

**MINUTES REGULAR COUNCIL MEETING
MACKINAW CITY**

7:00 P.M.

June 18, 2015

I. Roll Call

President Robert R. Heilman called the meeting to order and with the following Trustees present –Belinda Mollen, Scott Newman, Tom Chastain, Robert Glenn, Richard Perlick and Paul Michalak. Also present, David White-Interim Manager, Lana Jaggi-Clerk

DEPARTMENT HEADS PRESENT

**Patrick Wyman-Chief of Police
Fred Thompson-Fire Chief/Zoning Administrator
Pat Riviera-Superintendent, Water/Sewer
Mike Karll-Superintendent, DPW**

II. Pledge of Allegiance

III. Agenda Approval

Motion Mollen seconded Chastain to approve the agenda as presented. Voice vote motion carried unanimously.

IV. Correction and Approval of Minutes

Motion Chastain seconded Glenn to approve the minutes of the regular meeting of June 06, 2015 as presented. Voice vote motion carried unanimously.

Motion Chastain seconded Perlick to approve the minutes of the Committee of Whole, Work Session of June 11, 2015 as presented. Voice vote motion carried unanimously.

V. Public Comments:

**Estella Smith-Trails End Beach resident
Patrick Holly-Mackinaw Skating Association member**

VI. Communication/Petitions:

**Trophy Letter from Citizens
Revenue Sharing-Emmet County
Thank You from Pageant and Voyageurs Committees**

VII. Manager Report:

Report as submitted with addition-draft letter to MCSA regarding lease.

VIII. President's Report/Department Head Reports

Department Head Reports as submitted

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IX. Committee Reports:

Public Safety Subcommittee Report-Trustee Perlick, Chair, presented/submitted Motion Chastain seconded Mollen to extend fire contract's final deadline to Midnight of July 31, 2015.

Roll Call: Yeas - Mollen, Newman, Chastain, Heilman, Glenn, Perlick, Michalak. Motion carried.

Parks and Rec Subcommittee Report-Trustee Newman, Chair, presented/submitted Motion Newman seconded Chastain to approve draft letter to Mackinaw City Skating Association as presented by Manager White.

Roll Call: Yeas - Newman, Chastain, Heilman, Glenn, Perlick, Michalak, Mollen. Motion carried.

Trustee Michalak was excused from remainder of meeting.

X. Old Business:

A. License Agreement -Village and Mackinaw Area Public Library-Conkling Paintings

Motion Mollen seconded Glenn to accept the License Agreement between the Village of Mackinaw City and the Mackinaw Area Public Library as presented.

Roll Call: Yeas - Chastain, Heilman, Glenn, Perlick, Mollen, Newman. Absent-Michalak. Motion carried.

XI. New Business:

A. Freedom of Information Act-Procedures & Guidelines

Motion Glenn seconded Perlick to approve the Freedom of Information Act Procedures and Guidelines as presented.

Roll Call: Yeas - Heilman, Glenn, Perlick, Mollen, Chastain Newman. Absent-Michalak. Motion carried.

B. Freedom of Information Act -Itemization Form

Motion Mollen seconded Glenn to approve the Freedom of Information Act Itemization Form as presented.

Roll Call: Yeas - Glenn, Perlick, Mollen, Chastain Newman, Heilman. Absent-Michalak. Motion carried.

C. Freedom of Information Act-Written Summary

Motion Heilman seconded Glenn to approve the Freedom of Information Act Written Summary as presented.

Roll Call: Yeas - Perlick, Mollen, Chastain Newman, Heilman, Glenn. Absent-Michalak. Motion carried.

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Motion Glenn seconded Mollen to reappoint Lana Jaggi, Village Clerk, as the Village FOIA Coordinator. Voice vote motion carried unanimously.

D. Special Event Application -2015-SE-047

Motion Newman seconded Chastain to approve special event application 2015-SE-047, Shoreline West Bike Tour as presented. Voice vote motion carried unanimously.

E. Special Event Application- 2015-SE-050

Motion Mollen seconded Chastain to approve special event application 2015-SE-050, Mackinac Bridge Labor Day Run as presented. Voice vote motion carried unanimously.

F. Special Event Application-2015-SE-051

Motion Perlick seconded Glenn to approve special event application 2015-SE-051, Salvation Army as presented. Voice vote motion carried unanimously.

G. Special Event Application-2015-SE-052

Motion Chastain seconded Perlick to approve special event application 2015-SE-052, Caroline Sommer Lemonade Stand as presented. Voice vote motion carried unanimously.

H. Special Event Application-2016-SE-001

Motion Perlick seconded Chastain to approve special event application 2016-SE-001, Voyagers as presented contingent upon proof of insurance. Voice vote motion carried unanimously.

I. Letter of Request-Lions Club

Motion Newman seconded Glenn to approve Lions Club request for Annual Labor Day Parking. Voice vote motion carried unanimously.

J. Tree Board Appointment

Motion Chastain seconded Mollen to appoint Katie Kosorski to Tree Board. Voice vote motion carried unanimously.

XII Scheduling of Subcommittee meetings:

**Finance and Human Resource -First Quarter Budget Amendment TBD
Public Hearing- Informational-Village Fire Service Contract TBD**

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XIII. Accounts Payable:

Motion Newman seconded Glenn to pay accounts payable for June 18, 2015 in the amount of \$43,300.34. Roll Call: Mollen, Chastain Newman, Heilman, Perlick, Glenn. Absent- Michalak. Motion carried.

IX. Adjournment: 8:38 PM

Respectfully submitted,

Robert R. Heilman; President

Lana Jaggi; Clerk