox"/> Ambulance Standby included with Application paid on _____, receipt no. _____
amount \$ _____ |
| <input type="checkbox"/> | <input type="checkbox"/> Fireworks Permit (if applicable) |
| <input type="checkbox"/> | <input type="checkbox"/> Michigan Liquor Control Commission Special Event License (if applicable) |
| <input type="checkbox"/> | <input type="checkbox"/> Health Department Food Service License (if applicable) |

If document is missing, please explain: _____

The applicant and sponsoring organization understand and agrees to:

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Applicant further agrees to defend, indemnify and hold harmless the Village of Mackinaw City, Michigan from any claim, demand, suit, loss, cost of expense or any damage which may be asserted, claimed or recovered against or from this Special Event by reason of any damage to property, personal injury or bodily injury,

Cofe

including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss cost of expense is caused in whole or in part by the negligence of the Village of Mackinaw City or by third parties, or by the agents, servants, employees or factors of any of them.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

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Is this an annual event? Yes No
Is this event expected to occur next year? Yes No
How many years has this event occurred? since 1992- 24 years

Kelly Vieau
Applicant Signature
Print name of applicant: Kelly Vieau

9-15-15
Date

VILLAGE USE ONLY – Department representative please initial if approved

[MMH] DPW [AV] FACILITY SERVICES
 [psw] POLICE [hb] FIRE [] AMBULANCE
 [cl] RECREATION

VILLAGE COUNCIL COUNCIL APPROVAL DATE: _____

CONDITIONS, IF ANY: _____

AUTHORIZED BY: _____ DATE: _____
 VILLAGE MANAGER

FOR VILLAGE USE ONLY

DEPARTMENT OF PUBLIC WORKS

APPROVED

DENIED

Will this event require the use of any of the following municipal equipment:

Yes No

LOADER – MODEL _____ TOTAL MEN _____

TOTAL MAN HOURS _____

PICK UP TRUCKS _____ TOTAL MEN _____

TOTAL MAN HOURS _____

OTHER EQUIPMENT _____ TOTAL MEN _____

TOTAL MAN HOURS _____

OTHER SERVICES PROVIDED OR REQUIRED _____

SITE MAP APPROVED: Yes No

FACILITIES SERVICES DEPARTMENT

APPROVED

DENIED

Will this event require the use of any of the following municipal equipment:

Yes No

TRASH RECEPTACLES – QUANTITY _____

BARRICADES – QUANTITY _____

TRAFFIC CONES – QUANTITY _____

PARKING SIGNS – QUANTITY _____

FENCING WATER ELECTRIC

RESTROOM CLEANING

OTHER _____

SITE MAP APPROVED: Yes No

MACKINAW CITY POLICE DEPARTMENT

APPROVED

DENIED

ADDITIONAL OFFICERS REQUIRED? Yes No

If yes please describe & include times _____

Other (describe): _____

PARADE ROUTE RECEIVED AND APPROVED: Yes No

POLICE ESCORT NEEDED: Yes No LIQUOR APPLICATION RECEIVED AND REVIEWED: Yes No

SITE MAP APPROVED: Yes No

MACKINAW CITY FIRE DEPARTMENT

APPROVED

DENIED

STREET CLOSURES: Yes No (use attached map to outline proposed closures)

Street closure date/time: ____/____/____ A.M. P.M.

Street re-open date/time: ____/____/____ A.M. P.M.

SITE MAP APPROVED: Yes No

RECREATION DEPARTMENT

APPROVED

DENIED

SHOWERS: Yes No

TABLES: Yes No

Quantity: _____

CHAIRS: Yes No

Quantity: _____

CAMPING: Yes No (identified on map)

LONG TERM PARKING: Yes No (identified on map)

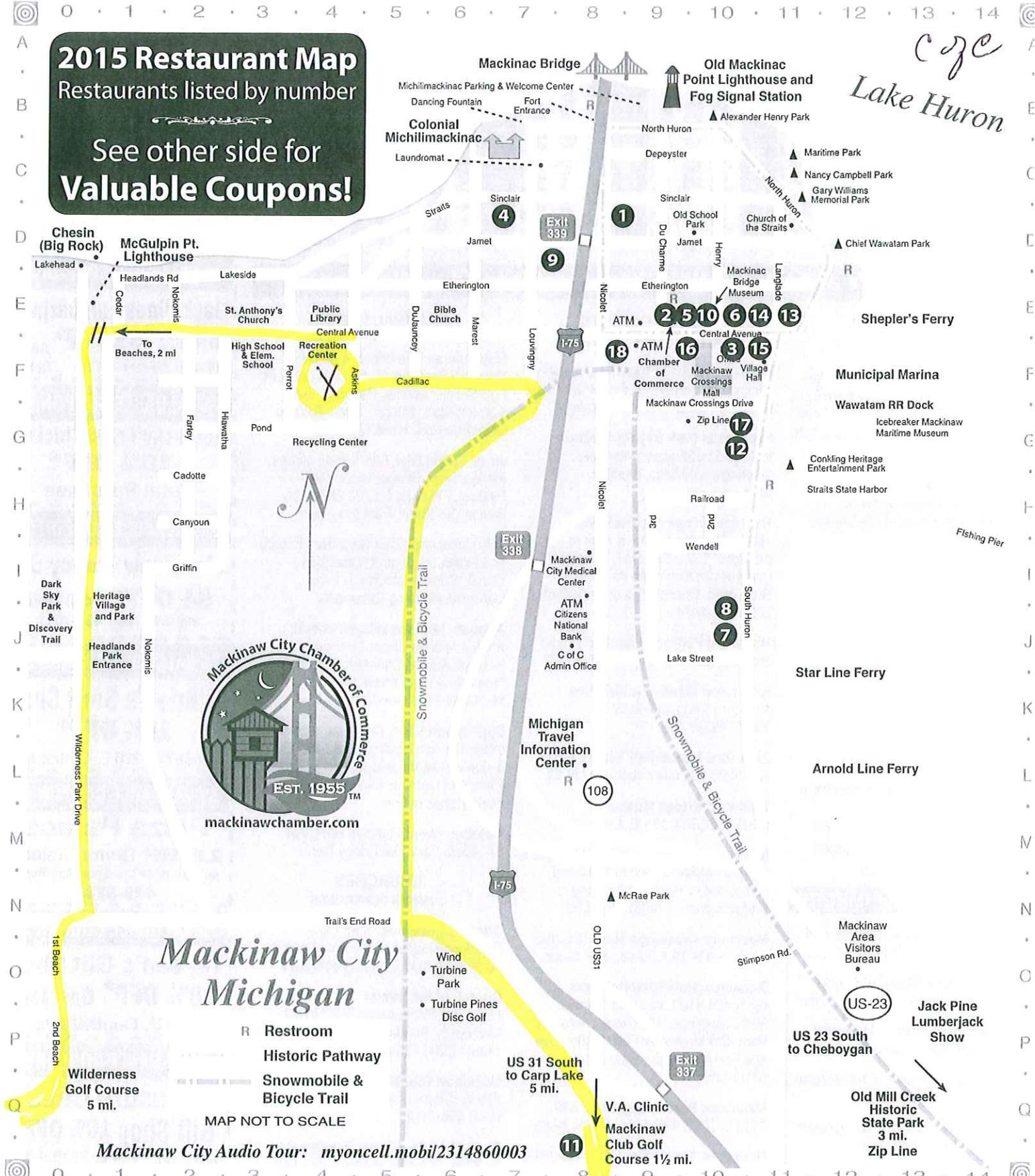
PORTABLE RESTROOMS: Yes No (identified on map)

SITE MAP APPROVED: Yes No

2015 Restaurant Map

Restaurants listed by number

See other side for
Valuable Coupons!



Mackinaw City Michigan

- R Restroom
- Historic Pathway
- Snowmobile & Bicycle Trail

MAP NOT TO SCALE

Mackinaw City Audio Tour: myoncell.mobil/231486003

- | | | | |
|--|----------|-------------------------------------|----------|
| 1. Audie's Restaurant* | 436-5744 | 10. Mama Mia's Pizzeria | 436-5534 |
| 2. BC Pizza* | 436-5500 | 11. 'Neath the Birches | 436-5401 |
| 3. Cunningham's Family Restaurant | 436-8821 | 12. Nonna Lisa's Italian Restaurant | 436-7901 |
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| 5. Kentucky Fried Chicken | 436-5491 | 14. Pancake Chef * | 436-5578 |
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| 8. Mackinaw Pastie & Cookie Co. | 436-5113 | 17. Starbucks | 436-5960 |
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*Open all year. All phone numbers are AREA CODE (231)

Chamber

Big Mac Shoreline Bike Tour

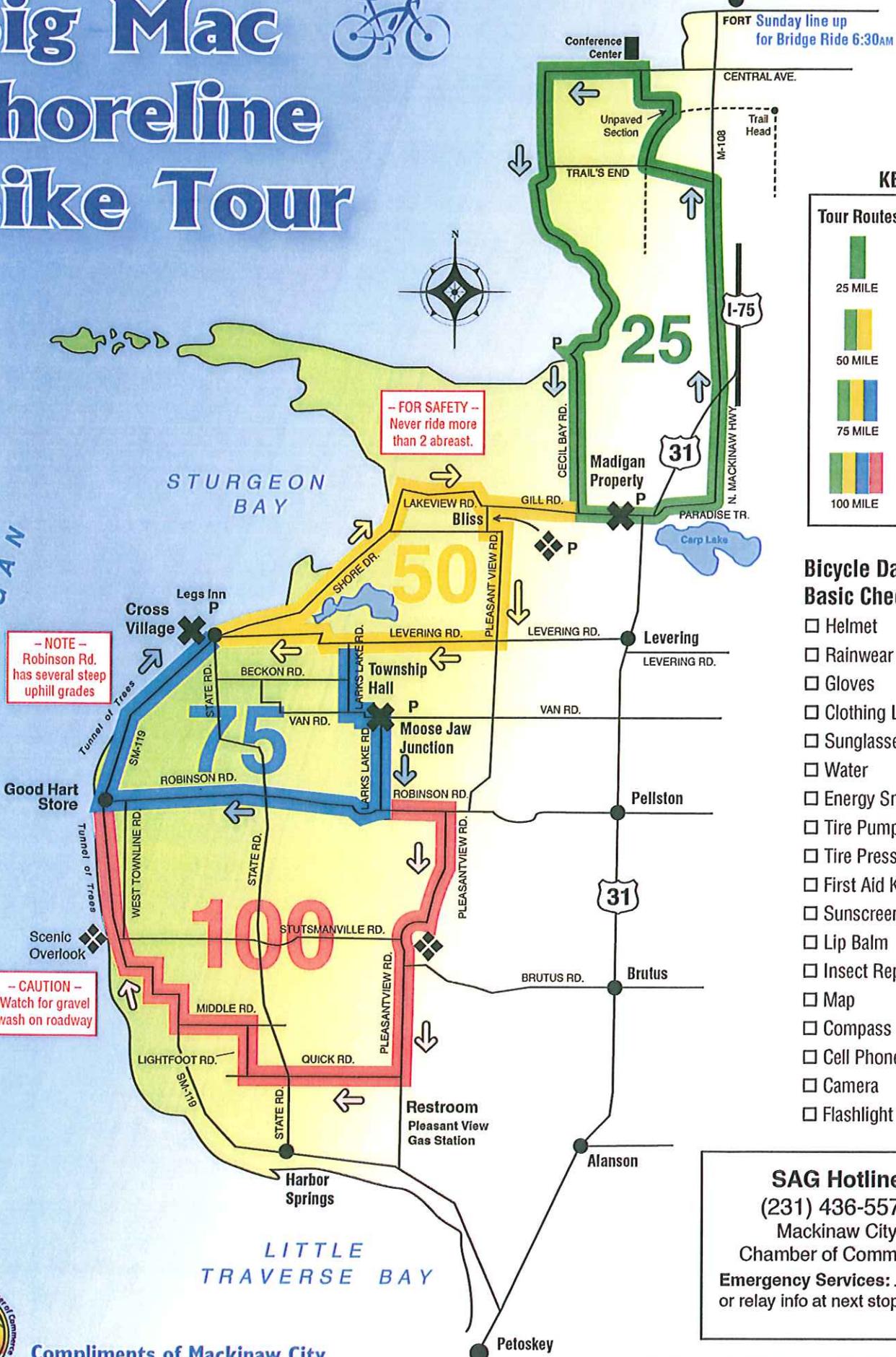


LAKE MICHIGAN

- NOTE -
Robinson Rd. has several steep uphill grades

- CAUTION -
Watch for gravel wash on roadway

- FOR SAFETY -
Never ride more than 2 abreast.



KEY

Tour Routes	
	25 MILE
	50 MILE
	75 MILE
	100 MILE
	SNACK STOP
	PORTABLE TOILET
	WATER STOP

Bicycle Day Trip Basic Checklist

- Helmet
- Rainwear
- Gloves
- Clothing Layers
- Sunglasses
- Water
- Energy Snacks
- Tire Pump
- Tire Press. Gauge
- First Aid Kit
- Sunscreen
- Lip Balm
- Insect Repellent
- Map
- Compass
- Cell Phone
- Camera
- Flashlight

SAG Hotline
(231) 436-5574
Mackinaw City
Chamber of Commerce
Emergency Services: 911
or relay info at next stop



Compliments of Mackinaw City Chamber of Commerce

PLEASE NOTE: Cell phone service is not consistent throughout the area.

2016-SE-010

To Admin. Staff: 9-18-15
To Council: 10-1-15
Decision: Approved Denied
Minutes to Applicant: _____

SPECIAL EVENT APPLICATION
VILLAGE OF MACKINAW CITY
102 S. HURON AVENUE, MACKINAW CITY, MI 49701
(231) 436-5351

Must be filled out in its entirety and returned to the Village Clerk's Office 45 days prior to scheduled event

SPONSORING ORGANIZATION INFORMATION

LEGAL BUSINESS NAME: Mackinaw City Area Arts Council TELEPHONE: 231-436-5626
MAILING ADDRESS: P.O. Box 113
CONTACT NAME: Joann P Leal TELEPHONE: 231-436-5626
E-MAIL ADDRESS: joannpleal@gmail.com CELL PHONE: 443-603-5366

CONTACT PERSON ON DAY OF EVENT

CONTACT NAME: Mike Fornes TELEPHONE: 231-436-5050
E-MAIL ADDRESS: mikefornes@gmail.com CELL PHONE: _____

EVENT INFORMATION

NAME OF EVENT: Music in Mackinaw
PURPOSE OF EVENT: To present a 2016 Summer Season of concerts in Conkling Heritage Park, Mackinaw City

Non-Profit For-Profit Village Operated/Sponsored Co-Sponsored
 Marathon/Race Festival/Fair Arts & Crafts Show Other _____
DATE(S): June 25, July 2, 4, 5, 9 FROM 8:00 A.M. P.M. TO 9:00 A.M. P.M.
July 12, 19, 23, 26, 30 FROM 8:00 A.M. P.M. TO 9:00 A.M. P.M.
Aug 2, 5, 6, 9, 13, 16, FROM 8:00 A.M. P.M. TO 9:00 A.M. P.M.
Aug 20, 23, 27, & 30, 2016 FROM 8:00 A.M. P.M. TO 9:00 A.M. P.M.

RAIN DATE(S): _____ FROM _____ A.M. P.M. TO _____ A.M. P.M.
_____ FROM _____ A.M. P.M. TO _____ A.M. P.M.

EVENT LOCATION: Roth Performance Shell, Heritage Conkling Park, Mackinaw City

ESTIMATED NUMBER OF ATTENDEES: 300 - 500

WILL YOU UTILIZE SHOWERS: Yes No

ESTIMATED NUMBER OF VOLUNTEERS: 4 - 6

ESTIMATE DATE/TIME FOR SET-UP: 6:00 _____ A.M. P.M.

ESTIMATE DATE/TIME FOR CLEAN-UP: 9:00 to 9:30 _____ A.M. P.M.

Fee - Waived for 2015 Season or \$50/day
Ins - when Available
Aug 5 & 6 are not available 1
for Conkling Park.

Band Shell Also!
The Rendezvous / Trade Fair has already been approved for August 3, 2016 through August 8, 2016 for the complete park.

PARADE PERMIT

Includes runs, walks, and other uses of the Village public right-of-way.

POLICE ESCORT NEEDED: Yes No

PARADE ROUTE PROVIDED WITH APPLICATION: Yes No

PROPOSED ROUTE: _____

Date and time Parade will start: _____ A.M. P.M.

Date and time Parade will end: _____ A.M. P.M.

EVENT DETAILS

SITE MAP: All applicants must provide a drawing of the event area and are due at application. Site map must be legible, be pre approved by Village Staff, and include and/or identify the following, if applicable:

- Lot lines
- Fire Hydrants
- Tents
- Table and chair diagram
- Bicycle Routes (including route into and out of town)
- All bicycle events will utilize the Village’s Hike and Bike Trail
- Label roads and closest cross roads
- Locate and label buildings
- Portable Restrooms
- Placement of food vendors
- Sidewalks
- Parking lots
- Ingress and egress points
- Parade Route
- All proposed modifications

WILL MUSIC BE PROVIDED DURING THIS EVENT: Yes No

TYPE OF MUSIC PROPOSED: Live Amplification Recorded Loudspeakers

PROPOSED TIME MUSIC WILL BEGIN: 8:00pm END: 9:00pm
(NO LATER THAN 10 P.M.)

FOOD VENDORS/CONCESSIONS: (Contact Emmet or Cheboygan County Health Department)

Yes No Provide Copy of Health Department Food Service License

WILL ALCOHOL BE SERVED AT THIS EVENT: Yes No

- Provide Copy of Liquor Liability Insurance
See page 4 for required language naming the Village as an additional insured
- Provide Copy of Michigan Liquor Control License

If yes, describe measures to be taken to prohibit the sale of alcohol to minors: _____

COPY OF LIABILITY INSURANCE PROVIDED WITH APPLICATION: Yes No

Date insurance binder provided: On file to 07/12/16; renewal to 07/12/17
See page 4 for required language naming the Village as an additional insured

WILL FIREWORKS BE APART OF EVENT: Yes No

- Provide Copy of Liability Insurance
- Provide Copy of Fireworks Permit
See page 4 for required language naming the Village as an additional insured

EVENT SIGNAGE: Village Council approval is required for any temporary signing in the public right-of-way, across a street or on Village property. Which of the following signs are requested for this event:

- "YARD" SIGNS** - Number requested: 10 (Maximum size is 2' x2'. Cannot be displayed no more than 15 days prior to first day of event and must be removed 24 hours after end of event.)
- SIGNAGE AT EVENT SITE** - Location(s): Changeable Letter Sign on Site

Description of signs: 2 Professional A-Frame Signs: at Crossings Central Ave entrance; at Huron and Central intersection
(Signs at event site cannot be displayed prior to day of the event and must at the end of the event.)

VENDOR PARKING: Have you made arrangement for vendor parking? Yes No

If yes, where do you propose your vendors park? _____

EVENT LONG TERM PARKING: Will there be long term parking? Yes No

If yes, from date _____ to ending date: _____

Long term parking identified on the site map? Yes No

OVERNIGHT CAMPING: Will there be camping over night? Yes No

Name of Facility where camping: _____

If yes, from date: _____ to ending date: _____

Camp sites identified on the site map? Yes No

TENTS/CANOPIES/MISC: The Village of Mackinaw City does have tables and/or chairs available for rental. You will need to provide a diagram of the area for set up. Will the following be constructed or located in the event area?:

BOOTHS – QUANTITY _____

Size _____

TENTS – QUANTITY _____

CHAIRS – QUANTITY _____

AWNINGS – QUANTITY _____

TABLES – QUANTITY _____

Seating diagram for booths, awnings, tables and chairs provided with application: Yes No

PORTABLE RESTROOMS/TOILETS

Have you made arrangements to provide portable restroom facilities at your event? Yes No

If yes, total number of portable toilets: _____ Number of ADA accessible portable toilets: _____

If no, explain: _____

Restroom Company Name: _____

Address Street: _____

City: _____ State: _____ Zip: _____

Telephone Day: _____ Evening: _____ Fax: _____ Cell: _____

Equipment set up: Date: _____ Time: _____

Equipment pick up: Date: _____ Time: _____

Portable restrooms identified on the site map? Yes No

APPLICATION CHECK LIST

A = Applicant

V = Village

A

V

- Completed Application
- Special Event Fee received on _____, receipt no _____
amount: \$ _____
- Event Map Received (includes detailed event layout for vendors, booths, portable restrooms, fire hydrants, parking, ingress, egress, roads, sidewalks, table and chair diagram, etc.)
- Bicycle Route Map (use of the Mackinaw City Bike Trail is required)
- Certificate of Insurance (listing the Village of Mackinaw City, its Village Council, Boards and Commissions, Citizens, Employees and Agents, 102 S. Huron Avenue, Mackinaw City, MI 49701 as an additional insured)
- Ambulance Standby included with Application paid on _____, receipt no. _____
amount \$ _____
- Fireworks Permit (if applicable)
- Michigan Liquor Control Commission Special Event License (if applicable)
- Health Department Food Service License (if applicable)

If document is missing, please explain: _____

The applicant and sponsoring organization understand and agrees to:

Provide a certificate of insurance with all coverage deemed necessary for the event, naming the Village of Mackinaw City, its Village Council, Boards and Commissions, Citizens, Employees and Agents, 102 S. Huron Avenue, Mackinaw City, MI 49701, as an additional insured on all applicable policies and submit the certificate to the Village Clerk's Office no later than thirty (30) days prior to the event.

Comply with all Village Ordinances and Policies and applicable State laws, and acknowledges that the special event permit does not relieve the applicant or organization from meeting any application requirements of law or other public bodies or agencies.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the Village's review of this application. The applicant and sponsoring organization understand that it may be necessary to meet with Village staff during, as well as after the event, for the review of this application and that Village Council approval is necessary.

Applicant understands that he/she is responsible for contacting the Michigan Liquor Control Commission and/or Cheboygan or Emmet County Health Department to secure all permits required for this event.

Applicant further agrees to defend, indemnify and hold harmless the Village of Mackinaw City, Michigan from any claim, demand, suit, loss, cost of expense or any damage which may be asserted, claimed or recovered against or from this Special Event by reason of any damage to property, personal injury or bodily injury,

including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss cost of expense is caused in whole or in part by the negligence of the Village of Mackinaw City or by third parties, or by the agents, servants, employees or factors of any of them.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

The Village of Mackinaw City expressly reserves the right in its sole discretion to cancel a private event for Village purposes and the Site user agrees, as a term of its use of a site, to release and waive all claims of any kind (including a claim for consequential damages), against the Village, its officers or employees arising out of cancellation of the user's event.

Is this an annual event? Yes No
Is this event expected to occur next year? Yes No
How many years has this event occurred? 1994- Present

Joann P Leal
Applicant Signature
Print name of applicant: Joann P Leal

September 19, 2015
Date

VILLAGE USE ONLY – Department representative please initial if approved

[ML] DPW [CL] FACILITY SERVICES
[PL] POLICE [FL] FIRE [] AMBULANCE
[CL] RECREATION

VILLAGE COUNCIL COUNCIL APPROVAL DATE: _____

CONDITIONS, IF ANY: _____

AUTHORIZED BY: _____ DATE: _____
VILLAGE MANAGER

FOR VILLAGE USE ONLY

DEPARTMENT OF PUBLIC WORKS

APPROVED

DENIED

Will this event require the use of any of the following municipal equipment:

Yes

No

LOADER – MODEL _____ TOTAL MEN _____

TOTAL MAN HOURS _____

PICK UP TRUCKS _____ TOTAL MEN _____

TOTAL MAN HOURS _____

OTHER EQUIPMENT _____ TOTAL MEN _____

TOTAL MAN HOURS _____

OTHER SERVICES PROVIDED OR REQUIRED _____

SITE MAP APPROVED: Yes No

FACILITIES SERVICES DEPARTMENT

APPROVED

DENIED

Will this event require the use of any of the following municipal equipment:

Yes

No

TRASH RECEPTACLES – QUANTITY _____

BARRICADES – QUANTITY _____

TRAFFIC CONES – QUANTITY _____

PARKING SIGNS – QUANTITY _____

FENCING WATER ELECTRIC

RESTROOM CLEANING

OTHER _____

SITE MAP APPROVED: Yes No

MACKINAW CITY POLICE DEPARTMENT

APPROVED

DENIED

ADDITIONAL OFFICERS REQUIRED? Yes No

If yes please describe & include times _____

Other (describe): _____

PARADE ROUTE RECEIVED AND APPROVED: Yes No

POLICE ESCORT NEEDED: Yes No LIQUOR APPLICATION RECEIVED AND REVIEWED: Yes No

SITE MAP APPROVED: Yes No

MACKINAW CITY FIRE DEPARTMENT

APPROVED

DENIED

STREET CLOSURES: Yes No (use attached map to outline proposed closures)

Street closure date/time: ____/____/____ A.M. P.M.

Street re-open date/time: ____/____/____ A.M. P.M.

SITE MAP APPROVED: Yes No

RECREATION DEPARTMENT

APPROVED

DENIED

SHOWERS: Yes No

TABLES: Yes No Quantity: _____

CHAIRS: Yes No Quantity: _____

CAMPING: Yes No (identified on map)

LONG TERM PARKING: Yes No (identified on map)

PORTABLE RESTROOMS: Yes No (identified on map)

SITE MAP APPROVED: Yes No

VILLAGE COUNCIL
Village of Mackinaw City
Emmet and Cheboygan Counties, Michigan

Motion by Trustee_____, supported by Trustee_____, moved the adoption of the following resolution:

Resolution for Deficit Elimination Plan

WHEREAS, The State of Michigan has requested a deficit elimination plan related to the negative fund Balance that resulted from prior years funds being transferred to the General Fund Parks and Recreation Department where the expenses were originally incurred, but the expenses were later reclassified to the Waterfront Capital Project Fund without returning the donations to that fund as well, and;

WHEREAS, Act 275 of the Public Acts of 1980 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury;

NOW THEREFORE, IT IS RESOLVED a motion to reduce the amount recorded as a Due To General Fund and increase Fund Balance by the same amount which will eliminate the deficit fund balance and close the Waterfront Capital Project Fund as the project is complete.

Yeas:

Nays:

Abstain:

Absent:

CERTIFICATION

I certify that this is a true and complete copy of a resolution adopted at a regular meeting of the Village Council of the Village of Mackinaw City held on October 01, 2015.

Date: 2015

Lana Jaggi, Clerk