

**NOTICE OF PUBLIC MEETING  
COUNCIL CHAMBERS – MACKINAW CITY VILLAGE HALL  
102 South Huron Avenue  
Phone: 436-5351**

**7:00 PM**

**October 24, 2013**

**Planning Commission Agenda – Regular Meeting**

- I. Call to Order and Welcome
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approval of Minutes
- V. Public Comment
- VI. New Business
  - a. Election of Officers
  - b. Cheboygan County Master Plan-Comments or Questions
  - c. Pre-application meeting for PUD parcel # 012-V07-002-051-00,  
201 South Huron Avenue
- VII. Old Business
- VIII. Commissioner Comments
- IX. Commissioner Calendar
  - a. November 12, 2013 Special Meeting (This is a Tuesday)
  - b. December 12, 2013 Special Meeting
  - c. January 23, 2014 Regular Meeting
- X. Adjournment

All communications, petitions, additions, etc. must be in the office of the Village Secretary by 12 o'clock noon on the Monday proceeding the second and fourth Thursday of every month to be on the Agenda.



# CHEBOYGAN COUNTY MASTER PLAN

CHEBOYGAN COUNTY BUILDING ■ 870 S. MAIN STREET, PO BOX 70 ■ CHEBOYGAN, MI 49721  
PHONE: (231)627-8485 ■ FAX: (231)627-3646  
[www.cheboygancounty.net/masterplan/](http://www.cheboygancounty.net/masterplan/)

## CHEBOYGAN COUNTY PLANNING COMMISSION NOTICE OF PUBLIC HEARING PROPOSED CHEBOYGAN COUNTY MASTER PLAN

October 14, 2013

PLEASE TAKE NOTE that pursuant to the Michigan Planning Enabling Act, Act 33 of the Public Acts of 2008, as amended, the Cheboygan County Planning Commission hereby submits a digital copy of the proposed new master plan for Cheboygan County. The Cheboygan County Planning Commission hereby requests your cooperation and comments on this new master plan.

We submit the enclosed digital copy of the proposed Cheboygan County Master Plan. Hard copies of this Master Plan are available for review at our office as well as on the internet at: [www.cheboygancounty.net/masterplan/](http://www.cheboygancounty.net/masterplan/).

Please review the enclosed Cheboygan County Master Plan. Comments must be submitted within 63 days of the date of this mailing. The Cheboygan County Planning Commission will hold a public hearing for the proposed changes following the review period on December 18<sup>th</sup>, 2013, at 7:00 PM, at the Cheboygan County Building, Commissioners Room.

For questions, more information or to submit comments please contact our office at:

Community Development Department  
Cheboygan County Building, Room 103  
870 S. Main St., P.O. Box 70  
Cheboygan, MI 49721

231-627-8489

- B. The Secretary of the Planning Commission shall report to the Village Council any member who has missed three consecutive regular meetings. Failure to repeatedly attend Commission meetings shall be considered a nonfeasance in office.

#### IV. ATTENDANCE

If any member of the Commission is absent from three (3) consecutive REGULAR meetings, that member shall be deemed delinquent. The Commission Secretary, or acting Secretary, shall keep attendance records, and shall notify the Village Council so they may consider further action allowed under law, or excuse the absences.

#### V. EX OFFICIO MEMBERS

There shall not be any ex officio members on the Planning Commission.

#### VI. LIAISONS

The Commission, in its Bylaws, may name "liaisons" to the Commission. The purpose of liaisons is to provide the identified Village of Mackinaw City officials the ability to participate in discussion with the Commission in addition to speaking in public participation, and nothing else. At a minimum, liaisons shall include:

1. Planning staff and their agents and consultants
2. Village of Mackinaw City Village Manager
3. Village of Mackinaw City Attorney

#### VII. OFFICERS

At the regular meeting in October of each year, the Commission shall elect from its membership a Chairperson, Vice-Chairperson, and Secretary. In the event the office of the Chairperson becomes vacant, the Vice-Chairperson shall succeed to this office for the unexpired term. The Commission may also designate another person who is not a member of the Commission to be the recording Secretary.

#### VIII. TENURE OF OFFICERS

The Chairperson, Vice-Chairperson, and Secretary shall take office November 1<sup>st</sup> following their elections, and shall hold office for a term of one year. All officers are eligible for Reelection.

#### IX. DUTIES OF THE CHAIRPERSON

- A. The Chairperson retains the ability to discuss, make motions, and vote on issues before the Commission.
- B. The Chairperson shall preside at all meetings with all powers under parliamentary procedure.
- C. The Commission may appoint the Chairperson to be spokesperson for the Commission.
- D. The spokesperson shall represent the position of the Commission.
- E. The Chairperson may appoint with approval, a member of the Commission as spokesperson when deemed appropriate.



707 North Huron - Suite #2, P.O. Box 548 Mackinaw City, Michigan 49701  
Phone 231.436.7376 rlc1523@live.com  
fax 508.657.9591

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October 11, 2013

Village of Mackinaw City  
102 South Huron  
Mackinaw City, MI 49701

Attn: Mr. Fred Thompson - Zoning Administrator

Re: Request for Pre-application meeting with Planning Commission.

Dear Mr. Thompson,

The Architect Forum has been directed by the property owner of parcel number 012-V07-002-051-00 also known as 201 S Huron Ave, for a Pre-application Conference with Planning Commission for concept review at the first scheduled meeting in November, 2013.

Respectfully submitted,

David McFarland - Project Director

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**UNAPPROVED  
MACKINAW CITY PLANNING COMMISSION MINUTES  
COUNCIL CHAMBERS – VILLAGE HALL  
102 S. Huron Ave  
Mackinaw City, MI 49701  
PUBLIC HEARING  
Shepler Development Special Use Permit #2013-SUP-003  
September 26, 2013 7:00 PM**

**1. Call to Order**

**Chairperson Mann called the Hearing to order at 7:00 PM**

**2. Roll Call**

**Roll found all members of the Commission present. Mary Clark, Nancy Dean, Greg Gustafson, Robert Heilman, Rosada Mann, Earl Taylor, and Florence Tracy signed in**

**3. Staff**

**Fred Thompson Jr.**

**4. Guests**

**Bill Shepler, Chris Brown**

**Chairperson Mann began with a brief outline of Special Use Permit #2013-SUP-003, after which she asked if there was any public comment, there was none**

**Chairperson Mann adjourned the meeting at 7:04 PM**

**G. S. GUTAFSON  
SECRETARY**

**ROSADA MANN  
CHAIRPERSON**

**UNAPPROVED**  
**MACKINAW CITY PLANNING COMMISSION MINUTES**  
**COUNCIL CHAMBER – VILLAGE HALL**  
**102 S. Huron Ave.**  
**Mackinaw City, MI 49701**  
**AGENDA – REGULAR MEETING**

**September 26<sup>th</sup>, 2013 7:00 PM**

**1. Call to Order**

**Chairperson Mann called the meeting to order at 7:05 PM**

**2. Roll Call**

**All members of the Commission present. Mary Clark, Nancy Dean, Greg Gustafson, Robert Heilman, Rosada Mann, Earl Taylor, and Florence Tracy signed in.**

**Staff**

**Fred Thompson Jr.**

**Guests**

**Bill Shepler, Chris Brown**

**3. Pledge of Allegiance**

**4. Approval of Minutes**

**Commissioner Dean stated that her comments on the autonomy of the Planning Commission should be added to Commissioner Comments. Commissioner Heilman moved to approve the minutes as amended, Commissioner Dean seconded, the motion passed 7-0.**

**5. Public Comment**

**No public comment**

**6. New Business**

**A. Site plan Review Application #2013-SP-004**

**Mackinaw Beach and Bay All Suites Resort (Quality Properties)**

**Parcel ID #012-509-001-012-00**

**Commissioner Heilman commented on the Special Use Permit Ordinance and some of the out of date material within, and the possibility of Mr. Thompson asking local communities the responsibilities of there Planning Commissions, to which Chairperson Mann stated that the review of such material is not within the powers of the Planning Commission. There was further discussion on the powers of the Commission and funding for Commissioner training. There was discussion on putting these and other topics on the agenda of future Planning Commission meetings.**

**9. Commissioner Calendar  
October 24<sup>th</sup>, 2013 – Regular Meeting**

**10. Adjournment  
Motion to adjourn made by Commissioner Dean, seconded by Commissioner Taylor, motion passed 7 – 0, meeting adjourned at 7:55 PM**

**G. S. GUSTAFSON**

**SECRETARY**

**ROSADA MANN**

**CHAIRPERSON**