

**NOTICE OF PUBLIC MEETING
VILLAGE OF MACKINAW CITY
COUNCIL CHAMBERS – VILLAGE HALL
102 South Huron Avenue
Phone: 436-5351**

7:00 P.M.

November 21, 2013

**AGENDA-REGULAR MEETING
MACKINAW CITY VILLAGE COUNCIL**

- I. Call to Order/Taking of Roll
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Clerks Report
 - A. Approval of Minutes
 - 1. Regular Meeting of November 05, 2013
 - 2. Closed Session of November 05, 2013
 - B. Bills
 - 1. Accounts Payable for November 21, 2013-\$6836.37
 - C. Communications
- V. Manager Report/President Report
- VI. Public Comments-Agenda/Non Agenda Items
- VII. Old Business
- VIII. New Business:
 - A. MDEQ SAW Grant Agreement Resolution [Action Item]
 - B. Downtown Development Authority Board Appointments [Action Item]
 - C. Florence Tracey Proclamation [Action Item]
 - D. Reschedule December 5, 2013 Council Meeting [Action Item]
 - E. Resolution to Extend Moratorium for New Wells [Action Item]
 - F. 2014-2015 Council Priorities and Sub Committee Structure [Action Item]
- IX. Reports/Committees/Village Committees
 - A. Ordinance Sun Committee Report-Trustee P. Michalak Chair
- X. Closing Public Comments
- XI. Scheduling of Council Sub Committee Meetings
 - A. Schedule Committee of the Whole Meeting December 3, 2013 7:00 PM at Village Hall
Village Council Procedures Document
- XIII. Adjournment

All communication, petitions, etc. must be in the office of the Village Clerk by 12 o'clock noon on
the Tuesday preceding the first and third Thursday of every month to be on the
THURSDAY November 21, 2013 -6:45 PM
FINANCE COMMITTEE-REVIEW BILLS

UNAPPROVED
MINUTES REGULAR COUNCIL MEETING
MACKINAW CITY

7:00 P.M.

November 07, 2013

I. President Hingston called the meeting to order and with the following Trustees present – Robert Glenn, Matt Yoder, Belinda Mollen, Sandy Planisek, Richard Perlick and Paul Michalak. Also present Manager Adam Smith, Treasure Patricia Peppler, and Clerk Lana Jaggi.

Department Heads Present:

Chief Pat Wyman-Police

Ken Newsome-DPW

Pat Rivera-Water/Sewer

Dave Paquet-Rec/Marina

Fred Thompson, Jr.-Ambulance/Fire/Zoning Administrator

Visitors – List Attached.

II. Pledge of Allegiance

III. Motion Mollen seconded Glenn to approve the agenda as presented. Voice vote – motion carried unanimously.

IV. Clerks Report

A. Approval of Minutes:

1. Motion Planisek seconded Perlick to approve the regular meeting minutes of October 17, 2013 as presented. Voice vote-motion carried unanimously.

B. Bills:

1. Motion Planisek seconded Glenn to pay the bills for 11/07/2013 in the amount of \$62,838.92. Voice vote-Ayes-6, Abstain-1. Motion carried.

C. Communications-none submitted

V. Manager Report, Treasures Report and Department Head Report were all submitted and placed on file.

VI. Public Comments, Agenda/Non Agenda Items

VII. Old Business-None

VIII. New Business

A. Mackinaw Area Historical Society Presentation.

Society President Susie Stafford and Board Member Bill Marvin presented a summary of activity for the 2013 Summer Season at the Historical Village. Talk points were submitted and placed on file.

UNAPPROVED
MINUTES REGULAR COUNCIL MEETING
MACKINAW CITY

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B. Special Event Applications (11)

1. Motion Mollen seconded Yoder to approve the special event application from Three Disciplines from July 21, 2014. Voice vote-motion carried unanimously.

2. Motion Planisek seconded Mollen to approve the special event application 2014-SE-01 and 2014-SE- 21 from Mackinaw Area Historical Society. Voice vote-motion carried unanimously.

3. Motion Yoder seconded Glenn to approve the special event application 2014-SE-012 from Mackinaw City Chamber for Winterfest 2014. Voice vote-motion carried unanimously.

4. Motion Glenn seconded Perlick to approve the special event application 2014-SE-13 from Mackinaw City Chamber for the Big Mac Bike Tour. Voice vote-motion carried unanimously.

5. Motion Mollen seconded Glenn to approve the special event application 2014-SE-14 from Mackinaw City Chamber for Music In Mackinaw. Voice vote-motion carried unanimously.

6. Motion Perlick seconded Yoder to approve the special event application 2014-SE-15 from Mackinaw City Chamber for Corvette Crossroads. Voice vote-motion carried unanimously.

7. Motion Planisek seconded Perlick to approve the special event application 2014-SE-16 from Mackinaw City Chamber for Walk of Iron Inductee Ceremony. Voice vote-motion carried unanimously.

8. Motion Planisek seconded Mollen to approve the special event application 2014-SE-17 from Mackinaw City Chamber for Big Mac Shoreline Fall. Voice vote-motion carried unanimously.

9. Motion Planisek seconded Mollen to approve the special event application 2014-SE-18 from Mackinaw City Chamber for Fall Festival Pumpkin Hunt. Voice vote-motion carried unanimously.

10. Motion Planisek seconded Glenn to approve the special event application 2014-SE-19 from Michilimackinac Voyaguers. Voice vote-motion carried unanimously.

11. Motion Mollen seconded Yoder to approve the special event application 2014-SE-20 from Voice vote-motion carried unanimously.

C. Motion Mollen seconded Glenn to authorize partial project pay of \$17,482.50 to Kokosing Construction Co. Inc., for Emergency Dredging Project. Voice vote-motion carried unanimously.

7:50 PM

Motion Glenn seconded Mollen to approve formal request from Village Manager Adam Smith to go into Closed Session to hold Village Manager Evaluation. Ayes-Glenn, Yoder, Mollen, Hingston, Planisek, Perlick, and Michalak. Motion Carried.

President Hingston asked visitors to please exit building for Closed Session.

9:00PM Regular Council Meeting back in session

UNAPPROVED

UNAPPROVED
MINUTES REGULAR COUNCIL MEETING
MACKINAW CITY

7:00 P.M.

November 07, 2013

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Motion Hingston seconded Mollen as per the Village Manager Evaluation, council rates Mr. Smith as “exceeds expectations” and are pleased and excited with progress made through the administration reorganization. Voice vote-motion carried unanimously.

Mr. Smith thanked Council for the evaluation opportunity and looks forward to assisting Mackinaw City progress into a 21st Century Community.

- IX. Reports/Committees/Village Commissions:
Finance Sub Committee Report was submitted by Trustee Planisek and placed on file.
- X. Scheduling of Council Sub Committee Reports: None
- XI. Closing Public Comments
- XII. Adjournment: 9:23 PM

Respectfully submitted;

Jeff Hingston; President

Lana Jaggi; Clerk

User: LANA

EXP CHECK RUN DATES 11/21/2013 - 11/21/2013

DB: Mackinaw City

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

INVOICE NUMBER	DESCRIPTION	AMOUNT	VENDOR NAME
9913990238	OXYGEN	170.70	AIRGAS USA, LLC
11/28/2013	SUPPLIES/CONFERENCE	687.97	CHASE PLATINUM MASTER
516-2269642	FREIGHT CHARGE	75.05	CON-WAY FREIGHT
11/12/2013	22A GRAVEL/STOCK PILE	300.00	DARROW BROS. EXCAVATI
14920	FIRE STATION #2	128.35	DOC'S PLUMBING & HEAT
44886	WEB HOST	20.00	GASLIGHT MEDIA
9291103019	TRANSFORMER	987.28	GRAINGER
9293555034	LINE MONITOR	425.40	GRAINGER
9294508107	LINE THERMOSTAT	217.20	GRAINGER
9287158134	THERMOSTATE	54.30	GRAINGER
11/01/2013	PARTS	14.39	KRUEGERS SERVICE
11/01/2013	PARTS	205.78	KRUEGERS SERVICE
843459-1	SUPPLIES	105.48	KSS ENTERPRISES-PETOS
236235	MARINA SUPPLIES	30.71	KSS ENTERPRISES-PETOS
1986	AMB BILLING CHARGE OCTOBER 2013	540.00	MHR BILLING
11/19/2013	2014 MEMBERSHIP	50.00	MICHIGAN ASSOC. OF MU
329952	CHEMICALS	1,196.64	NORTH CENTRAL LABORAT
11/132013	SEWER ELECTRIC	72.65	PRESQUE ISLE ELECTRIC
14-000201	RADIO PERMITS FIRE /PD	100.00	STATE OF MICHIGAN
311052	STRAW/PUMPKINS	190.00	STEVE SOCOLOVITCH
196887	DEGREASER	678.60	USA BLUE BOOK
196901	PARTS	361.21	USA BLUE BOOK
NP39316333	BG2105366	224.96	VPS CONVENIENCE STORE
		6,836.67	



Sharing holiday cheer at
MCGULPIN POINT LIGHTHOUSE

The holiday season is upon us, and McGulpin Point Lighthouse in Mackinaw City will take part in the festivities by opening for two special weekends in December.

The lighthouse will be decorated for the holidays and open from 10 a.m.-6 p.m. on Saturday and Sunday Dec. 7-8 and Dec. 14-15.

Refreshments will be served. *There is no charge to visit the lighthouse.*



*Please join Emmet County in sharing the spirit of
the holiday season!*

The Dec. 7-8 hours coincide with Mackinaw City's annual Christmas in Mackinaw celebration which takes place Dec. 6-8 in the Village. Tree lighting, parade and other special events are planned.

2 miles west of downtown Mackinaw City ▪ 500 Headlands Dr. ▪ (231) 348-1704



Village of Mackinaw City

102 South Huron Avenue, P.O. Box 580, Mackinaw City, Michigan 49701

Telephone: (231) 436-5351 Fax: (231) 436-4166

www.mackinawcity.org village@mackinawcity.org

To: Mackinaw City Council
From: Adam R. Smith, Village Manager
Date: November 19, 2013
Re: Manager Report & Recommendations for November 21, 2013 Council Meeting



Village Hall Hours of Operation

[Informational Item]

Effective Monday December 9, 2013- Friday April 18, 2014 Village Hall hours of operation will be on an alternative schedule. In an effort to better serve residents after 5:00 p.m. and achieve efficiency in administrative operations, Village Hall office hours will be from 7:30 a.m. – 6:00 p.m. Tuesday-Friday and closed on Mondays. Utility savings are also anticipated. This activity represents necessary change of 21st Century Communities to better serve its residents who often cannot conduct municipal business prior to 5:00 p.m. due to employment commitments, provides a non-financial cost fringe benefit to employees and recognizes that there are alternative options in providing municipal services. Change is constant and necessary for today's vibrant communities to remain sustainable.

VIII. A. Michigan Department of Environmental Quality Stormwater, Asset Management, and Wastewater Program Grant Agreement Resolution

[Roll Call][Action Item]

Grant Agreement Resolution for the Michigan Department of Environmental Quality (MDEQ) Stormwater, Asset Management, and Wastewater Program (SAW) in the amount not to exceed \$450,000 to establish an asset management plan. As you are aware from a previous presentation in October, SAW is new legislation establishing grants for asset management plan development, stormwater plan development, sewage collection and treatment plan development, and state-funded loans to construct projects identified in the asset management plans. Grants are ninety-percent (90%) funded for the first \$1 million with a 10% local match. Water and Wastewater Superintendent Rivera and I have met with C2AE several times to outline a potential grant application to meet the needs of Mackinaw City. Due to the anticipated level of interest in this program it will be important to have a complete grant application package submitted on December 2, 2013 in order to have the highest probability in receiving program funding. The attached summary spreadsheet provides a general overview of the grant application initiative components. Mr. Larry Fox, PE, C2AE will be on hand to discuss specifics of the program activity and answer questions and any concerns relative to the grant opportunity. I would recommend a motion to approve the Resolution Authorizing the SAW Grant Agreement in an amount not to exceed \$450,000 to establish an asset management plan. Alternatively, Council may choose not to pursue the grant opportunity. *Please refer to attached draft resolution and application summary spreadsheet.*

VIII. B. Downtown Development Authority Board Appointments

[Action Item]

Per the Mackinaw City Downtown Development Authority By-Laws, the members shall be appointed by the Village President, subject to the approval by the Council. Each member shall



"Crossroads of the Great Lakes."

Equal Employment Opportunity and Service Provider

serve for a term of four years. Terms shall expire on or about April 18. The DDA shall be under the supervision and control of a Board consisting of the Village President and eight members. Per Village President Hingston recommendation for appointment of three members, applications for service for Jane Magers, Marian Harrison, Penny Vance-McGaffin, are attached. The four year terms shall expire on or about April 18, 2018. *Please refer to attached Applications for Volunteer Boards and Advisory Committees.*

VIII. C. Florence Tracey Proclamation

[Action Item]

President Hingston's draft Proclamation for Florence Tracey is attached for your review and consideration. *Please refer to the attached draft Florence Tracey Proclamation.*

VIII. D. Rescheduling of December 5, 2013 Council Meeting

[Action Item]

President Hingston has requested consideration of rescheduling the December 5, 2013 Council meeting to Wednesday December 4, 2013, 7:00 p.m. at Village Hall. Manager Smith will be in attendance at a quarterly Michigan Municipal League Liability Insurance Pool Board of Directors meeting on December 5, 2013. Alternatively, the meeting can remain as scheduled in the manager absence or on an alternative date.

VIII. E. Resolution to Extend Moratorium for New Wells

[Roll Call][Action Item]

In an effort to properly reevaluate and add Section 25.160 to Part 25 of the Compiled Code of the Village of Mackinaw City to regulate the construction and use of wells in the Village, the granting of permission of new wells inside the Village Limits was temporarily suspended on April 23, 2013. The attached draft resolutions to extend said moratorium would provide until May 31, 2014 for continued evaluation and refinement. I would recommend a motion to extend said moratorium. Alternatively, the existing moratorium would expire on November 22, 2013. *Please refer to attached draft Resolution to Extend Moratorium.*

VIII. F. 2014-2015 Council Priorities and Sub Committee Structure

[Action Item]

Final draft of 2014-2015 Council Priorities and Sub Committee Structure as developed through numerous Sub Committee and Committee of the Whole work sessions. I would recommend a motion to adopt the 2014-2015 Council Priorities and establish new Sub Committee structure as needed to streamline our processes and procedures in a comprehensive manner. Alternatively, Council can continue to refine priorities and sub committee structure. *Please refer to the draft 2014-2015 Council Priorities document.*

Village of Mackinaw City
County of Emmet and Cheboygan

Resolution Authorizing the SAW Grant Agreement

Minutes of the regular meeting of the Village Council of the Village of Mackinaw City
County of Emmet and Cheboygan, State of Michigan, (the "Municipality") held on
November 21, 2013.

PRESENT: Members: _____

ABSENT: Members: _____

Member _____ offered and moved the adoption of the following resolution,
seconded by Member _____.

WHEREAS, Part 52 (strategic water quality initiatives) of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended ("Part 52"), provides at MCL 324.5204e that the Michigan Finance Authority (the "MFA") in consultation with the Michigan Department of Environmental Quality (the "DEQ") shall establish a strategic water quality initiatives grant program; and

WHEREAS, in accordance with the provisions of 2012 PA 511, which provides grants to municipalities for sewage collection and treatment systems or storm water or nonpoint source pollution control; and

WHEREAS, in accordance with the provisions of 1985 PA 227, as amended, Part 52, and other applicable provisions of law, the MFA, the DEQ, and the Municipality that is a grant recipient shall enter into a grant agreement (the "SAW Grant Agreement") that requires the Municipality to repay the grant under certain conditions as set forth in MCL 324.5204e, as amended; and

WHEREAS, the Municipality does hereby determine it necessary to (*select one or more*)
 establish an asset management plan, establish a stormwater management plan, establish a plan for wastewater/stormwater, establish a design of wastewater/stormwater, pursue innovative technology, or initiate construction activities (up to \$500,000 for disadvantaged community).

WHEREAS, it is the determination of the Municipality that at this time, a grant in the aggregate principal amount not to exceed \$450,000 ("Grant") be requested from the MFA and the DEQ to pay for the above-mentioned undertaking(s); and

THE FORM WILL NOT BE ACCEPTED IF IT HAS BEEN EDITED, ALTERED, RETYPED, OR CONVERTED TO ANY OTHER FORMAT.

WHEREAS, the Municipality shall obtain this Grant by entering into the SAW Grant Agreement with the MFA and the DEQ.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Village Manager _____ (*title of the designee's position*), a position currently held by Adam Smith _____ (*name of the designee*), is designated as the Authorized Representative for purposes of the SAW Grant Agreement.

2. The proposed form of the SAW Grant Agreement between the Municipality, the MFA and DEQ (attached Sample Grant Agreement) is hereby approved and the Authorized Representative is authorized and directed to execute the SAW Grant Agreement with such revisions as are permitted by law and agreed to by the Authorized Representative.

3. The Municipality shall repay the Grant, within 90 days of being informed to do so, with interest at a rate not to exceed 8 percent per year, to the Authority if the Municipality is unable to, or decides not to, proceed with constructing the project or implementing the asset management program for which the funding is provided within 3 years of the Grant award.

4. The Grant, if repayable, shall be a first budget obligation of the Municipality, and the Municipality is required, if necessary, to levy ad valorem taxes on all taxable property in the Municipality for the payment thereof, subject to applicable constitutional, statutory and Municipality tax rate limitations.

5. The Municipality shall not invest, reinvest or accumulate any moneys deemed to be Grant funds, nor shall it use Grant funds for the general local government administration activities or activities performed by municipal employees that are unrelated to the project.

6. The Authorized Representative is hereby jointly or severally authorized to take any actions necessary to comply with the requirements of the MFA and the DEQ in connection with the issuance of the Grant. The Authorized Representative is hereby jointly or severally authorized to execute and deliver such other contracts, certificates, documents, instruments, applications and other papers as may be required by the MFA or the DEQ or as may be otherwise necessary to effect the approval and delivery of the Grant.

7. The Municipality acknowledges that the SAW Grant Agreement is a contract between the Municipality, the MFA and the DEQ.

8. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are rescinded.

YEAS: Members:

NAYS: Members:

THE FORM WILL NOT BE ACCEPTED IF IT HAS BEEN EDITED, ALTERED, RETYPED, OR CONVERTED TO ANY OTHER FORMAT.

RESOLUTION DECLARED ADOPTED

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Mackinaw City, County of Emmet and Cheboygan, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Name
Village of Mackinaw City, Clerk
Village of Mackinaw City County of Emmet & Cheboygan

	Total	90% MDEQ	10% Local	Yr 1	Yr 2	Yr 3	Cost Basis Description
Grant Application Costs	\$ 5,000	\$ 4,500	\$ 500	\$ 500			Per approved Engineering Services agreement
Hardware, Software & Training							
Hardware	\$ 17,780	\$ 16,002	\$ 1,778		\$ 1,778		2 Workstations, 2 Monitors, 2 Tablets, 1 Multifunction Printer/Scanner/Plotter
Software	\$ 160	\$ 144	\$ 16		\$ 16		2 Licenses of Christine-GIS software @ \$80 each
Training	\$ 560	\$ 504	\$ 56		\$ 56		20 hours on-site GIS training (by Cheboygan County)
GPS Manhole Locations							
Sanitary	\$ 7,115	\$ 6,404	\$ 712		\$ 712		GPS Time Estimate (1 person crew)
Storm	\$ 5,336	\$ 4,803	\$ 534		\$ 534		GPS Time Estimate (1 person crew)
CB's	\$ 6,759	\$ 6,083	\$ 676		\$ 676		GPS Time Estimate (1 person crew)
Manhole Inventories							
Sanitary - MACP	\$ 17,591	\$ 15,831	\$ 1,759		\$ 1,759		Inventory Time Estimate (2 person crew)
Storm	\$ 5,336	\$ 4,803	\$ 534		\$ 534		Inventory Time Estimate (2 person crew)
CB's	\$ 10,449	\$ 9,404	\$ 1,045		\$ 1,045		Inventory Time Estimate (2 person crew)
GPS Map Creation and Data Input	\$ 20,000	\$ 18,000	\$ 2,000		\$ 2,000		Data Input into GIS and AMP Spreadsheets, Pipe Connectivity
Aerial Mapping & Ground Control	\$ 18,000	\$ 16,200	\$ 1,800		\$ 1,800		Aerocon Mapping Quote, C2AE Ground Control
Storm Sewer Modeling/Plan	\$ 25,000	\$ 22,500	\$ 2,500		\$ 2,500		Computer model (SSA Software) of entire storm system + potential future
Sanitary Sewer Modeling	\$ 25,000	\$ 22,500	\$ 2,500		\$ 2,500		Computer model (SSA Software) of entire sanitary system + potential future
WW Plant inspection, AMP input, Aeration review	\$ 30,000	\$ 27,000	\$ 3,000	\$ 3,000			Review of WWTF, Pump Stations, Asset Inventory, Input and Process Review
Capital Improvement Planning	\$ 15,000	\$ 13,500	\$ 1,500		\$ 1,500		Developing cost opinions for various capital improvements determined by AMP
Rate Structure	\$ 10,000	\$ 9,000	\$ 1,000		\$ 1,000		Includes budget for assistance from a financial advisor if required
Level of Service Determination	\$ 5,000	\$ 4,500	\$ 500		\$ 500		Assistance to the City in determining level of service (required - see application)
Sewer Televising							
C2AE Televising Bidding & Contract Admin	\$ 10,000	\$ 9,000	\$ 1,000	\$ 1,000			Cost to develop plans, specs, bid & construction administration for televising contract
Televising - Sanitary	\$ 120,250	\$ 108,225	\$ 12,025	\$ 12,025			Estimated Contractor Costs for Cleaning & Televising, See Cost Estimate
Televising - Storm	\$ 80,110	\$ 72,099	\$ 8,011	\$ 8,011			Estimated Contractor Costs for Cleaning & Televising, See Cost Estimate
C2AE Televising Inspection (1/2 time)	\$ 18,962	\$ 17,066	\$ 1,896	\$ 1,896			Cost for C2AE on site time for monitoring sewer televising (1/2 time)
C2AE Televising Data Entry into GIS	\$ 12,000	\$ 10,800	\$ 1,200		\$ 1,200		Importing televising data (size, material, tap locations, structural condition, defects) into GIS
Total Estimated	\$ 465,408	\$ 418,867	\$ 46,541	\$ 26,432	\$ 15,909	\$ 4,200	
Force Account - Structure Locating/Inventory	\$ 9,435	\$ 8,491			\$ 8,491		Staff and Department Head time for structure locating, inventories and training
Reimbursement							
Total Grant Application Amount		\$ 427,359					
Total Out of Pocket Expenses		\$ 46,541	\$ 26,432	\$ 15,909	\$ 4,200		Less Reimbursed Force Account
Less Reimbursed Force Account			\$ 8,491	\$ 8,491			Net Effective Out of Pocket Costs
Net Effective Out of Pocket Costs			\$ 26,432	\$ 7,417	\$ 4,200		Net "Out of Pocket" Cost after including "income" from force account reimbursement

Village of Mackinaw City

102 South Huron Avenue, P.O. Box 580, Mackinaw City, Michigan 49701

Telephone: (231) 436-5351 Fax: (231) 436-4166

www.mackinawcity.org village@mackinawcity.org

Application for Volunteer Boards and Advisory Committees

- Village Council
- Planning Commission
- Downtown Development Association
- Economic Development Corporation
- Tree Board
- Historic Commission

For Village Use:

Date Received: 11-12-13

Receivers Initials: JMB

Name: Penny Vance-McGaffin

Address: 118 E Central Ave Mackinaw City MI

Phone: 231-436-5528 Cell Phone: 231-290-1671 Email: penny.mcgaffin@yahoo.com

Why are you interested in this position? My love of Mackinaw City compels me to make an effective contribution to the health of our economic well being

Occupation: Bank Manager

Education: high school graduate, Lansing Community College

Board or Governmental Experience: Board of Directors: MAVB, Chamber of Commerce, Lions Club (President & Zone Chair), Women's Club (President), Paradise Lake Association (Secretary), Westside Assoc. Pr.

Are you available for: Day Meetings? Evening Meetings?

Penny L McGaffin

Print

Penny L McGaffin

Signature

11/12/2013

Date



Village of Mackinaw City

102 South Huron Avenue, P.O. Box 580, Mackinaw City, Michigan 49701
Telephone: (231) 436-5351 Fax: (231) 436-4166
www.mackinawcity.org village@mackinawcity.org

Application for Volunteer Boards and Advisory Committees

- Village Council
- Planning Commission
- Downtown Development Association
- Economic Development Corporation
- Tree Board
- Historic Commission

For Village Use:
Date Received: <u>11-12-13</u>
Receivers Initials: <u>JMB</u>

Name: MARIAN L HARRISON
 Address: 10625 BUTLER RD, CHEBOYGAN MI 49721
 Phone: 627-7111 w) Cell Phone: 420-3329 Email: harrisonm@cnbisinybank.com

Why are you interested in this position? continue work for downtown Business District

Occupation: Citizens National Bank - Sr VP - Commercial Loans

Education: B.A - Accounting - MSU

Board or Governmental Experience: Mackinaw City DDA

Are you available for: Day Meetings? Evening Meetings?

MARIAN HARRISON
Print

Marian L Harrison
Signature

11-12-13
Date



"Crossroads of the Great Lakes."
Equal Employment Opportunity and Service Provider

Village of Mackinaw City

102 South Huron Avenue, P.O. Box 580, Mackinaw City, Michigan 49701

Telephone: (231) 436-5351 Fax: (231) 436-4166

www.mackinawcity.org village@mackinawcity.org

Application for Volunteer Boards and Advisory Committees

- Village Council
- Planning Commission
- Downtown Development Association
- Economic Development Corporation
- Tree Board
- Historic Commission

For Village Use:

Date Received: 11-14-13

Receivers Initials: JMB

Name: JANE MAGERS

Address: PO BOX 373

Phone: 436-5338 Cell Phone: _____ Email: jmage43@

Why are you interested in this position? I am interested ^{outlook.com} in the downtown & how it looks. Hope to be of service to the city.

Occupation: RESTAURANT MANAGER

Education: Degree RESTAURANT Mgm.

Board or Governmental Experience: _____

Are you available for: Day Meetings? X Evening Meetings? _____

JANE MAGERS

Print

Jane Magers

Signature

11/13/13

Date



Village of Mackinaw City Proclamation

In recognition of Florence Tracey's 90th birthday on the 13th day of November, 2013;

And, in tribute for Florence's lifetime commitment to the Village of Mackinaw City and the residents thereof, and to her lifetime involvement in her church and various community and fraternal organizations such as: Wawatam Township Clerk 1970-2008, a founding and current Board Member of the Fort Michilimackinac Pageant Committee 1962 -present, four years as Village Council Trustee and two years as a Planning Commissioner;

Now, therefore, be it resolves, that the Village of Mackinaw City Council would like to congratulate Florence Tracey for years of dedication and service to the Village of Mackinaw City and proclaim November 21, 2013 as a day to celebrate the service ethic of citizen Florence Tracey.

Dated: November 21, 2013

Jeff Hingston
Village President

VILLAGE OF MACKINAW CITY, MICHIGAN

RESOLUTION TO EXTEND MORATORIUM

In an effort to properly reevaluate and add Section 25.160 to Part 25 of the Compiled Code of the Village of Mackinaw City to regulate the construction and use of wells in the Village, the granting of permission of new wells inside the Village Limits has been temporarily suspended.

IT IS HEREBY RESOLVED that, unless lifted prior, no new wells shall be constructed prior to May 31, 2014, except for wells needed for potable water where Village water is not available.

MOTION BY:

SUPPORTED BY:

AYES:

NAYS:

ABSENT :

RESOLUTION DECLARED

DRAFT

Lana Jaggi, Village Clerk
Village of Mackinaw City

I, Lana Jaggi, hereby certify the foregoing is a true copy of a resolution adopted by the Village Council of the Village of Mackinaw City at a meeting held on November 21, 2013, and that public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan.

I have affixed my official signature this 21st day of November, 2013.

Lana Jaggi, Village Clerk
Village of Mackinaw City



102 South Huron Avenue, P.O. Box 580, Mackinaw City, Michigan 49701

Telephone: (231) 436-5351 Fax: (231) 436-4166

www.mackinawcity.org village@mackinawcity.org

DRAFT

2014-2015 Council Priorities

Tier 1 Priorities

- Balanced FY15 Operational Budget
- Financial Management Services
- Right of Way Policy
- Water Tower Maintenance Plan
- Municipal Revenue Analysis

Tier 2 Priorities

- Public/Private Partnerships and Contracted Services Agreements
- Well Ordinance Finalization
- Employee Fringe Benefits realignment
- Streets Plan
- Appointed Officials Ordinance

Tier 3 Priorities

Parks & Recreation Committee:

1. Update Recreation Plan
2. McLott Property Project
3. Beaches
4. Dead tree and tree lighting strategy
5. Parks and green space maintenance plan

Finance & Human Resources Committee:

1. **FY15 Balanced Operational Budget**
2. **Municipal Revenue Analysis**
3. **Financial Management Services**
4. Realign Fiscal Year to July 1
5. Employee Fringe Benefits realignment (PEHP, DC providers)
 - Personnel Manual
 - Marketing
 - Internship Opportunities
 - Staffing Level Evaluation of All Departments



Facilities & Streets Committee:

1. Streets Plan (W. Central, S. Huron, N. Huron, etc.)
2. Municipal/Public Safety Building Plan
3. Recreation Complex Utilization Analysis
4. 21st Century Technology Application
5. Parking Plan

Ordinance & Policy Committee:

1. Well Ordinance Finalization
2. Public/Private Partnerships and Contracted Services Agreements
3. Ferryboat Ordinance
4. Appointed Officials Ordinance
5. "Temporary Merchant" Consistency among Ordinances
 - Policy Manual
 - Village to City Incorporation Evaluation
 - Residential Development

Utilities & Green Initiatives Committee:

1. **Water Tower Maintenance Plan**
2. Enterprise Funds Sustainability (to include policy & procedure development)
3. CCE 911 Tower
4. Merit Fiber Connection (in conjunction with the Marina)
5. Preliminary Study of Second Water Tower

Public Safety Committee:

1. **Right of Way Policy**
2. Pedestrian Safety Enhancements
3. Comprehensive vehicle replacement schedule
4. Transportation Plan
5. Public Safety Complex/Emmet County Ambulance Building

Marina Committee:

1. Collaborative Partnership with the State Straits Harbor
2. Financial and Operational Analysis of the Marina
3. Preliminary Engineering Study for Marina Upgrades
4. Cruise Ship Port of Call Designation
5. Merit Fiber Connection (in conjunction with the Municipal Building)

Special Committee for Economic Development (Hingston, Perlick, Mollen):

1. Headlands Development
2. Class III Gaming Facility
3. Professional Services Review

COMMITTEE REPORT

COMMITTEE: Ordinance

DATE: November 14, 2013

AGENDA ITEMS: 1.) Open System Water Supply Sources;
2.) Ordinance for the Protection of Village Parks and Property,

PRESENT: A. Smith (Village Mgr.), S. Planisek, R. Perlick, P. Michalak

ABSENT: _____

PUBLIC ATTENDEES: _____

REPORT:

- 1.) Discussed the Moratorium Concerning Well Permits
- 2.) Review Language Associated with Proposed Ordinance for the Protection of Village Parks and Property. Applicable State of Michigan Regulations and Attorney General Opinions were also reviewed and considered.

COMMITTEE DATABASE SUMMARY INFORMATION

ITEM **STATUS/RECOMMENDATION**

- 1.) As the current moratorium on the issuance of well permits is due to expire at the end of November, the Committee recommends and proposes the moratorium be extended for an appropriate period until the ordinance is ready for review and determination by the Village Council.
- 2.) Committee review of the elements and language of the draft ordinance associated with the proposed Ordinance for the Protection of Village Parks and Property will be consolidated for the next scheduled committee meeting prior to full council consideration.