

**Village of Mackinaw City  
Special Meeting  
Planning Commission  
December 9, 2010  
Approved Minutes**

Members: Rob Most (Chairman), John Riemer, Bo Whipkey, Florence Tracy, Mary Clark, Paul Allers, and Nancy Dean

Staff: Jeff Lawson (Village Manager)

Guests: Mike Ayala

| <b>SPECIAL MEETING</b> |   |
|------------------------|---|
| <b>1</b>               | <b>Call to Order and Welcome</b>  |
| <b>2</b>               | <b>Roll Call</b><br>The meeting was called to order at 7:00 p.m. by Chairman Most.<br>Roll call members present: R. Most, M. Clark, P. Allers, and N. Dean<br>Members Absent: B. Whipkey, J. Riemer and F. Tracy (arrived at 7:15 p.m.)   |
| <b>3</b>               | <b>Pledge to Flag</b>   |
| <b>4</b>               | <b>Approval of Minutes</b><br><b>Motion Allers seconded Clark to accept the minutes of the meeting held on November 11, 2010, as revised. Voice vote – all ayes. Absent – Whipkey, Riemer and Tracy. Motion carried.</b>  |
| <b>5</b>               | <b>Public Comment</b><br>There were no public comments presented.   |
| <b>6</b>               | <b>New Business</b><br>No new business was presented.   |
| <b>7</b>               | <b>Old Business</b><br>Commissioner Tracy arrived at the meeting at 7:15 p.m.   |
| <b>7a</b>              | <b>Master Plan – Draft Plan Review – Remainder of Chapter 13 and 9</b><br>Commissioners resumed discussions beginning at page 13-5, Strategic Plan.<br>Commissioners agreed to review grammatical errors on the final draft. All references made to a plan will be defined by which specific plan is being referenced in the context of the paragraph, i.e. master plan, strategic plan, etc.<br><br>The term “Tenure Mix” needs to be defined under Plan Maintenance, Paragraph 2), Housing and Tenure Mix, on page 13-6.<br><br>The reference to the term “policies” and “policy” under Reviewing the Master Plan Goals and Policies, second paragraph, on page 13-7, needs to be clarified as to whether the reference needs to be “policy” or an “objective”.<br><br>A request was made to add an appendix form that identifies changes made to the master plan for each chapter, which would include the resolution and be kept in chronological order.<br><br>With regard to the last sentence of the second paragraph of Using the Master Plan for Zoning Ordinance Amendment Review on page 13-8, Commissioners would like the amendment criteria to be listed as bulleted items. Commissioners would like to add the word “or” on Figure 13-1. |

|           |  |
|-----------|--|
|           | <p><b>Most called for recess at 7:55 p.m.</b><br/> <b>Meeting called to order at 8:01 p.m. by Most.</b></p>  |
|           | <p>Commissioners reviewed Chapter 9, Community Sustainability.<br/> Commissioner Most requested more space between the headers and content on the first page of each chapter of the Master Plan. There were some small grammatical revisions completed in the section.</p> <p>The following additional language is being considered:</p> <ul style="list-style-type: none"> <li>• Maintaining the R4 District</li> <li>• Mobile home parks in the RM district as a special use under the multi family district</li> <li>• Sexually oriented business within the industrial district</li> </ul> <p>The Sexually Oriented Business (SOB) district will be included under the Future Land Use Recommendations under section 16 of Chapter 11, High Tech Research/Very Light Industry. Commissioners requested an overlay map of the proposed SOB district.</p> <p>The Medical Marihuana Moratorium was extended through May, 2011. This will be included within the Goals and Objectives section of the Plan.</p> <p>The hospital information located under Health Care of Chapter 4 will be updated.</p> <p>The posting of the public hearing will be scheduled sometime in January beginning the 60 day public review period.</p> <p>The demographics will come out from the Census next week and will be updated by Mr. Piggot's office.</p> |
| <b>8</b>  | <p><b>Commissioner Comments</b><br/> Staff explained that Council has directed the Planning Commission to review fire plan provisions as part of the Site Plan Review procedures that are identified in the Implementation section of the Master Plan for revision. Fire plan provisions, Sexually Oriented Business district, and the Medical Marihuana ordinance will be a priority for Planning Commission. The open air business special use amendment will be addressed under the Strategic Plan section of the Master Plan, which will include but not be limited to Sexually Oriented Businesses, Medical Marihuana Ordinance, Site Plan Review procedures, and parking regulations in the B4 district.<br/> Most wished everyone a happy holiday season.</p>   |
| <b>9</b>  | <p><b>Commissioner Calendar</b><br/> January 13, 2010 – Special Meeting<br/> January 27, 2010 – Regular Meeting</p>  |
| <b>10</b> | <p><b>Adjournment</b><br/> <b>Motion Clark seconded Dean to adjourn at 8:50 p.m. Voice vote – all ayes. Absent Whipkey and Riemer. Motion carried.</b></p>   |

Planning Commission Minutes respectfully submitted:

Rob Most, Chairman

Mary Clark, Secretary