

Village of Mackinaw City
Planning Commission
Regular Meeting
November 8, 2012

1.) Call to Order

The meeting was called to order by Mann at 7:00 pm

2.) Roll Call

Roll was called by Mann. Florence Tracy, Robert Heilman and Greg Gustafson were present. Absent were Nancy Dean and Mary Clark. Guests included Fred Thompson, Jr. and Mr. Bowers.

3.) Pledge to the American Flag

4.) Approval of the Minutes

Mr. Heilman noted that his request on the Capital Improvement Plan and Master Plan were two separate topics. A motion was made by Heilman to approve the Minutes as corrected. Gustafson seconded.

5.) Public Comment

None

6.) New Business

A.) Capital Improvement Plan

Is there a six (6) year plan?

Mr. Thompson informed that Commission that there is not at present a six (6) years plan, but would be presented once it becomes available.

The Commission was informed that the new roof for the Village Hall was installed.

Other topics discussed were ongoing street projects, sidewalk replacement and concrete prices for the new bike stations.

B.) Review/Amend Bylaws

Mann requested to add the Bylaws the following:

a.) The Commission shall meet at least once every month and a majority of the Commission shall constitute a quorum (4) for the transaction of the ordinary business of said Commission. All items requiring action by the Commission shall be determined by a vote of the majority of the members present. Whenever a quorum is not present at a regular or special meeting those present shall adjourn.

b.) ADD – A regularly scheduled meeting of the Commission may be canceled by the Village Manager with the approval of the Chairman of the Commission for the following reasons:

- i.) National holiday
- ii.) Lack of Quorum
- iii) Village Emergency
- iv) No Business

c.) ADD – J. Recess: The chair, after the meeting has been in session for two hours, shall suspend the Commission’s business and evaluate the remaining items on its agenda. The Commission shall then decide to finish the meeting’s agenda, complete some agenda items, or postpone agenda items to the next meeting.

d.) CORRECT – II 1. The Commission shall consist of seven (7) members appointed by the Mackinaw City Village Council.

e.) CORRECT – VII Officers- Removed ballot vote from first line

f.) ADD – XI D. The Secretary shall act as Chair if Chair/V. Chair are absent.

g.) ADD – New Section XII: Most senior member will be Chair if the three officers are not present.

h.) Renumber remaining sections to reflect above change.

i.) CHANGE – XVII: These Bylaws may be amended at any regular or special meeting with notice by a two-thirds (2/3) vote of the full board.

j.) Heilman asked for vote for a motion to send to staff for potential Bylaws revisions, Gustafson seconded. Ayes = Mann, Tracy, Gustafson, Heilman. Nays = None. Motion passed.

C.) Temporary Summer Boat Line Parking

Chair Mann discussed the Nicolet South and North Temporary Boat Line Parking. Permit requirements such as landscaping, site plan “green parking”, and requirements such as paving. Mann would like these requirements reviewed.

Mr. Thompson said he would look into sending a letter to Mr. Shepler about above lots.

Heilman made a motion to send a letter to Shepler, Inc. to comply with the site plan of North and South Nicolet Temporary Boat Line Parking. Tracy

seconded. Ayes = Tracy, Heilman, Mann, Gustafson. Nays = None.
Motion passed.

7.) Old Business
None

8.) Commissioner Comments
Mann commented on the pipeline increasing the flow of oil through the pipeline under the straits and possible impact. Also mentioned was talks for the city to purchase mall in town.

9.) Commissioner Calendar
December 13, 2012 - Special Meeting
January 10, 2013 - Special Meeting
January 24, 2013 - Regular Meeting

10.) Adjournment
A motion was made by Heilman to adjourn.
The motion was seconded by Gustafson.
The motion carried unanimously by a voice vote.
Meeting adjourned at 8:58 PM.

Gregory Gustafson, Secretary
Rosada Mann, Chairman