

**NOTICE OF PUBLIC MEETING
COUNCIL CHAMBERS – VILLAGE HALL
102 South Huron Avenue
Phone: 436-5351**

7:00 P.M.

July 18, 2013

**AGENDA-REGULAR MEETING
MACKINAW CITY VILLAGE COUNCIL**

- I. Call to Order/Taking of Roll
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Clerks Report
 - A. Approval of Minutes
 - 1. Regular Meeting of July 02, 2013
 - B. Bills
 - 1. Accounts Payable for July 18, 2013-\$95,262.99
 - C. Communications
 - 1. Mackinaw Township-Annual Clean Up Day Report
- V. Manager Report/President Report
- VI. Public Comments-Agenda/Non Agenda Items
- VII. Old Business:
- VIII. New Business:
 - A. Employee Benefits Agency Inc. Presentation
 - B. 2013 Emmet Co. and Village Jaws of Life Service Agreement
 - C. 2013 Village Tax Rate Request-Revised L-4029 Forms
 - D. MML Workers' Compensation Ballot 2013
 - E. Transportation Application- Mackinac Old Time Trolley
 - F. Special Event Application-Charlevoix Emmet DHS
 - G. Special Event Application-National Leiomyosarcoma Foundation
 - H. Resolution to Extend Moratorium for New Wells
 - I. Emmet County Tax Foreclosure 15-03-24-200-020
 - J. Property Acquisition (2/3 Vote Closed Session)
- IX. Reports/Committees/Village Commissions
 - 1. Ordinance Comm. Report-Trustee Michalak (Chair)
- X. Closing Public Comments
- XI. Scheduling of Council Sub Committee Meetings
- XIII. Adjournment

All communication, petitions, etc. must be in the office of the Village Clerk by 12 o'clock noon on
the Tuesday proceeding the first and third Thursday of every month to be on the
THURSDAY July 18, 2013 -6:45 PM
FINANCE COMMITTEE-REVIEW BILLS

UNAPPROVED
MINUTES REGULAR COUNCIL MEETING
MACKINAW CITY

7:00 P.M.

July 02, 2013

I. President Hingston called the meeting to order and with the following Trustees present – Robert Glenn, Matt Yoder, Belinda Mollen, Sandy Planisek, Richard Perlick and Paul Michalak. Also present Manager Adam Smith and Clerk Lana Jaggi.

Department Heads Present:
Chief Pat Wyman-Police
Ken Newsome-DPW
Pat Rivera-Water/Sewer
Dave Paquet-Rec/Marina
Excused-Fred Thompson, Jr.

Visitors – List Attached.

II. Pledge of Allegiance

III. Motion Mollen seconded Glenn to approve the agenda with additions to New Business, E. Site Plan Review #2013-SP-003 and F. Allocation for I-75 Billboard. Voice vote – motion carried unanimously.

IV. Clerks Report

A. Approval of Minutes:

1. Motion Mollen seconded Perlick to approve the regular meeting minutes of June 20, 2013 as presented. Voice vote-motion carried unanimously. No discussion.

B. Bills:

1. Motion Mollen seconded Perlick to pay the bills in the amount of \$50,227.40. Voice vote-motion carried unanimously. No discussion.

C. Communications-None

V. Manager Report was submitted and placed on file.

President's Report- Pres. Hingston reported total donation amount collected for McLott Property thus far is \$72,880.00, with goal of \$87,255.00.

Department Reports submitted and placed on file.

Additional comments:

-Conkling Park restrooms are open

-Barbara Street sewer pumps are online

-The new DPW dump/plow truck arrived and was on display outside.

VI. Public Comments, Agenda/Non Agenda: None

VII. Old Business: None

MINUTES REGULAR COUNCIL MEETING

7:00 P.M.

MACKINAW CITY

July 02, 2013

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VIII. New Business

A. Motion Glenn seconded Perlick to approve an allocation of \$9,124.00 and the execution of said service contract with I.T. Right. Voice vote-motion carried unanimously. No discussion.

B. Motion Hingston seconded Perlick to approve a wage enhancement for current full time seasonal employees that will actually work on the dates of July 4, 2013 and September 2, 2013 using a 1.5 hourly wage multiplier with a threshold of 32 hours minimum. Voice vote-motion carried unanimously. No discussion.

C. Motion Hingston seconded Planisek to approve the Mackinaw City Lions Club request to use MDOT property and Big Boy parking lot for fundraiser on Labor Day September 02, 2013. Voice vote-motion carried unanimously. No discussion.

D. Motion Planisek seconded Yoder to approve the special event application from the Michigan Association of Suicide Prevention for one of the five Village Non-Profit areas on Labor Day, September 02, 2013. Voice vote-motion carried unanimously. No discussion.

E. Motion Yoder seconded Glenn to approve Site Plan # 2013-SP-003, Pine Crest Village Sleep Study Center addition to be completed by September 1, 2013. Voice vote-motion carried unanimously. No discussion.

F. Motion Hingston seconded Mollen to approve the allocation of \$3000.00 for the purpose of an I-75 billboard for print, design and installation. Voice vote-motion carried unanimously. No discussion.

IX. Reports/Committees/Village Commissions:

Facilities Comm. Report submitted and placed on file by Trustee Sandy Planisek

- 1. Village Hall space reorganization**
- 2. Intern housing**
- 3. Use of banners by organizations**
- 4. I.T. Right Proposal**

X. Scheduling of Council Sub Committee Reports: None

XI. Closing Public Comments: None

XII. Adjournment: 7:54 PM

Respectfully submitted;

Jeff Hingston; President

Lana Jaggi; Clerk

User: LANA

DB: Mackinaw City

EXP CHECK RUN DATES 07/18/2013 - 07/18/2013

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
9911053087	AIRGAS USA, LLC	OXYGEN AMB.	161.10
T22964	AIS CONSTRUCTION EQUIP		129.89
6/25/2013	ALL-PHASE ELECTRIC SUP		268.61
892318009	ARCTIC GLACIER U.S.A., ICE		73.84
885318709	ARCTIC GLACIER U.S.A., ICE		218.96
886319208	ARCTIC GLACIER U.S.A., ICE		116.80
886319503	ARCTIC GLACIER U.S.A., ICE		84.80
231436709806	AT&T	MARINA FAX	48.80
231436535106	AT&T	AT&T MONTHLY	2,315.02
287004351091	AT&T	LAST PAYMENT FOR AMB CELL-CANCELED	15.38
287242687790704201	AT&T MOBILITY	VILLAGE CELL PHONES	186.10
7/04/2013	AUDIE'S RESTAURANT	FIRE TRAINING JULY 4 2013	495.00
7012013	BARB ALGENSTEDT	BLOOD DRAW	50.00
242654	BASIC	3RD QTR ADMIN FEE	216.00
0478821	BLARNEY CASTLE OIL CO.	MARINA GAS	18,756.01
126374 & 126305	BLASKOWSKI FEED & SEED	STRAW GRASS SEED	407.50
7/03/2013	CHASE PLATINUM MASTER	(VARIOUS DEPARTMENTS	2,868.47
6/26/2013	CHEBOYGAN CARQUEST	VEHICLE MAINTENANCE PARTS/LUBES	851.55
6302013	CHEBOYGAN CEMENT PRODU	LIMESTONE, STEPPING STONES SIDEWALKS	671.33
6/28/2013	CHEBOYGAN LUMBER CENTE	SUPPLIES	402.72
6/30/2013	COFFMAN HARDWARE	SUPPLIES FOR JUNE 2013	613.02
7/24/2013	CONSUMERS ENERGY	TRAFFIC LIGHTS	3,489.72
7/01/2013	DARROW BROS. EXCAVATING	CONKLING PARK/STOCKPILE GRAVEL	1,090.00
REIMBURSEMENT	DAVID PAQUET	JULY 4 KID GAMES/FISH PIER/WASHER REPAIR	352.34
REIMBURSEMENT	DENNIS BURGESS	MARINA TONER/PIC UP OFFICE MAX	119.77
14536	DOC'S PLUMBING & HEATING	SUPPLIES FOR IRRIGATION	30.50
14579	DOC'S PLUMBING & HEATING	SUPPLIES IRRIGATION	88.16
FRINGE	FLEX PLAN/CITIZENS NAT	FRINGE DEPOSIT	5,000.00
43853	GASLIGHT MEDIA	WEB SITE HOST	49.00
1391371	JOHN DEERE FINANCIAL	LOADER LOAN PAYMENT	2,954.42
STATEMENT	MACKINAC STRAITS HEALTH	DRUG TESTS	54.60
2013694	MACKINAW ART & SIGN	PERMIT DECALS	14.70
576675 576683	MACKINAW PLANT CENTER	FLOWERS	1,786.89
10444	MANNING'S NORTHERN TIRE	TIRE ROTATION/FIRE LADDER TIRE REPLACEMENT	345.00
54329976	MCMASTER-CARR SUPPLY C	LIFE RINGS/ROPE LADDER	1,446.80
1904	MHR BILLING	AMBULANCE BILLING	800.00
8626	MICHIGAN MUNICIPAL LEA	CONFERENCE REGISTRATION J. HINGSTON	25.00
SV9216-13B	MICHIGAN RURAL WATER A	MRWA ANNUAL DUES	575.00
0CX83A	NATIONAL OFFICE PRODUCT	TONER, PAPER	135.00
1047597	NORTHERN ENERGY, INC	MECHANIC OIL	98.06
062513	O'BRIEN'S WHOLESALE	T-BALL SHIRTS	45.00
00609628	OFFICEMAX INCORPORATED	MANAGER CHAIR/MARKER BOARD	451.53
51764	OTEC RADIO COMM. EQUIP	DPW REPEATER REPAIR	410.00
134069	P.K. CONTRACTING	STREET MARKING	19,206.71
C12204	PYROTECNICO	FIREWORK BALANCE DUE	12,500.00
3876352	QUILL CORPORATION	OFFICE SUPPLIES	124.98
3817391	QUILL CORPORATION	TONER	62.34
56761144	QUILL CORPORATION	OFFICE SUPPLIES	79.59
351	R & M DUST CONTROL INC	DUST CONTROL	2,652.00
RR168075	REHMANN ROBSON	AUDIT ADDITIONS/W/S FUND	4,231.00
33597 34230	SKINNER'S GARAGE INC.	FILLER CAPS	23.41
0393991123 B#3 061	SPRINT	MANAGER CELL PHONE	55.00
13-002675	STATE OF MICHIGAN	RADIO SERVICE	33.34
2328	STEVE'S LOCK & SAFE	RE CONFIGURED NEW LOCKS CONKLING PARK	110.00
2315	STEVE'S LOCK & SAFE	3 NEW LOCKS	665.60
6282013	STRAITS AREA JANITORIA	CARPET CLEANING MARINA	75.00
25594	STRAITS AREA PRINTING	BUSINESS CARDS	43.35
25593	STRAITS AREA PRINTING	BUSINESS CARDS	69.95
7/02/2013	STURGEON BAY ELECTRIC	INSTALL ELECTRIC HISTORIC VILLAGE	421.00
NP38470844	VPS CONVENIENCE STORES	BG2105365	1,413.48
NP38470843	VPS CONVENIENCE STORES	BG2105364	81.39
NP38470845	VPS CONVENIENCE STORES	BG2105366	248.94
NP38470837	VPS CONVENIENCE STORES	BG2105303	947.60
NP38470838	VPS CONVENIENCE STORES	BG2105324	499.67
NP38470842	VPS CONVENIENCE STORES	BG2105363	114.70
NP38470840	VPS CONVENIENCE STORES	BG2105327	2,428.11
			94,399.55



P.O. Box 95 • 10595 Wallick Rd. • Mackinaw City, Michigan 49701
(231) 436-7453
www.mackinawtownship.com
July 8, 2013

Village of Mackinaw City
Attn: Jeff Hingston, President
P O Box 580
Mackinaw City, MI 49701

Dear Jeff:

The annual clean-up day was well attended and went very smoothly this year, mainly because of the excellent support of the Village with manpower and equipment. This is the first year for me to coordinate this event and I was very impressed with the efficiency of Roy Cole, Nelson ^{Thompson} ~~Krueger~~ and John Krueger. They had the signs out when I arrived about 9:30 am, directed residents as they arrived, assisted in unloading vehicles and left little for me to do to except take names and addresses as people lined up.

Thank you again for your support with this very worthwhile event and we look forward to working with you again next year.

Sincerely,

A handwritten signature in cursive script that reads "Anna Falas, Supervisor". The signature is written in black ink and is positioned above the printed name of the signatory.

Mackinaw Township Board of Trustees



Village of Mackinaw City

102 South Huron Avenue, P.O. Box 580, Mackinaw City, Michigan 49701

Telephone: (231) 436-5351 Fax: (231) 436-4166

www.mackinawcity.org village@mackinawcity.org

To: Mackinaw City Council
From: Adam R. Smith, Village Manager
Date: July 16, 2013
Re: Manager Report & Recommendations for July 18, 2013 Council Meeting



VIII. A. Employee Benefits Agency Inc. Presentation [Informational Item]

It is important that the Village take a comprehensive look at compliance, administration, education, claims advocacy, strategic planning and design of our municipal benefits. To that extent, I have executed an authorization letter for Employee Benefits Agency Inc. to perform a review of the Village's benefit plans. Benefits Advisor Ms. Jennifer L. Michelin, LIC, will provide a brief overview an initial presentation regarding national healthcare reform requirements, issues facing municipalities, and their consulting services.

Please refer to attached documentation relative to Employee Benefits Agency Inc.

VIII. B. 2013 Emmet County and Village Jaws of Life Service Agreement [Action Item]

Annual Jaws of Life Service Agreement with Emmet County (\$4,500) in which the County wishes to provide its citizens with the jaws of life extrication services as needed in emergency situations and the Village represents that it is qualified and willing to provide said services under the terms and conditions set forth in the proposed agreement.

Please refer to attached proposed 2013 Jaws of Life Services Agreement Between County of Emmet and the Village of Mackinaw City.

VIII. C. 2013 Village Tax Rate Request – Revised L-4029 Forms [Action Item]

It is necessary to submit revised Michigan Department of Treasury L-4029 Forms to Emmet and Cheboygan Counties for the 2013 Village Tax Bill. The millage levy for Public Act 359 of 1925 has been recalculated to meet compliance requirements of the Act. Although the Act allows for levy of 4 mills on the dollar of assessed valuation, said tax levy shall not exceed \$50,000 in any year. The "maximum allowable millage rate" language approved for Fiscal Year 2013-2014 operating purposes that was adopted at the Council meeting following the public hearing on February 21, 2013 resulted in the inaccurate calculation of the Special Tax for Advertising (P.A. 359 of 1925) as the annual limit of \$50,000 was not applied to the tax levy. The corrected calculation of 0.5225 mills meets the annual limit requirement (\$49,704.52). A motion to submit the revised Michigan Department of Treasury L-4029 Forms to Emmet and Cheboygan Counties for the 2013 Village Tax Bill is necessary. I anticipate the issuance of revised 2013 Village Tax Bills within one week of Council action. We would like to thank the public for their patience and we apologize for any inconvenience this situation may have caused. *Please refer to the attached draft L-4029 Forms, proposed 2013 Village Tax Spread worksheet (17.0915 total millage), and Village Financial Analysis snapshot graphs (3).*

VIII. D. MML Workers' Compensation Fund Ballot 2013 [Action Item]

As a member of the MML Workers' Compensation Fund, an opportunity to participate in the election of your governing board is afforded to the Village. The Michigan Municipal League
"Crossroads of the Great Lakes."

Equal Employment Opportunity and Service Provider



Workers' Compensation Fund ballot for the 2013 Board of Trustees election includes the Nominating Committee's recommendation of seven (7) incumbent Trustees and an opportunity to write in one or more candidates if you wish. A brief biographical sketch of each candidate is provided for your review. I would recommend a motion concurring with the efforts of the MML Nominating Committee for the seven (7) incumbent Trustees. Alternatively, write in candidates may be submitted. *Please refer to the attached MML Workers' Compensation Fund 2013 Ballot correspondence.*

VIII. H. Resolution to Extend Moratorium for New Wells [Action Item]

In an effort to properly reevaluate and add Section 25.160 to Part 25 of the Compiled Code of the Village of Mackinaw City to regulate the construction and use of wells in the Village, the granting of permission of new wells inside the Village Limits was temporarily suspended on April 23, 2013. The attached draft resolution to extend said moratorium would provide until November 22, 2013 for continued evaluation and refinement. I would recommend a motion to extend said moratorium. Alternatively, the existing moratorium would expire on July 31, 2013. *Please refer to attached draft Resolution To Extend Moratorium.*

VIII. I. Emmet County Tax Foreclosure Property ID Number 15-03-24-200-020

[Action Item]

The Village has the opportunity to exercise its option to acquire Property ID Number 15-03-24-200-020 (legal description and aerial map attached) for the minimum bid of \$515.79 from the Emmet County Treasurer. The property easement (outlined in red on the attached map) extends the entire length of existing Village of Mackinaw City properties near the Waste water Treatment Plant and includes the existing drive to our treatment plant. I would recommend a motion to acquire said property and submit payment to the Emmet County Treasurer in the amount of \$515.79. Alternatively, the Emmet County Treasurer will sell said property at public auction. *Please refer to attached foreclosure notice and aerial map from Emmet County.*

VIII. J. Purchase of Real Property [closed session requires 2/3 roll call] [Action Item]

Per the Open Meetings Act, upon a two-thirds roll call vote of the members of a public body elected or appointed, a public body may meet in closed session to consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained. I would recommend meeting in closed session to consider the purchase or lease of real property. A motion to meet in closed session must be supported by a minimum of five Council members via a roll call vote.

Serving Michigan Together



Bridging the Gap

Powered by:



Jennifer Michelin

Work (906) 228-6255 • Cell (906) 235-4868 • Email jmichelin@empben.net

620 S. Lake Street • PO Box 747 • Marquette MI 49855

www.employeebenefitsagency.net

Consulting Services

SERVICE PAK I

STRATEGIC PLANNING AND DESIGN	<p>Evaluate Rate Relief Strategies, all lines</p> <ul style="list-style-type: none"> • Plan review and benefit analysis • Strategic, active management and planning of long-term strategies and future goals (Blue Print) • Tax code benefit analysis • Carve-out cost reduction Strategies • Partnership leveraging options • Self-funded customized support and reporting tools 	
	<p>Provide <i>Customized</i> Strategies for Rate Relief/Cost Containment</p> <ul style="list-style-type: none"> • Alternative funding analysis • Claims audits • Diagnosis and prognosis trending • RFP development/Bid solicitation • Peer benefit benchmarking analysis by industry, group size, location and union 	
EDUCATION/COMMUNICATION	<p>Prepare customized open enrollment presentation (PPT or PDF)</p>	
	<p>Provide customized open enrollment packets from our education reference library:</p> <ul style="list-style-type: none"> • Slides • Benefits at a Glance (carrier version) for each line of coverage offered – B/W or color copies • Refrigerator form • Customer Service magnet • Additional items as requested: Voluntary materials, benefits best practices and how they all fit together 	
	<p>Provide benefit summary card, highlighting key elements of plan design for easy reference and communication to providers</p>	
CLAIMS ADVOCACY	<p>Conduct EBA licensed professional led meetings:</p> <ul style="list-style-type: none"> • Open enrollment • Understanding your benefits: Top 10 Healthcare Savings Tips • Retiree • Union/labor and board of trustee presentations 	
	<p>Claims</p> <ul style="list-style-type: none"> • Communicate directly with employees, spouses and dependents to field complaints and concerns • Communication with carriers, providers and collection agencies • Documenting issues from initial notification through resolution in our tracking system • Online claims support • Claims advocacy and appeal management call center • Exclusive carrier claims representative support • Dedicated claims support 	
	<p>Employee Survey of Benefit Satisfaction</p>	





In House TPA Services

Tailor Made Administration That Conforms To You

EBA/CIC's Innovative Benefits Solutions provide:

1. Seamless claims processing with carrier feeds

The seamless feed has saved our clients more than \$34 Million over the past 5 years!

2. Direct payment to medical providers
3. Elimination of additional paperwork for employees
4. Advanced Auto-Substantiation = auditing of miss-billed medical claims (labs, preventive health vs. diagnostic, etc.)

EBA/CIC has recovered over \$2.6 Million for our clients!

5. FSA Auto-Pay option for claims not covered by your HRA
6. Integrated COBRA Administration
7. Customized benefit cards consolidating provider education, medical, rx, dental, vision, HRA and FSA carrier identification, and 24/7 live customer service information

Group Benefit Plan

Shield Community Blue PPO14
Life level of a PPO1. See

bill BCBS under your normal
ctly from BCBS and sends
ill us, and the employee does

nder services and
YZ employee until BCBS has
sted. Please call (888)775-

Group XYZ Medical Plan:

	BCBS Plan	Reimbursed Plan
Deductible:	\$1500/\$3000	\$0
Coinsurance:	0%	0%
Office Visit Copay:	\$30	\$10
Chiro Visit Copay:	\$30 /24 visit max	\$0 /24 visit max

*Employees—Do not use your Benny Card for deductible, chiropractic, or office visit services (except for your \$10 office visit responsibility).



In 1968, there were only 5 benefits laws. By 2010, there were over 1,500, and that was before PPACA became law.





EMPLOYEE BENEFITS AGENCY, INC.

Some Public Entities Using Employee Benefits Agency, Inc.'s Services

Charter Township of Ironwood

City of Iron River

City of Ironwood

City of Kingsford

City of Marquette

City of Negaunee

Delta Menominee District Health Department

Dickinson Iron District Health Department

Gogebic Community Mental Health

Gogebic Medical Care Facility

Gogebic County

Houghton County

Iron County

Iron County Medical Care Facility

Ontonagon County Road Commission

Pathways

Pinecrest Medical Care Facility

Village of Newberry

Village of Laurium

For more information, contact:

Vincent Rose, President via email vrose@empben.net

Vincent Babcock, Advisor via email ybabcock@empben.net

Jennifer Michelin, Advisor via email jmichelin@empben.net

Phone (906) 228-6255 Toll Free (888) 269-7620

www.employeebenefitsagency.net



Rev 10/8/09

**2013 JAWS OF LIFE SERVICES AGREEMENT
BETWEEN COUNTY OF EMMET AND
VILLAGE OF MACKINAW CITY**

THIS AGREEMENT is made between the County of Emmet, a Michigan municipal corporation, with an address of 200 Division Street, Petoskey, Michigan 49770 (hereinafter "County"), and the Village of Mackinaw City, a Michigan municipal corporation, with an address of 102 S. Huron Street, Mackinaw City, P.O. Box 580, Michigan 49701 (hereinafter "Village").

Recitals

WHEREAS, the County wishes to provide its citizens with the jaws of life extrication services as needed in emergency situations; and

WHEREAS, the Village represents that it is qualified and willing to provide such jaws of life services under the terms and conditions set forth in this Agreement.

NOW THEREFORE, in consideration of the mutual covenants, promises and agreements contained herein, the parties agree as follows:

1. Scope of Services.
 - A. The Village will provide jaws of life services on a 24-hour-a-day, 7-day-a-week basis, within the Townships of Wawatam, Bliss, Carp Lake, McKinley, Center, Readmond, and Cross Village. The Village may also provide such services to other areas within the geographical limits of Emmet County if requested pursuant to any mutual aid agreements in effect during the term of this Agreement.
 - B. The Village will, at its sole expense, secure and maintain in good, operating condition the jaws of life equipment necessary to perform the services under this Agreement.
 - C. The Village will provide sufficient qualified and properly trained personnel for the purpose of performing the services under this Agreement on an emergency call basis.
 - D. Upon request, the Village, or its designee, will provide to the Emmet County Clerk a current list of all such personnel, including the qualifications and training of each, and other information related to this Agreement
2. Term. This Agreement will be effective for a period of one year, commencing on January 1, 2013, and expiring on December 31, 2013.
3. Compensation. The County will pay to the Village a lump sum payment of \$4,500.00 after April 1, 2013. Payment will be made following the County's receipt of an invoice from the Village for this amount.
4. Nondiscrimination. The Village covenants not to unlawfully discriminate

against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, or in the delivery of services under this Agreement, because of race, color, religion, national origin, age, sex, disability, height, weight, marital status, pregnancy or protected activity. A breach of these covenants may be regarded as a material breach of this Agreement.

5. Relationship of Parties. No statement contained in this Agreement will be construed to find any Village employee, volunteer or agent as an employee, partner or agent of the County, and Village employees, volunteers and agents will be entitled to none of the privileges, rights or benefits of County employees. The Village will comply with all laws relative to withholding taxes and maintenance of workers' compensation insurance.

6. Indemnification. The Village will indemnify, defend and hold harmless the County its officers, boards, commissioners, employees and agents against all claims of loss, damage and/or injury arising out of the performance of its services under this Agreement. Such indemnification will survive the termination of this Agreement. By entering this Agreement, neither party waives any immunities provided by applicable State or federal law.

7. Termination. Either party may terminate this Agreement, with or without cause, at any time upon sixty (60) days' prior written notice to the other party. Payment will be made to the Village only for those services completed up to the time of termination, and the Village will return to the County the pro rata portion for the period following termination.

8. Assignment. A party cannot assign this Agreement or any right or obligation under this Agreement without the prior written consent of the other party.

9. Severability. Each provision of this Agreement must be interpreted in a way that is valid under applicable law. If any provision is held invalid, the rest of the Agreement will remain in full effect.

10. Waiver. A waiver of a breach of any term of this Agreement will not be considered (1) a waiver of a further breach of the same term, or (2) a waiver of a breach of any other term, or (3) a waiver of a party's right to declare an immediate or a subsequent default.

11. Amendment. The parties can amend this Agreement only by a written document signed by both parties.

12. Successors and Assigns. If this Agreement is properly assigned, then it will bind and benefit the successors and assigns of the parties.

13. Notices. All required notices must be in writing and will be given when delivered (1) personally, or (2) by registered or certified mail, return receipt requested, addressed as follows (or to any other address that is specified in writing by either party):

If to the County: County of Emmet
c/o County Controller
200 Division Street
Petoskey, Michigan 49770

If to the Village: Village of Mackinaw City
c/o Village Manager
102 S. Huron Street
P.O. Box 580
Mackinaw City, Michigan 49701

14. Entire Agreement. This Agreement and its attachments contain the entire understanding between the parties.

15. Titles and Headings. Titles and headings are inserted in this Agreement for reference purposes only, and must not be used to interpret this Agreement.

AGREED to this 11th day of July, 2013, at Petoskey, Michigan.

WITNESS:

VILLAGE OF MACKINAW CITY

Lana Jaggi, Clerk

By: _____
Jeff Hingston, Village President

COUNTY OF EMMET

Gail A. Martin
Gail A. Martin, Clerk

By: James E. Tamlyn
James E. Tamlyn, Chairperson
Emmet County Board of Commissioners

DRAFT

Michigan Department of Treasury
614 (Rev. 3-10)

L-4029
ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Dept.(s)
COPY TO: Each Twp or City Clerk

2013 Tax Rate Request (This form must be completed and submitted on or before September 30, 2013)

Carefully read the instructions on page 2.

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes CHEBOYGAN	2013 Taxable Value of ALL Properties in the Unit as of 5-27-13 59,876,475
Local Government Unit Requesting Millage Levy VILLAGE OF MACKINAW	

For LOCAL School Districts: 2013 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119. The following tax rates have been authorized for levy on the 2013 tax roll.

(1)	(2)	(3)	(4)	Rate Permanently		(7)	(8)	(9)	(10)	(11)	(12)
				2012 Millage	2013 Millage						
Source	Purpose of Millage	Date of Election	Original Millage Authorized by Election, Charter, etc.	2012 Millage Reduced by MCL 211.34d "Headlee"	2013 Current Year "Headlee" Millage Reduction Fraction	2013 Millage Reduced by MCL 211.34d "Headlee"	Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	Maximum Allowable Millage Levy*	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec 1	Expiration Date of Millage Authorized
CHARTER	GENERAL	N/A	12.5000	10.6215	1.0000	10.6215	1.0000	10.6215	10.6215		N/A
CHARTER	STREET	N/A	5.0000	4.2485	1.0000	4.2485	1.0000	4.2485	4.2485		N/A
CHARTER	ADVERTISING	N/A	4.0000	3.3988	1.0000	3.3988	1.0000	3.3988	0.5225		N/A
CHARTER	CEMETERY	N/A	1.0000	0.8495	1.0000	0.8495	1.0000	0.8495	0.8495		N/A
VOTED	LIBRARY	Mar-86	1.0000	0.8495	1.0000	0.8495	1.0000	0.8495	0.8495		N/A
									0.0000		

Prepared by Ms. Lana Jaggi	Telephone Number 231-436-5351	Title of Preparer Village Clerk
--------------------------------------	----------------------------------	---

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage 380.12(3).

<input checked="" type="checkbox"/> Clerk	Signature	Date
<input type="checkbox"/> Secretary	Lana Jaggi	
<input type="checkbox"/> Chairperson	Jeff Hingston	
<input checked="" type="checkbox"/> President	Jeff Hingston	

*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate in column (5).

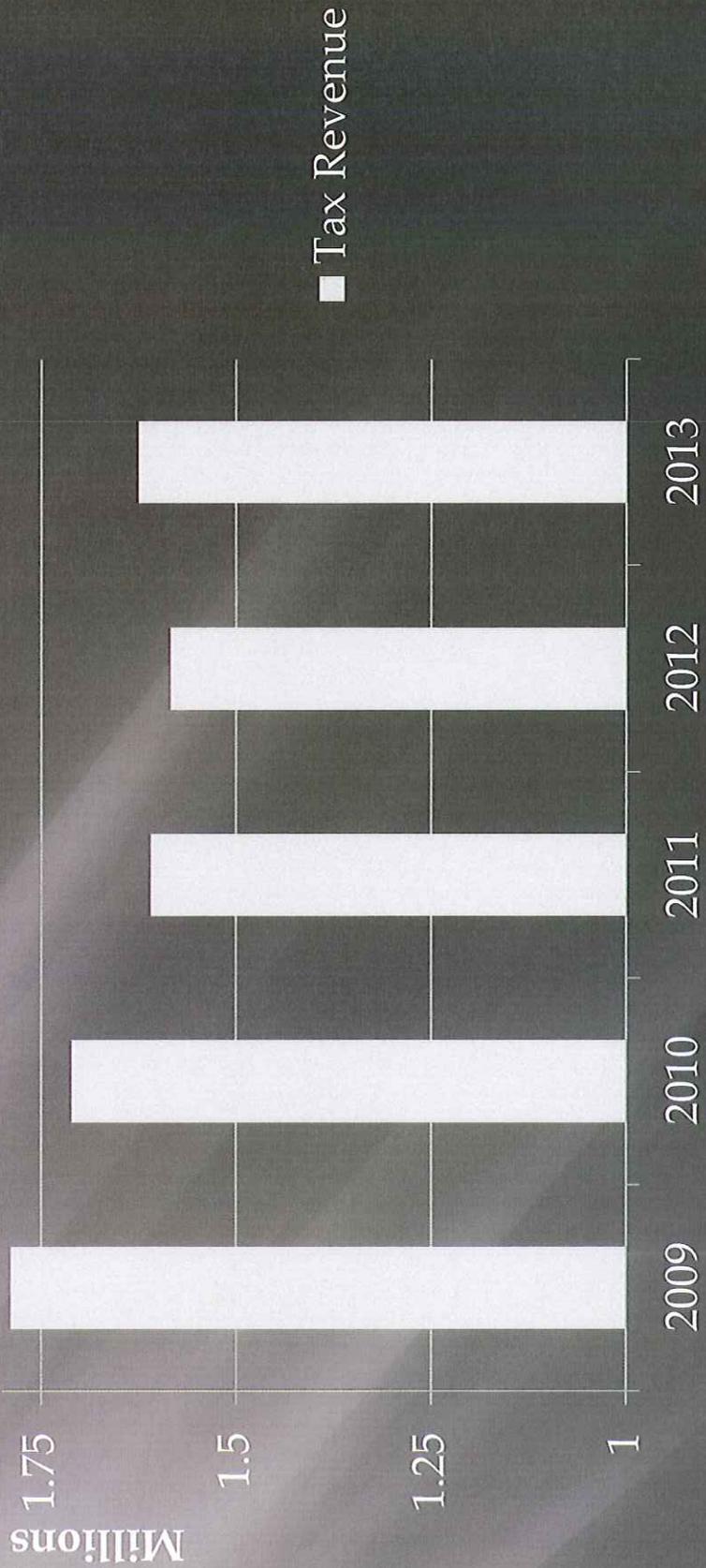
Village of Mackinaw City 5 Year Taxable Value Snapshot

Total Taxable Value (-\$16,227,302)



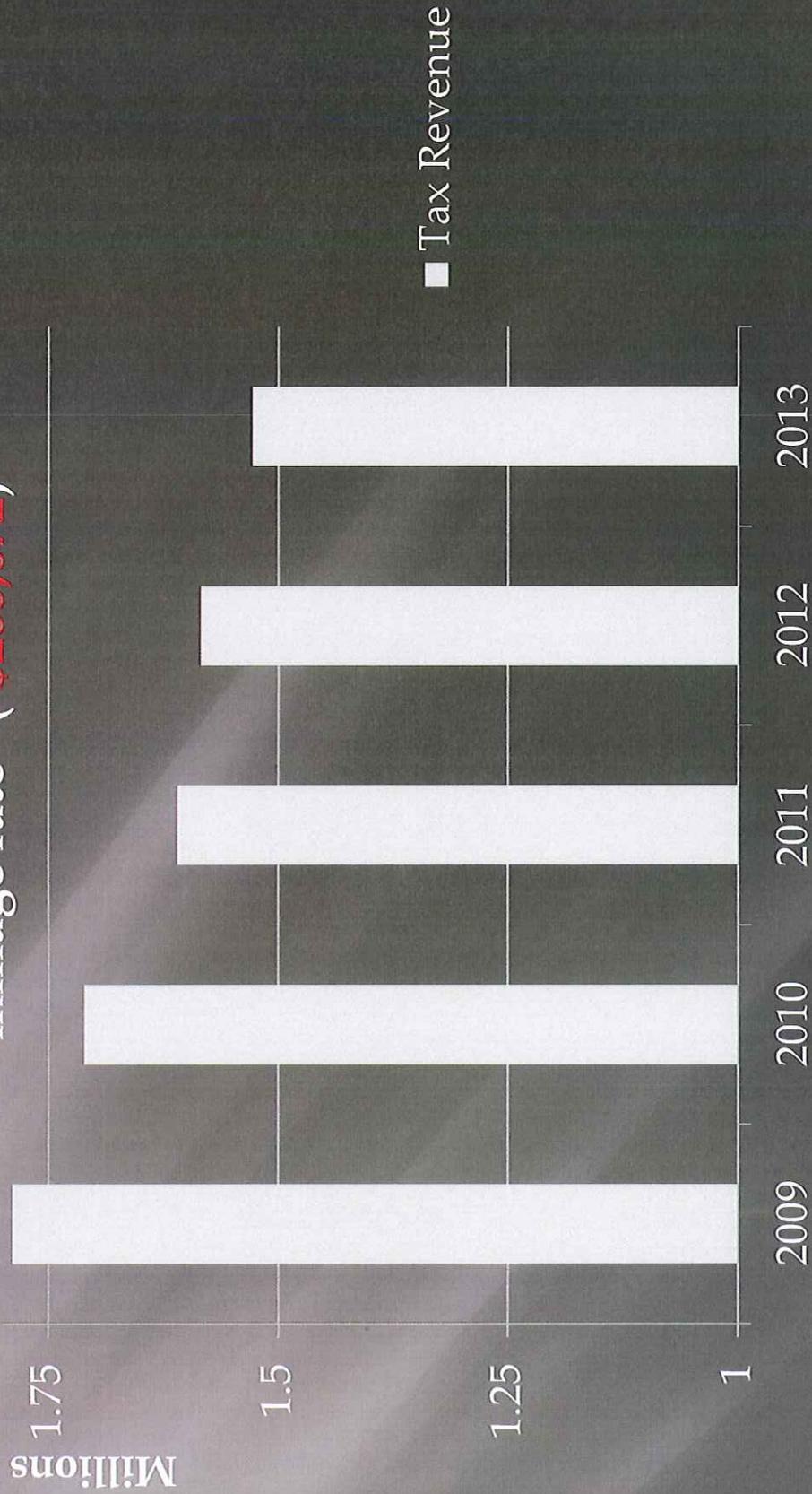
Village of Mackinaw City 5 Year Taxable Value Snapshot

Total Tax Revenue with "maximum allowable
millage rate" (-\$204,570)



Village of Mackinaw City 5 Year Taxable Value Snapshot

Total Tax Revenue without "maximum allowable
millage rate" (-\$260,672)



PROPOSED 2013 TAX

TAXABLE VALUE

EMMET	\$36,260,156.00
CHEBOYGAN	\$58,868,104.00
TOTAL	\$95,128,260.00

10.6215 GENERAL	\$1,010,404.81
4.2485 STREETS	\$404,152.41
0.5225 ADVERTISING	\$49,704.52
0.8495 CEMETERY	\$80,811.46
0.8495 LIBRARY	\$80,811.46
17.0915	\$1,625,884.66

1.0258 INCREASE OVER LAST YEAR WHICH WILL COST THE
TAX PAYOR \$1.03 FOR EVERY \$1000.00 WORTH OF ASSESSMENT.

EXAMPLES FOR PROPERTY OWNERS

- \$25,000.00 TAXABLE VALUE OF PROPERTY -WILL SEE A \$25.65 INCREASE OF TAX BILL
- \$50,000.00 TAXABLE VALUE OF PROPERTY -WILL SEE A \$51.29 INCREASE OF TAX BILL
- \$100,000.00 TAXABLE VALUE OF PORPERTY -WILL SEE A \$102.58 INCREASE OF TAX BILL



michigan municipal league

Workers' Compensation Fund

1675 Green Road
Ann Arbor, MI 48105

TEL 734.662.3246 800.653.2483
FAX 734.662.8083
WEB www.mml.org

to	Members of the MML Workers' Compensation Fund	from	Michael J. Forster
		date	June 24, 2013
		subject	2013 Fund Trustee Election

Dear Fund Member:

Enclosed is your ballot for this year's Board of Trustees election. Seven (7) incumbent Trustees have agreed to seek re-election. You also may write in one or more candidates if you wish.

A brief biographical sketch of each candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than August 12. You may also submit your ballot online by going to www.mml.org. Click on *Insurance*, then *Workers' Compensation Fund*; the official ballot is located in the left navigation bar under *Online Forms*.

Thank you for your membership in the Worker's Compensation Fund, and for participating in the election of your governing board.

Sincerely,

Michael J. Forster

Fund Administrator

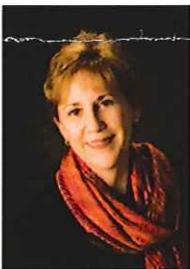
THE CANDIDATES

Two-year terms beginning October 1, 2013



Frank Brock, Jr., Mayor, City of Lathrup Village

Frank has more than 21 years experience as a municipal official, serving as the mayor of Lathrup Village for the last 17. He is a member of the Michigan Municipal League Legislative Governance Committee. Frank is a past chairman and current board member of the Southfield Area Chamber of Commerce and current board member of both the Lathrup Village DDA and Lathrup Village Community Foundation.



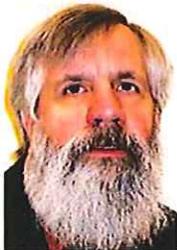
Maureen Donker, Mayor, City of Midland

Maureen has more than five years of experience as a municipal official, and has served as mayor of Midland since 2009. She has been the Executive Director of The Reece Endeavor of Midland, a community program providing homes for individuals with special needs, since 1998. Maureen is also active in the Midland community, serving on various local and regional civic organizations.



Larry Nielsen, Manager, Village of Paw Paw

Larry has nineteen years experience as a municipal official. Larry has been village manager in Paw Paw since August 2007 and was Bangor's city manager for the previous 9 years. He is currently chairman of the local chapter of the Michigan Local Government Management Association, has received Michigan Rural Water Association's Manager of the Year award and has been involved with community theatre for more than twenty-five years.



Daniel Reszka, President, Village of Elk Rapids

Dan has more than 12 years experience as a municipal official, serving as village president of Elk Rapids for the last 6 years. He is a current member of the Michigan Municipal League Governance Committee and past member of the Legislative and Urban Affairs Committee. Dan is a past chairman of Land Use and Planning Fund Grand Traverse Regional Community Foundation, past chairman and current board member of both Antrim County Habitat for Humanity and Lions Club.

THE CANDIDATES

Two-year terms beginning October 1, 2013

Amy Roddy, Manager, City of Durand



Amy has more than 25 years experience as a municipal official, serving as city manager of Durand for the last 4 years. She was part of the organizing team for the Elected Officials Academy in 1996, served as an EOA Board member from 1997 – 1999 and was on both the Legislative Affairs Committee and Governance Committee for 2009 – 2010. Amy is a member of MLGMA, MAMC, MEDA and MI Downtown Association. She serves on the board of directors for the Durand Area Chamber of Commerce, Durand Union Station, Inc. and the Durand Downtown Development Authority.

Bill Vajda, Manager, City of Marquette



Bill has a long and varied background in public service and private industry, having served in a number of high level defense, technology and intelligence roles within the U.S. Government and NATO. He has served as the City in Manager in Marquette since 2010, and is a member of a number of national, state and local industry and civic organizations.

Tom Winarski, Mayor, City of Gladwin



Tom has more than 37 years experience as a municipal official, serving as mayor of Gladwin for the last 11 years. He has previously served as councilman and planning commission chairman. Tom was an MML Region 6 officer and serves on various local and regional civic organizations.

PUBLIC TRANSPORTATION LICENSE APPLICATION – TO BE COMPLETED FOR EACH UNIT OF PUBLIC TRANSPORTATION

**VILLAGE OF MACKINAW CITY
102 S. Huron Avenue, Mackinaw City, MI 49701**

Rect # 3853
\$50.00 paid

\$50 New Applicant Fee
\$25 Renewal Fee
\$10 Renewal Late Fee (If license not renewed by March 1)

Calendar Year: 2013
License No: _____

Applicant Name (print): ENZO LIEGRO
Home address: 516 North Huron Ave
City Mackinaw City State MI Zip 49701
Home Phone no: 231 436 5199 Cell: 248 760 8777

Is Applicant a: Person Partnership Corporation Other _____

Business name: Mackinaw Old Time Trolley Years in Business: 2007-2013

Business address: 701 South Huron Ave

City Mackinaw City State MI Zip 49701

Business phone: 231 436 5005 Fax no. 231 436 5005

Type of Vehicle: <u>Molly Trolley</u>
Year: <u>2014</u> Make: <u>Freightliner</u>
Model: <u>MCS</u> Color: <u>Red/Green</u>
Vehicle Identification No.: <u>4VZADEDVIECFR7506</u>
Plate No. _____ Capacity: <u>40</u>
<input type="checkbox"/> Copy of Mechanic's Affidavit or MDOT Inspection Provided.
<input type="checkbox"/> Proof of Insurance Provided.

All Taxi Licenses issued pending approval by the Chief of Police.

Reviewed and approved by Chief of Police on (date) 7-16-13 with CONDITIONS

SCHEDULE OF OPERATION

Commencement Date of Operation: July 2013 to December 31, 2013

Applicant's Signature: _____ Date: 06/18/2013

Applicant's Printed Name: ENZO LIEGRO Title: Owner

Proposed Routes (stops, loading/unloading): same as other trolley weddings, charters, exc.

*****FOR VILLAGE USE ONLY*****	
Approved by: <u>[Signature]</u>	
Title: <u>CHIEF OF POLICE</u>	
Date of approval: <u>6/19/13</u>	Expiration date: <u>12/31/13</u>
Approved with conditions: <u>- SEE BELOW</u>	
Amount Paid: <u>50.00</u>	Decal Provided: _____ License Issued: _____

REQUESTED CONDITIONS

If this application were to be approved could we do so with the following conditions: 1. This application will expire on July 31, 2013 unless documentation is presented showing actual construction of the vehicle is taking place, OR, 2. That the vehicle itself is presented with inspection verification to the police department

PUBLIC TRANSPORTATION LICENSE APPLICATION – LIST OF ALL OPERATORS

NAME OF TAXI COMPANY: MACKINAW OLD TIME TROLLEY

OPERATOR 1

Name: <u>ENZO LIEGHIO</u>	Date of Birth: <u>1-24-74</u>
Address: <u>516 N. HURON, MACKINAW CITY, MI 49701</u>	
Operator's License Number: <u>L200 230 744065</u>	Endorsements: <u>E, CL, CY, P</u>
Medical Card: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

OPERATOR 2

Name: <u>BRENDON KOSHOSHER</u>	Date of Birth: <u>11-23-68</u>
Address: <u>512 JAMES ST., CHEBOYAN, MI 49721</u>	
Operator's License Number: <u>K 222 098 352 896</u>	Endorsements: <u>CY PS</u>
Medical Card: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

OPERATOR 3

Name: <u>CHRISTOPHER S. BROWN</u>	Date of Birth: <u>11-23-61</u>
Address: <u>618 S. HURON, MACKINAW CITY, MI 49701</u>	
Operator's License Number: <u>B 650 115 760 896</u>	Endorsements: <u>C CP</u>
Medical Card: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

OPERATOR 4

Name: _____	Date of Birth: _____
Address: _____	
Operator's License Number: _____	Endorsements: _____
Medical Card: <input type="checkbox"/> Yes <input type="checkbox"/> No	

OPERATOR 5

Name: _____	Date of Birth: _____
Address: _____	
Operator's License Number: _____	Endorsements: _____
Medical Card: <input type="checkbox"/> Yes <input type="checkbox"/> No	

USE BACK IF MORE SPACE IS NEEDED



FAX TRANSMIS

To Admin. Staff: 7-15-13
To Council: 7-18-13
Decision: Approved Denied
Minutes to Applicant: _____

Charlevoix-Emmet County Department of Human Services
Electronic Facsimile Cover Sheet

To: Janelle Pages (including this one) 8
RE: Bridge Walk Booth
Fax Number: 434 4166
From: Sharie Plain Charlevoix-Emmet DHS
2229 Summit Park Drive
Petoskey, MI 49770
Fax Number: (231) 347-6211
Questions: _____
Date: 7-15-13

SPECIAL INSTRUCTIONS:

Ap. For Booth

Confidential Material Enclosed:
no

Confidential CPS Materials Enclosed:
no

If over 10 pages, supervisory approval is required:

Supervisory Approval Date

The confidentiality of information in this document is protected by the Michigan Child Protection Law. Anyone who violates this protection is guilty of a misdemeanor and is civilly liable for damages. (Act No. 23, Public Act of 1975, as amended, being sections 722.621-722.636, Michigan Compiled Laws, Sections 7 & 13)

PLEASE NOTE: ANYONE WHO MIGHT RECEIVE THIS DOCUMENT IN ERROR IS INSTRUCTED TO CALL (616) 348-1600 COLLECT TO ARRANGE FOR PROPER TRANSMISSION OF THIS DOCUMENT.

**SPECIAL EVENT APPLICATION
VILLAGE OF MACKINAW CITY
102 S. HURON AVENUE, MACKINAW CITY, MI 49701
(231) 436-5351**

Must be filled out in its entirety and returned to the Village Clerk's Office 45 days prior to scheduled event

SPONSORING ORGANIZATION INFORMATION

LEGAL BUSINESS NAME: Charlevoix-Emmet DHS TELEPHONE: 231 348-1600
MAILING ADDRESS: 2229 Summit Park Dr Petoskey 49770
CONTACT NAME: Sharie Plain TELEPHONE: 231 342-5052
E-MAIL ADDRESS: plains@michigan.gov CELL PHONE: _____

CONTACT PERSON ON DAY OF EVENT

CONTACT NAME: Sharie Plain TELEPHONE: _____
E-MAIL ADDRESS: ~~Ann Ann Ring 231~~ CELL PHONE: 231 342 5052

EVENT INFORMATION

NAME OF EVENT: Bridge Walk Booth
PURPOSE OF EVENT: Recruit foster parents = hand out brochures

- Non-Profit For-Profit Village Operated/Sponsored Co-Sponsored
State GOVT
 Marathon/Race Festival/Fair Arts & Crafts Show Other _____

DATE(S): 9/2/13 FROM 6am A.M. P.M. TO 3 A.M. P.M.
FROM _____ A.M. P.M. TO _____ A.M. P.M.
FROM _____ A.M. P.M. TO _____ A.M. P.M.
FROM _____ A.M. P.M. TO _____ A.M. P.M.
RAIN DATE(S): _____ FROM _____ A.M. P.M. TO _____ A.M. P.M.
FROM _____ A.M. P.M. TO _____ A.M. P.M.

EVENT LOCATION: Mackinaw City

ESTIMATED NUMBER OF ATTENDEES: _____

WILL YOU UTILIZE SHOWERS: Yes No

ESTIMATED NUMBER OF VOLUNTEERS: 3

ESTIMATE DATE/TIME FOR SET-UP: 9/2 6AM _____ A.M. P.M.

ESTIMATE DATE/TIME FOR CLEAN-UP: 9/2 3 A.M. P.M.

PARADE PERMIT

Includes runs, walks, and other uses of the Village public right-of-way.

POLICE ESCORT NEEDED: Yes No

PARADE ROUTE PROVIDED WITH APPLICATION: Yes No

PROPOSED ROUTE: _____
_____ *na* _____

Date and time Parade will start: _____ A.M. P.M.

Date and time Parade will end: _____ A.M. P.M.

EVENT DETAILS

SITE MAP: All applicants must provide a drawing of the event area and are due at application. Site map must be legible, be pre approved by Village Staff, and include and/or identify the following, if applicable:

- Lot lines
- Fire Hydrants
- Tents
- Table and chair diagram
- Bicycle Routes (including route into and out of town)
- All bicycle events will utilize the Village's Hike and Bike Trail
- Label roads and closest cross roads
- Locate and label buildings
- Portable Restrooms
- Placement of food vendors
- Sidewalks
- Parking lots
- Ingress and egress points
- Parade Route
- All proposed modifications

WILL MUSIC BE PROVIDED DURING THIS EVENT: Yes No

TYPE OF MUSIC PROPOSED: Live Amplification Recorded Loudspeakers

PROPOSED TIME MUSIC WILL BEGIN: _____ END: _____
(NO LATER THAN 10 P.M.)

FOOD VENDORS/CONCESSIONS: (Contact Emmet or Cheboygan County Health Department)
 Yes No Provide Copy of Health Department Food Service License

WILL ALCOHOL BE SERVED AT THIS EVENT: Yes No

- Provide Copy of Liquor Liability Insurance
See page 4 for required language naming the Village as an additional Insured
- Provide Copy of Michigan Liquor Control License

If yes, describe measures to be taken to prohibit the sale of alcohol to minors: _____

COPY OF LIABILITY INSURANCE PROVIDED WITH APPLICATION: Yes No

Date insurance binder provided: _____
See page 4 for required language naming the Village as an additional insured

WILL FIREWORKS BE PART OF EVENT: Yes No

- Provide Copy of Liability Insurance
- Provide Copy of Fireworks Permit
See page 4 for required language naming the Village as an additional insured

EVENT SIGNAGE: Village Council approval is required for any temporary signing in the public right-of-way, across a street or on Village property. Which of the following signs are requested for this event:

"YARD" SIGNS - Number requested: ___ (Maximum size is 2' x 2'. Cannot be displayed no more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

SIGNAGE AT EVENT SITE - Location(s): 2' x 4' Banner: Raise Hope + Foster Dreams - Be a Foster parent - At Booth

Description of signs: _____
(Signs at event site cannot be displayed prior to day of the event and must at the end of the event.)

VENDOR PARKING: Have you made arrangement for vendor parking? Yes No
If yes, where do you propose your vendors park? side street

EVENT LONG TERM PARKING: Will there be long term parking? Yes No
If yes, from date _____ to ending date: _____

Long term parking identified on the site map? Yes No

OVERNIGHT CAMPING: Will there be camping over night? Yes No
Name of Facility where camping: _____

If yes, from date: _____ to ending date: _____
Camp sites identified on the site map? Yes No

TENTS/CANOPIES/MISC: The Village of Mackinaw City does have tables and/or chairs available for rental. You will need to provide a diagram of the area for set up. Will the following be constructed or located in the event area?:

BOOTHS -- QUANTITY _____
Size _____
 AWNINGS -- QUANTITY 1
 TENTS -- QUANTITY _____
 CHAIRS -- QUANTITY 2
 TABLES -- QUANTITY 1

Seating diagram for booths, awnings, tables and chairs provided with application: Yes No

PORTABLE RESTROOMS/TOILETS

Have you made arrangements to provide portable restroom facilities at your event? Yes No
If yes, total number of portable toilets: _____ Number of ADA accessible portable toilets: _____

If no, explain: _____
Restroom Company Name: _____

Address Street: _____ City: _____ State: _____ Zip: _____
Telephone Day: _____ Evening: _____ Fax: _____ Cell: _____

Equipment set up: Date: _____ Time: _____
Equipment pick up: Date: _____ Time: _____

Portable restrooms identified on the site map? Yes No

including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss cost of expense is caused in whole or in part by the negligence of the Village of Mackinaw City or by third parties, or by the agents, servants, employees or factors of any of them.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

The Village of Mackinaw City expressly reserves the right in its sole discretion to cancel a private event for Village purposes and the Site user agrees, as a term of its use of a site, to release and waive all claims of any kind (including a claim for consequential damages), against the Village, its officers or employees arising out of cancellation of the user's event.

Is this an annual event? Yes No
Is this event expected to occur next year? Yes No
How many years has this event occurred? 2

Sharie Plain
Applicant Signature
Print name of applicant: Sharie Plain

7-15-13
Date

VILLAGE USE ONLY – Department representative please initial if approved

[KN] DPW [GV] FACILITY SERVICES
 [pcw] POLICE [fw] FIRE [kw] AMBULANCE
 [AP] RECREATION

VILLAGE COUNCIL COUNCIL APPROVAL DATE: _____

CONDITIONS, IF ANY: _____

AUTHORIZED BY: _____ DATE: _____
 VILLAGE MANAGER

FOR VILLAGE USE ONLY

DEPARTMENT OF PUBLIC WORKS

APPROVED

DENIED

Will this event require the use of any of the following municipal equipment:

Yes No

- LOADER - MODEL _____ TOTAL MEN _____
- PICK UP TRUCKS _____ TOTAL MEN _____
- OTHER EQUIPMENT _____ TOTAL MEN _____

- TOTAL MAN HOURS _____
- TOTAL MAN HOURS _____
- TOTAL MAN HOURS _____

OTHER SERVICES PROVIDED OR REQUIRED _____

SITE MAP APPROVED: Yes No

FACILITIES SERVICES DEPARTMENT

APPROVED

DENIED

Will this event require the use of any of the following municipal equipment:

Yes No

- TRASH RECEPTACLES - QUANTITY _____
- TRAFFIC CONES - QUANTITY _____
- FENCING WATER ELECTRIC
- OTHER _____

- BARRICADES - QUANTITY _____
- PARKING SIGNS - QUANTITY _____
- RESTROOM CLEANING

SITE MAP APPROVED: Yes No

MACKINAW CITY POLICE DEPARTMENT

APPROVED

DENIED

ADDITIONAL OFFICERS REQUIRED? Yes No

If yes please describe & include times _____

Other (describe): _____

PARADE ROUTE RECEIVED AND APPROVED: Yes No

POLICE ESCORT NEEDED: Yes No LIQUOR APPLICATION RECEIVED AND REVIEWED: Yes No

SITE MAP APPROVED: Yes No

MACKINAW CITY FIRE DEPARTMENT

APPROVED

DENIED

STREET CLOSURES: Yes No (use attached map to outline proposed closures)

Street closure date/time: ____/____/____ A.M. P.M.

Street re-open date/time: ____/____/____ A.M. P.M.

SITE MAP APPROVED: Yes No

RECREATION DEPARTMENT

APPROVED

DENIED

- SHOWERS: Yes No
- TABLES: Yes No Quantity: _____
- CHAIRS: Yes No Quantity: _____
- CAMPING: Yes No (identified on map)
- LONG TERM PARKING: Yes No (Identified on map)
- PORTABLE RESTROOMS: Yes No (Identified on map)

SITE MAP APPROVED: Yes No

APPLICATION CHECK LIST

A = Applicant V = Village

- A V Completed Application
- Special Event Fee received on _____, receipt no _____
amount: \$ _____
- Event Map Received (includes detailed event layout for vendors, booths, portable restrooms, fire hydrants, parking, ingress, egress, roads, sidewalks, table and chair diagram, etc.)
- Bicycle Route Map (use of the Mackinaw City Bike Trail is required)
- Certificate of Insurance (listing the Village of Mackinaw City, its Village Council, Boards and Commissions, Citizens, Employees and Agents, 102 S. Huron Avenue, Mackinaw City, MI 49701 as an additional insured)
- Ambulance Standby included with Application paid on _____, receipt no. _____
amount \$ _____
- Fireworks Permit (if applicable)
- Michigan Liquor Control Commission Special Event License (if applicable)
- Health Department Food Service License (if applicable)

If document is missing, please explain: _____

The applicant and sponsoring organization understand and agrees to:

Provide a certificate of insurance with all coverage deemed necessary for the event, naming the Village of Mackinaw City, its Village Council, Boards and Commissions, Citizens, Employees and Agents, 102 S. Huron Avenue, Mackinaw City, MI 49701, as an additional insured on all applicable policies and submit the certificate to the Village Clerk's Office no later than thirty (30) days prior to the event.

Comply with all Village Ordinances and Policies and applicable State laws, and acknowledges that the special event permit does not relieve the applicant or organization from meeting any application requirements of law or other public bodies or agencies.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the Village's review of this application. The applicant and sponsoring organization understand that it may be necessary to meet with Village staff during, as well as after the event, for the review of this application and that Village Council approval is necessary.

Applicant understands that he/she is responsible for contacting the Michigan Liquor Control Commission and/or Cheboygan or Emmet County Health Department to secure all permits required for this event.

Applicant further agrees to defend, indemnify and hold harmless the Village of Mackinaw City, Michigan from any claim, demand, suit, loss, cost of expense or any damage which may be asserted, claimed or recovered against or from this Special Event by reason of any damage to property, personal injury or bodily injury,

RICK SNYDER
GOVERNORSTATE OF MICHIGAN
DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSINGJOHN E. NIXON, CPA
DIRECTOR

January 1, 2013

MEMORANDUM

TO: WHOM IT MAY CONCERN

FROM: Stephen P. Davis, *Steve Davis*
Risk Manager

SUBJECT: Financial Responsibility for Property and Liability Losses

Property

Ordinarily, the State of Michigan does not insure its building or other properties against loss from the usual fire and extended coverage perils. Such losses are funded under the provisions of 1913 PA 388, as amended, MCL 550.704 and 550.705, which authorizes funds for certified losses up to \$50,000. Greater amounts require specific legislative action.

Non-Vehicular Liability

Michigan Supreme Court decisions indicate that under Public Act 170 of 1964, the State of Michigan may be held liable for the consequences of any tortuous act or omission occurring in the course and scope of performing any function that is not a governmental function (governmental function defined as "an activity which is implied or expressly mandated or authorized by constitution, statute, local charter or ordinance, or other law"). Claims against the State are adjudicated in the Court of Claims.

The State of Michigan does insure some specific liabilities when one or more perils expose the state to a potential loss, which could impair its financial condition and/or essential services or is otherwise legally mandated, otherwise the state is self-insured.

Vehicular Liability

Pursuant to 1964 PA 170, as amended, and MCL 691.1405, the state is liable for bodily injury and property damage resulting from the negligent operation of its motor vehicles. Under the State of Michigan Self-Insurance program, state-owned vehicles are covered for personal injury protection insurance, property protection insurance and liability insurance as required by the law.

Labor Day Booth #3
2013-SE-056

From: National Leiomyosarcoma Foundation

231-627-1697

To Admin. Staff: 7-16-13
To Council: 7-18-13
Decision: Approved Denied
Minutes to Applicant: _____

**SPECIAL EVENT APPLICATION
 VILLAGE OF MACKINAW CITY
 102 S. HURON AVENUE, MACKINAW CITY, MI 49701
 (231) 436-5351**

Must be filled out in its entirety and returned to the Village Clerk's Office 45 days prior to scheduled event

SPONSORING ORGANIZATION INFORMATION

LEGAL BUSINESS NAME: National Leiomyosarcoma Foundation TELEPHONE: 888-449-6805
 MAILING ADDRESS: 2843 E Grand River #230
 CONTACT NAME: Jane Moulds TELEPHONE: 231-627-1697
 E-MAIL ADDRESS: jane@nlmsf.org CELL PHONE: 251-978-3315

CONTACT PERSON ON DAY OF EVENT

CONTACT NAME: Jane Moulds TELEPHONE: 231-627-1697
 E-MAIL ADDRESS: jane@nlmsf.org CELL PHONE: 251-978-3315

EVENT INFORMATION

NAME OF EVENT: Bridge Walk
 PURPOSE OF EVENT: Raise awareness of Leiomyosarcoma

- Non-Profit For-Profit Village Operated/Sponsored Co-Sponsored
 Marathon/Race Festival/Fair Arts & Crafts Show Other _____

DATE(S): 9-2-13 FROM 6 A.M. P.M. TO 6 A.M. P.M.
 _____ FROM _____ A.M. P.M. TO _____ A.M. P.M.
 _____ FROM _____ A.M. P.M. TO _____ A.M. P.M.
 _____ FROM _____ A.M. P.M. TO _____ A.M. P.M.

RAIN DATE(S): _____ FROM _____ A.M. P.M. TO _____ A.M. P.M.
 _____ FROM _____ A.M. P.M. TO _____ A.M. P.M.

EVENT LOCATION: Nicolet Street at foot of bridgewayk

ESTIMATED NUMBER OF ATTENDEES: 20

WILL YOU UTILIZE SHOWERS: Yes No

ESTIMATED NUMBER OF VOLUNTEERS: 10

ESTIMATE DATE/TIME FOR SET-UP: 9-1-13 5 A.M. P.M.

ESTIMATE DATE/TIME FOR CLEAN-UP: 9-2-13 3 A.M. P.M.

PARADE PERMIT

Includes runs, walks, and other uses of the Village public right-of-way.

POLICE ESCORT NEEDED: Yes No

PARADE ROUTE PROVIDED WITH APPLICATION: Yes No

PROPOSED ROUTE: _____

Date and time Parade will start: _____ A.M. P.M.

Date and time Parade will end: _____ A.M. P.M.

EVENT DETAILS

SITE MAP: All applicants must provide a drawing of the event area and are due at application. Site map must be legible, be pre approved by Village Staff, and include and/or identify the following, if applicable:

- Lot lines
- Fire Hydrants
- Tents
- Table and chair diagram
- Bicycle Routes (including route into and out of town)
- All bicycle events will utilize the Village's Hike and Bike Trail
- Label roads and closest cross roads
- Locate and label buildings
- Portable Restrooms
- Placement of food vendors
- Sidewalks
- Parking lots
- Ingress and egress points
- Parade Route
- All proposed modifications

WILL MUSIC BE PROVIDED DURING THIS EVENT: Yes No

TYPE OF MUSIC PROPOSED: Live Amplification Recorded Loudspeakers

PROPOSED TIME MUSIC WILL BEGIN: _____ END: _____
(NO LATER THAN 10 P.M.)

FOOD VENDORS/CONCESSIONS: (Contact Emmet or Cheboygan County Health Department)

Yes No Provide Copy of Health Department Food Service License

WILL ALCOHOL BE SERVED AT THIS EVENT: Yes No

- Provide Copy of Liquor Liability Insurance
See page 4 for required language naming the Village as an additional insured
- Provide Copy of Michigan Liquor Control License

If yes, describe measures to be taken to prohibit the sale of alcohol to minors: _____

COPY OF LIABILITY INSURANCE PROVIDED WITH APPLICATION: Yes No

Date insurance binder provided: send in later after receiving it *
See page 4 for required language naming the Village as an additional insured

WILL FIREWORKS BE APART OF EVENT: Yes No

- Provide Copy of Liability Insurance
- Provide Copy of Fireworks Permit
See page 4 for required language naming the Village as an additional insured

EVENT SIGNAGE: Village Council approval is required for any temporary signing in the public right-of-way, across a street or on Village property. Which of the following signs are requested for this event:

"YARD" SIGNS - Number requested: ____ (Maximum size is 2' x2'. Cannot be displayed no more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

SIGNAGE AT EVENT SITE - Location(s): _____

Description of signs: _____
(Signs at event site cannot be displayed prior to day of the event and must at the end of the event.)

VENDOR PARKING: Have you made arrangement for vendor parking? Yes No
If yes, where do you propose your vendors park? _____

EVENT LONG TERM PARKING: Will there be long term parking? Yes No
If yes, from date _____ to ending date: _____
Long term parking identified on the site map? Yes No

OVERNIGHT CAMPING: Will there be camping over night? Yes No
Name of Facility where camping: _____
If yes, from date: _____ to ending date: _____
Camp sites identified on the site map? Yes No

TENTS/CANOPIES/MISC: The Village of Mackinaw City does have tables and/or chairs available for rental. You will need to provide a diagram of the area for set up. Will the following be constructed or located in the event area?:

BOOTHS – QUANTITY _____ **TENTS – QUANTITY** _____
Size _____ **CHAIRS – QUANTITY** _____
 AWNINGS – QUANTITY ² _____ **TABLES – QUANTITY** _____

Seating diagram for booths, awnings, tables and chairs provided with application: Yes No

PORTABLE RESTROOMS/TOILETS
Have you made arrangements to provide portable restroom facilities at your event? Yes No
If yes, total number of portable toilets: _____ Number of ADA accessible portable toilets: _____

If no, explain: _____

Restroom Company Name: _____

Address Street: _____

City: _____ State: _____ Zip: _____

Telephone Day: _____ Evening: _____ Fax: _____ Cell: _____

Equipment set up: Date: _____ Time: _____

Equipment pick up: Date: _____ Time: _____

Portable restrooms identified on the site map? Yes No

APPLICATION CHECK LIST

A = Applicant V = Village

- A V Completed Application
- Special Event Fee received on _____, receipt no _____
amount: \$ _____
- Event Map Received (includes detailed event layout for vendors, booths, portable restrooms, fire hydrants, parking, ingress, egress, roads, sidewalks, table and chair diagram, etc.)
- Bicycle Route Map (use of the Mackinaw City Bike Trail is required)
- Certificate of Insurance (listing the Village of Mackinaw City, its Village Council, Boards and Commissions, Citizens, Employees and Agents, 102 S. Huron Avenue, Mackinaw City, MI 49701 as an additional insured)
- Ambulance Standby included with Application paid on _____, receipt no. _____
amount \$ _____
- Fireworks Permit (if applicable)
- Michigan Liquor Control Commission Special Event License (if applicable)
- Health Department Food Service License (if applicable)

If document is missing, please explain: will send insurance info soon as I get a copy!

The applicant and sponsoring organization understand and agrees to:

Provide a certificate of insurance with all coverage deemed necessary for the event, naming the Village of Mackinaw City, its Village Council, Boards and Commissions, Citizens, Employees and Agents, 102 S. Huron Avenue, Mackinaw City, MI 49701, as an additional insured on all applicable policies and submit the certificate to the Village Clerk's Office no later than thirty (30) days prior to the event.

Comply with all Village Ordinances and Policies and applicable State laws, and acknowledges that the special event permit does not relieve the applicant or organization from meeting any application requirements of law or other public bodies or agencies.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the Village's review of this application. The applicant and sponsoring organization understand that it may be necessary to meet with Village staff during, as well as after the event, for the review of this application and that Village Council approval is necessary.

Applicant understands that he/she is responsible for contacting the Michigan Liquor Control Commission and/or Cheboygan or Emmet County Health Department to secure all permits required for this event.

Applicant further agrees to defend, indemnify and hold harmless the Village of Mackinaw City, Michigan from any claim, demand, suit, loss, cost of expense or any damage which may be asserted, claimed or recovered against or from this Special Event by reason of any damage to property, personal injury or bodily injury,

including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss cost of expense is caused in whole or in part by the negligence of the Village of Mackinaw City or by third parties, or by the agents, servants, employees or factors of any of them.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

The Village of Mackinaw City expressly reserves the right in its sole discretion to cancel a private event for Village purposes and the Site user agrees, as a term of its use of a site, to release and waive all claims of any kind (including a claim for consequential damages), against the Village, its officers or employees arising out of cancellation of the user's event.

Is this an annual event? Yes No
Is this event expected to occur next year? Yes No
How many years has this event occurred? 9

D. Jane Moulds

7/16/13

Applicant Signature
Print name of applicant: D. Jane Moulds

Date

VILLAGE USE ONLY – Department representative please initial if approved

[GW] DPW [GW] FACILITY SERVICES
 [pew] POLICE [GW] FIRE [GW] AMBULANCE
 [GW] RECREATION

VILLAGE COUNCIL COUNCIL APPROVAL DATE: _____

CONDITIONS, IF ANY: _____

AUTHORIZED BY: _____ DATE: _____
 VILLAGE MANAGER

FOR VILLAGE USE ONLY

DEPARTMENT OF PUBLIC WORKS

APPROVED

DENIED

Will this event require the use of any of the following municipal equipment:

Yes No

LOADER - MODEL _____ TOTAL MEN _____

TOTAL MAN HOURS _____

PICK UP TRUCKS _____ TOTAL MEN _____

TOTAL MAN HOURS _____

OTHER EQUIPMENT _____ TOTAL MEN _____

TOTAL MAN HOURS _____

OTHER SERVICES PROVIDED OR REQUIRED _____

SITE MAP APPROVED: Yes No

FACILITIES SERVICES DEPARTMENT

APPROVED

DENIED

Will this event require the use of any of the following municipal equipment:

Yes No

TRASH RECEPTACLES - QUANTITY _____

BARRICADES - QUANTITY _____

TRAFFIC CONES - QUANTITY _____

PARKING SIGNS - QUANTITY _____

FENCING WATER ELECTRIC

RESTROOM CLEANING

OTHER _____

SITE MAP APPROVED: Yes No

MACKINAW CITY POLICE DEPARTMENT

APPROVED

DENIED

ADDITIONAL OFFICERS REQUIRED? Yes No

If yes please describe & include times _____

Other (describe): _____

PARADE ROUTE RECEIVED AND APPROVED: Yes No

POLICE ESCORT NEEDED: Yes No LIQUOR APPLICATION RECEIVED AND REVIEWED: Yes No

SITE MAP APPROVED: Yes No

MACKINAW CITY FIRE DEPARTMENT

APPROVED

DENIED

STREET CLOSURES: Yes No (use attached map to outline proposed closures)

Street closure date/time: _____ A.M. P.M.

Street re-open date/time: _____ A.M. P.M.

SITE MAP APPROVED: Yes No

RECREATION DEPARTMENT

APPROVED

DENIED

SHOWERS: Yes No

TABLES: Yes No Quantity: _____

CHAIRS: Yes No Quantity: _____

CAMPING: Yes No (identified on map)

LONG TERM PARKING: Yes No (identified on map)

PORTABLE RESTROOMS: Yes No (identified on map)

SITE MAP APPROVED: Yes No

VILLAGE OF MACKINAW CITY, MICHIGAN

RESOLUTION TO EXTEND MORATORIUM

In an effort to properly reevaluate and add Section 25.160 to Part 25 of the Compiled Code of the Village of Mackinaw City to regulate the construction and use of wells in the Village, the granting of permission of new wells inside the Village Limits has been temporarily suspended.

IT IS HEREBY RESOLVED that, unless lifted prior, no new wells shall be constructed prior to November 22, 2013, except for wells needed for potable water where Village water is not available.

MOTION BY:

SUPPORTED BY:

AYES:

NAYS:

ABSENT :

RESOLUTION DECLARED

DRAFT

Lana Jaggi, Village Clerk
Village of Mackinaw City

I, Lana Jaggi, hereby certify the foregoing is a true copy of a resolution adopted by the Village Council of the Village of Mackinaw City at a meeting held on July 18, 2013, and that public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan.

I have affixed my official signature this 18th day of July, 2013.

Lana Jaggi, Village Clerk
Village of Mackinaw City

**NOTICE OF SHOW CAUSE HEARING
AND JUDICIAL FORECLOSURE HEARING**

You are notified of a Show Cause Hearing to be held on **February 4, 2013, at 10:00am-12noon**, Emmet County Treasurer's Office, 200 Division Street, Room 170, Petoskey, MI 49770.

Re: 24-10-00626

To: Owner/Occupant

The purpose of this hearing is to allow persons with a property interest to show cause why absolute title to the property forfeited to the county treasurer under 211.78g should not vest in the foreclosing governmental unit. You appear to be a party of interest in the following parcel. You may appear in person, through an agent, in writing or contact us by telephone. Appearance at the Show Cause Hearing is not required to protect your rights at the Judicial Foreclosure Hearing.

Legal Description/Property ID Number: 15-03-24-200-020

THAT PT OF THE 33 FT ON EITHER SIDE OF E 1/8 LN OF SEC RUNNING BETWEEN TRAIL'S END RD & S 1/8 LN, BEING AN EASEMENT FOR ALL ADJ PROPERTY OWNERS, SECTION 24, T39N, R4W. ADDED ON 11/12/2001

A person claiming an interest in a parcel of property may contest the validity or correctness of the forfeited unpaid delinquent taxes, interest, penalties and fees for one or more of the following reasons:

No law authorized the tax.

The person appointed to decide whether a tax shall be levied under a law of this state acted without jurisdiction or did not impose the tax in question.

The property was exempt from the tax in question or was not legally assessed.

The tax has been paid within the time limited by law for payment or redemption.

The tax was assessed fraudulently.

The description of the property used is indefinite or erroneous.

All existing interests in oil or gas in this property shall be extinguished except the following:

- i) The interests of a lessee or an assignee of an interest of a lessee under an oil or gas lease in effect as to that property or any part of that property if the lease was recorded in the office of the register of deeds in the county in which the property is located before the date of filing the petition for foreclosure under section 211.78h.
- ii) Interests preserved as provided in section 1(3) of 1963 PA 42, MCL 554.291.

On March 1, 2012, this property was forfeited to the Emmet County Treasurer for nonpayment of property taxes. You have the right to pay the delinquent taxes, penalties, interest and fees to redeem the property or you will lose your interest in the property on April 1, 2013 following the judgment being entered by the court, or 21 days after the entry for a contested case. **THE COURT HEARING IS SCHEDULED FOR February 14, 2013, AT 8:30am at the 57th Judicial Circuit Court, Room 120, Petoskey, MI 49770. The court docket number is 12-3546-CH. If you wish to contest the petition, you must file written objections with the Circuit Court Clerk and serve those objections onto THE EMMET COUNTY TREASURER AT 200 DIVISION ST PETOSKEY, MI 49770.**

THE TOTAL AMOUNT TO REDEEM'S OF MARCH 1, 2012 WAS \$308.62 PAYABLE TO THE COUNTY TREASURER. YOU MUST CONTACT THE COUNTY TREASURER FOR THE CURRENT AMOUNT DUE

Emmet County Treasurer
200 Division St
Petoskey, MI 49770
(231) 348-1715

To PAY THESE TAXES contact County Treasurer at the address noted above.

If you have QUESTIONS ABOUT THIS NOTICE, contact TITLE CHECK LLC (269) 226-2600.

\$ 515⁷⁹
ARS
7/16/13

24-10-00626

COMMITTEE REPORT

COMMITTEE: Ordinance DATE: July 8, 2013

AGENDA ITEMS: 1.) Open System Water Supply Sources;
2.) Review the Necessity to Establish an Ordinance for the Protection of
Village Parks and Property, Particularly, Relative to Artifacts

PRESENT: A. Smith (Village Mgr.), R. Perlick, P. Michalak
Pat Rivera ABSENT: _____

PUBLIC ATTENDEES: _____

REPORT:

- 1.) Review Updated Proposed General Well Ordinance Supplied by Legal
- 2.) Review Recently Adopted Emmet County Parks Rules Ordinance to Determine
Applicability to Mackinaw City Village Parks.

COMMITTEE DATABASE SUMMARY INFORMATION

<u>ITEM</u>	<u>STATUS/RECOMMENDATION</u>
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1.) In general, committee first reviewed with the Village Manager the model upon which new and revised ordinances will follow. A review of the updated proposed ordinance to regulate the construction and use of wells in the village with Supt. Rivera was conducted. Of particular consideration was the coordination of the proosed ordinance with the Village's Wellhead Protection Plan. Additional elements were identified for study and clarification. As the current moratorium on the issuance of well permits is due to expire at the end of July, the Committee recommends and proposes the moratorium be extended for an appropriate period until the ordinance is ready for review and determination by the Village Council.

2.) Committee reviewed elements of the Emmet County Parks Rules Ordinance as recommended by the Village Manager for incorporation into a Mackinaw City Village Ordinance. Those elements associated with the protection of property were identified as being applicable in the establishment of a required ordinance. Staff is to develop a proposed ordinance incorporating this elements for review by the committee.