

**Village of Mackinaw City  
Regular Meeting  
Planning Commission  
February 25, 2010  
Approved Minutes**

Members: Rob Most (Chairman), John Riemer, Bo Whipkey, Florence Tracy, Mary Clark,  
Paul Allers, and Nancy Dean

Staff: Jeff Lawson (Village Manager)

Guests: Sandy Planisek, Dick Moehl, Michael Ayala

<b>REGULAR MEETING</b>	
<b>1</b>	<b>Call to Order and Welcome</b>
<b>2</b>	<p><b>Roll Call</b></p> <p>The meeting was called to order at 7:00 p.m. by Chairman Most.</p> <p>Roll call members present: R. Most, J. Riemer, F. Tracy, M. Clark, Allers and Dean. Members Absent: B. Whipkey</p>
<b>3</b>	<b>Pledge to Flag</b>
<b>4</b>	<p><b>Approval of Minutes</b></p> <p><b>Motion Allers seconded Dean to accept the minutes of the meeting held on February 11, 2010, as presented. Voice vote – all ayes. Absent – B. Whipkey. Motion carried.</b></p>
<b>5</b>	<p><b>Public Comment</b></p> <p>Dick Moehl gave an overview and provided an itinerary on the upcoming Mackinaw Maritime Festival scheduled for May 7 and May 8, 2010 in Mackinaw City. Information can be found on line at <a href="http://mackinawmaritimefestival.org">mackinawmaritimefestival.org</a>.</p> <p>Chairman Most commended Michael Ayala on his professional reporting with the St. Ignace News.</p>
<b>6</b>	<b>NEW BUSINESS</b>
<b>6 a</b>	<p><b>Open Meeting Act Training – Review of training on February 19, 2010</b></p> <p>Most called for comments from Commissioners on the training. Commissioners conveyed the need for compliance and intent of the Act. All deliberations must be completed in an open forum and decisions must be made after comments have been received by the public.</p>
<b>7</b>	<b>OLD BUSINESS</b>
<b>7 a</b>	<p><b>Boat Line Summer Parking Language Review</b></p> <p>Commissioners reviewed the proposed changes to Section 23-134, Temporary and Seasonal Unpaved Boat Line Parking. The requirement for berm height was determined on the maturity of the shrubbery, percentage of the berm, density of trees, and number of parking spaces within one acre. Section 4-111, Landscape Requirements for Parking Areas was also reviewed and discussed.</p> <p><b>Motion Dean seconded Clark to direct staff to set the public hearing to review the Boat Line Summer Parking and Landscaping Requirement amendments to Zoning Ordinance #138. Voice Vote – all ayes. Absent – B. Whipkey. Motion carried.</b></p>

7 b	<p><b>Wind Turbine Ordinance Update</b></p> <p>Riemer provided a brief update on the committee meeting held on February 24, 2010. Minutes for the February 10, 2010 meeting were provided in the packet for review by Commissioners.</p>
	<p><b>Most called for recess at 8:01 p.m.</b>  <b>Meeting called to order at 8:04 p.m. by Most</b></p>
7 c	<p><b>Master Plan – Transportation Chapter Review</b></p> <p>Staff provided an update on the Transportation section of the Master Plan. Staff is scheduled to meet with the consultant in March to establish a time line for public meetings and discussions. The remaining general information chapters will be addressed first. Then the goals and objectives will be summarized and established based on prior meetings, surveys, and public hearings to set priorities.</p> <p>Most requested staff to have the consultant meet with the Commissioners on March 11, 2010.</p> <p>Staff reviewed the proposed Transportation section of the Plan. Classification designations are based on the Federal Highway Administration. The Asset Management Plan was explained.</p> <p>Most requested that the Streetscape Improvement Chart include the work completed on North Huron. Staff reviewed the trails section and identified that research is being completed on the types of groups that utilize the trails within the Village and how to increase the use of trails by these groups.</p> <p>Transit services have remained consistent over the past. Marine transportation reflects the addition of the State Harbor. Allers identified that the State Harbor has 133 slips.</p> <p>The parking counts within the Village have not been completed over the last few years. There is currently adequate parking within the Village. With regard to traffic crashes, there have been no serious parking crashes or injuries within the Village.</p>
7 d	<p><b>Outdoor Burners and/or Boilers – Discussion</b></p> <p>Most provided an overview of past discussions. Clarification for the types of burners such as outdoor wood boilers and what types of material can be utilized for burning will be discussed. Research will need to be completed to find out what can be regulated by the Community through State DNR regulations.</p>
8	<p><b>Commissioner Comments</b></p> <p>There were no comments presented.</p>
9	<p><b>Commissioner Calendar</b></p> <p>March 11, 2010 – Special Meeting  March 25, 2010 – Regular Meeting  April 8, 2010 – Special Meeting  April 22, 2010 – Regular Meeting</p>
10	<p><b>Motion Clark seconded Allers to adjourn at 8:59 p.m. Voice vote – all ayes. Absent – Whipkey. Motion carried.</b></p>

Planning Commission Minutes respectfully submitted:

Rob Most, Chairman

Mary Clark, Secretary