

**Village of Mackinaw City
 Regular Meeting and Public Input Session – Master Plan
 Planning Commission
 June 24, 2010
 Approved Minutes**

Members: Rob Most (Chairman), John Riemer, Bo Whipkey, Florence Tracy, Mary Clark, Paul Allers, and Nancy Dean

Staff: Jeff Lawson (Village Manager) and Doug Piggot, ROWE Engineering

Guests: Twenty-two guests attended (see attached).

SPECIAL MEETING	
1	Call to Order and Welcome
2	<p>Roll Call</p> <p>The meeting was called to order at 7:00 p.m. by Chairman Most. Roll call members present: R. Most, J. Riemer, B. Whipkey, F. Tracy, M. Clark, P. Allers, and N. Dean Members Absent: None</p>
3	Pledge to Flag
4	<p>Approval of Minutes</p> <p>Motion Allers seconded Clark to accept the minutes of the meeting held on June 10, 2010, as presented. Voice vote – all ayes. Motion carried.</p>
5	<p>Public Comment</p> <p>There were no public comments presented.</p>
6	Old Business
6a	<p>Master Plan Presentation Goals and Objectives</p> <p>Most provided an overview of the Village’s Master Plan and the process. Most introduced Doug Piggot of ROWE Professional Services Company.</p> <p>Doug Piggot provided an outline of the planning process. Piggot identified the key elements of the Plan. Examples given were the Village’s “Sense of Place” and “Community Character”; and, what goals and objectives are, how they fit into the Plan, how they relate to the balance of the Plan, and how they are used as tools to implement the Plan.</p> <p>Goals were defined as broad general statements with objectives being more specific while defining an established policy or action. The goals and objectives are the framework of the Plan and serve as the basis for the implementation of the Plan.</p> <p>Reviewed was the community description, historical resources, social and economic characteristics, housing needs as it relates to the census data, natural resources and sustainability, road systems and classifications, transportation, public safety, tenants of smart growth, concept that livable communities strengthen communities, how intrinsic community characteristics impact natural mandated features and social characteristics and how it provides for a sense of place, how to enhance and protect the community, natural, manmade, and social features, etc.</p>

Transportation: Outlined the concept of complete streets and how it incorporates all types of transportation, bike paths, hiking, trails, linking trails, road ways, right of ways, pedestrian access, parking, etc.

Residential: Discussed creating housing opportunities, preserving structural integrity of existing homes, the importance of maintaining infrastructure of residential areas such as sidewalks, water and sewer systems areas, protecting residential areas and uses, defining zoning districts, developing smart growth, allowing for mixed uses while ensuring that uses are compatible, etc.

Natural Resources: Discussed establishing and protecting natural resources such as wetlands from the impact of development, reviewing setbacks and landscaping standards, density developments, eliminating impacts such as run off, the need to identify land uses that have negative impact on ground water and limiting these uses, defining a buffer for view sheds, open space preservation, etc.

Most called for recess at 8:05 p.m.
Meeting called to order at 8:22 p.m.

Village Character: This concept ensures that future developments have standards and criteria that are respectful of community character by promoting resources, enhancing and encouraging community partnerships and volunteerism, promoting historical aspects of the community, which makes our community unique, etc.

Intergovernmental: This emphasizes the importance of cooperating and information sharing between other jurisdictions to ensure impact is consistent with surrounding communities, adopting Act 425 agreements in district areas that are projected for expansion, encourage joint training, collaborate on development of master plan updates, continued communications with other boards, etc.

Public Utilities and Services: This section defines the idea of maximizing the investment of existing infrastructure by promoting new development of vacant land within areas already surfaced or improved, it coordinates the extension of utilities, considers future land use when developing existing or new roads, ensures and supports the high quality of life, promotes development in existing areas that can support it, etc.

Recreation: Topics considered were provisions for creating continued recreational opportunities as it relates to the Village's Recreation Plan and the Hike and Bike Plan, development of wheel chair accessibility within the Village, incorporating and taking advantage of existing natural features, access to Lake and parks, dark sky initiatives, continued enhancement of parks and community character, etc.

A concern was raised on where parks will establish dog friendly parks and maintaining clean and desirable beaches under existing State rules and guidelines. Under Recreation, Goal 1, the bullet point for dog friendly parks will be revised as follows:

- Establish dog-friendly areas within four Village parks.

Commercial Development: Discussed the development of year round economic activity, mixed uses, strategy for the development of commercial uses that encourage reasonable housing leases, evaluate parking standards, review PUD's, discourage unnecessary sprawl, etc.

Concerns were addressed with regard to illegal dumping in commercial areas of the Village. Enforcement falls under the Village's current Blight Ordinance.

Industrial/Business Park Development: Discussed the expansion of business and industry that would increase tax base, boost economic development, strategy for the development of industrial uses, compatible uses, etc.

A request was made to change the word "complementary" to "compatible" under Industrial/Business Park Goal 1 within the explanation and the first bullet point.

The following comments were received by the public:

- To ensure that blight issues are addressed in both residential and commercial areas.
- A compliment was received on the neatness of the Village; and, a request was made to ensure that there is a goal that defines the continued efforts of the Village to maintain its beautiful and clean appearance.
- A request was made to provide a focal point comparison between the existing Master Plan and the new Master Plan that shows the differences of the Plans by reflecting where the Village was, where the Village is now, and what is unique to the new Master Plan versus the past Plan.

7 Motion Clark seconded Tracy to adjourn at 9:09 p.m. Voice vote – all ayes. Motion carried.

Planning Commission Minutes respectfully submitted:

Rob Most, Chairman

Mary Clark, Secretary